



**CITIZENS ADVISORY COMMISSION ON DISABILITIES (CACOD)
COMMISSION MEETING
MINUTES**

LOCATION:

Main Library
Lower Level Meeting Room

DATE:

December 8, 2016

TIME:

12:30 pm

Meeting called to order at 12:43 p.m. by Chairperson McClain.

ROLL CALL OF COMMISSIONERS:

MEMBERS PRESENT

Bell, Anthony
Calsita, Ciarra
David Gauthier
Hernandez, Richard
McClain, Deaka

MEMBERS ABSENT

Daryl Crouse
Chris Karadjov

STAFF PRESENT

Blackmun, Heather

GUESTS

Luis Garcia

MINUTES:

Commissioner Bell made a motion to approve the minutes from the November 10, 2016 CACoD meeting, Commissioner Calsita seconded the motion. The motion carried 4-0-1, with Commissioner Gauthier abstaining.

PUBLIC COMMENTS:

No public comment.

GUEST SPEAKER:

Luis Garcia, Capital Projects Coordinator and ADA Curb Ramp Program, Department of Public Works, City of Long Beach, gave a presentation on the background, use and types of detectable warning signs used in the City.

STAFF REPORT:

Heather Blackmun, Citywide ADA/Title VI Coordinator, announced that it would be much less expensive to live stream the CACoD meetings from the council chamber and anticipated moving meeting locations early next year.

Ms. Blackmun reported that she had connected with Dustin Plunkett with Southern California Special Olympics and that he was happy to share event participation opportunities with CACoD, many coming up this spring/summer.

Ms. Blackmun reported the costs associated with participating in the MLK Parade and Festival.

Ms. Blackmun announced that LB Housing Authority would be CACoD's guest speaker in February.

COMMITTEE REPORTS:

Accessibility & Transportation Standing Committee:

Commissioner Bell reported that there was no quorum.

Programs & Services Standing Committee

Commissioner Hernandez reported that there was no quorum.

Youth & Employment Standing Committee

Commissioner Calsita reported that there was no quorum.

OLD BUSINESS:

- A. Towne Hall meeting: Ad Hoc Committee Report: Commissioner Bell reported that the committee would like to now request March 31, 30 or 29 (prioritized order). LB Transit, Access, Metro, Torrance Bus Line, Uber
 - I. DRAFT AGENDA:
 - i. 12:30 Welcome and Introductions (CACoD Commissioner)
 - ii. Flag Salute
 - iii. Panel (Questions 1 minute, answers 2 minutes)
 - iv. 1:15 Programs ends
 - v. 1:15 – 1:45 Booths open up
 - vi. 1:45 Event ends
 - II. Need a time keeper
 - III. Commissioners Bell and McClain will be moderators
 - IV. Certificates for panelists
 - V. Light snacks
 - VI. Red, white and blue balloons
 - VII. Programs (Commissioner Bell will create draft)
 - VIII. Flyer (Commissioner Bell has a sample)
 - IX. Location – Main Library or Convention Center

Commissioner Calsita made motion to accept the report, Commissioner Gauthier seconded the motion. The motion carried (5-0-0).

ADA Coordinator Heather Blackmun suggested that we move out into the City (one of our parks) instead of doing it again at the library and will look into availability of community centers.

- B. Commissioner Bell moved to table drafting a letter advising Mayor Garcia of the need for trash receptacles in men's accessible bathrooms in all city facilities until Commissioner

Karadjov was present, Commissioner Calsita seconded the motion. The motion carried (5-0-0).

- C. Commissioner Calsita made the motion to discuss how to increase public participation at CACoD events, Commissioner Bell seconded the motion. The motion carried (5-0-0).

Commissioner Calsita suggested stamping/stickering the back of business cards with CACoD's monthly meeting information.

Commissioner Bell suggested creating a forum for people with accessibility concerns they've encountered in the City – survey, phone app, etc.

- D. Commissioner Bell made the motion to table the discussion of CACoD's participation in Southern California Special Olympics until we have more information, Commissioner Gauthier seconded the motion. The motion carried (5-0-0).

- E. Commissioner Bell made the motion to open up the floor to discuss to implement a planning calendar for the entire year to help with event coordination, Commissioner Calsita seconded the motion.

Commissioner Calsita agreed to handle the calendar through Google Calendar.

Commissioner Bell suggested using a traditional event planning checklist and monthly timeline to keep everyone organized.

- F. Commissioner Bell made the motion to discuss CACoD's bylaws, Commissioner Gauthier seconded the motion.

Commissioner Bell made a motion to form an ad-hoc committee and asked for volunteers. Commissioners Bell, Calsita, Gauthier, and McClain will form the ad-hoc committee. The motion carried (5-0-0).

- G. Commissioner Bell made a motion to change CACoD's meeting time to 1:00 pm, effective in January, Commissioner Gauthier seconded the motion. The motion carried (5-0-0).

NEW BUSINESS:

- A. Commissioner Hernandez made the motion to approve the invitation from CACoD to the Long Beach Police Department to be a guest speaker, Commissioner Gauthier seconded. The motion carried (5-0-0).

- B. Commissioner Hernandez made the motion to table the standing committee selection for Commissioner Crouse, Commissioner Bell seconded. The motion carried (5-0-0).

- C. Commissioner Hernandez made the motion to table the request for an update from Library Services on the new ICPD software, Commissioner Calsita seconded. The motion carried (5-0-0).

- D. Commissioner Hernandez made the motion to continue having CACoD meetings in December, Commissioner Calsita seconded. The motion carried (5-0-0).

- E. Commissioner Hernandez made the motion to invite Fair Housing Long Beach to give a presentation, Commissioner Calsita seconded. The motion carried (5-0-0).
- F. Commissioner Bell made the motion to table discussion of partnership with Main Library on future trainings, Commissioner Hernandez seconded. The motion carried (5-0-0).

CHAIRPERSON AND/OR VICE-CHAIRPERSON CLOSING REMARKS:

Chairperson McClain said it was an honor to attend the Fair Housing hearing and represent CACoD. She also reported that this housing report would be going to the City Council next week.

ANNOUNCEMENT & CORRESPONDENCE:

FUTURE AGENDA ITEMS:

- 1. Finalize commission assignments for Festival of Human Abilities in January
- 2. Discuss detectable warning signs

ADJOURNMENT:

Commissioner Calsita made a motion to adjourn the meeting at 2:28 PM. The motion carried (5-0-0)

ALL MEETINGS ARE OPEN TO THE PUBLIC

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, or if this information is needed in an alternative format, please contact Heather Blackmun at (562) 570-6257, 48 hours prior to the CACoD Meeting.