



CITY OF LONG BEACH CLASSIFICATION SPECIFICATION

TITLE: PUBLIC HEALTH PROFESSIONAL I - III

DEFINITION: Under direction, supervises, coordinates or directs a specialized public health or human services program.

DISTINGUISHING CHARACTERISTICS:

- Grade Level I - Supervises a specialized public health or human services program.
- Grade Level II - Coordinates a specialized public health or human services program.
- Grade Level III - Directs a specialized public health or human services program. Some positions at Grade Level III **may** require specialized licensing as a mental health professional or related licensing, and/or **may** require a Master's Degree in Social Work or a related field.

EXAMPLES OF DUTIES:

- Provides professional services for specialized public health or human services programs;
- Monitors and maintains program compliance and service delivery;
- Maintains compliance with applicable laws and regulations;
- Supervises, trains and monitors program staff;
- Develops, implements and evaluates various aspects of the program;
- May provide individual counseling and guidance to program participants;
- May act as a liaison, and represent the City to various agencies, committees, and community groups;
- May coordinate program activities with public, private, and community-based agencies;
- May analyze data and compile reports;
- May complete and submit grant proposals and required progress reports;
- May coordinate the recruitment, training and placement of program interns;
- May obtain and monitor contracts with community providers; and
- Performs other related duties as assigned.

PUBLIC HEALTH PROFESSIONAL I – III (continued)

MINIMUM REQUIREMENTS:

Graduation from an accredited four-year college or university with a Bachelor's Degree in a related field AND one-year of professional experience in public health or human services related to a specialized program area which may include, but is not limited to:

Center for Families and Youth, Family Preservation Clinical Services, Family Health Education Center, Multi-Service Center, Early Intervention Program Counseling Services Program, Child Care Program, Black Infant Health Program, Maternal Child and Adolescent Health Program, Youth Health Education Program, Teen Pregnancy and STD Prevention Program, Role of Men Program, Lead Hazard Control Program, Environmental Health Program, Medi-Cal Outreach Program, Preventive Health Program, Vaccine-Preventable Disease Outreach Program, Nutrition and Physical Activity Program, Employee Assistance Program, Homeless Services Program, Tobacco Education Program, AIDS Surveillance Program, Immunization Action Plan, Bioterrorism Preparedness Program, Chief Environmental Health Programs Specialist and Chief Environmental Community Health Education Specialist.

Experience may be substituted for education on a year-for-year basis.

A valid California motor vehicle operator license.

HISTORY:

Established: 04/01/2000

Revised: 02/02/2007, 03/02/11, 05/09/2012

Approval/Adoption Date: 02/02/2007, 02/08/11, 05/09/2012 – Human Resources
03/21/2007, 03/02/11, 06/06/2012 – Civil Service