



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: STUDENT WORKER

EXAMPLES OF DUTIES:

- Under immediate supervision, performs or assists in routine clerical non-professional, maintenance, or general laboring tasks;
- Does typing, filing, operates simple office machines, sorts mail, and runs errands;
- Conducts or assists in surveys involving the exercise of good judgment and tact in meeting the public, records and tabulates survey information;
- Does minor servicing, cleans area of debris and litter, loads and unloads trucks;
- Assists skilled or unskilled workers in the performance of their duties;
- Performs other related duties as required.

HISTORY:

Approval/Adoption Dates: 03/30/65