



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: SUPERVISING PARK RANGER

DEFINITION: Under direction, coordinates and supervises the day-to-day operation of the City's Park Ranger Program and El Dorado East Regional Park.

REPORTS TO: Recreation Superintendent of Special Services

EXAMPLES OF DUTIES:

- Supervises the activities of Park Rangers and other staff in the performance of facility and resource protection, visitor service programs and law enforcement duties at El Dorado East Regional Park and other assigned facilities and events;
- Selects, trains and evaluates subordinate personnel and volunteers;
- Ensures the safety and well being of park visitors by directing staff "interpretation" and enforcement of Federal and State laws and regulations, City ordinances and Departmental policies and procedures associated with park and facility usage;
- Oversees the presentation of interpretive and wildlife programs at park facilities as well as for local elementary schools and interested community groups;
- Makes recommendations on habitat improvements, wildlife protection and other areas of resource management within El Dorado Regional Park;
- Oversees, and when necessary, participates in the issuance of citations and/or the arrest of individuals for violations;
- Oversees the issuance of facility use permits and supervises the collection, tracking and depositing of permit and gate fees;
- Organizes and presents special events at El Dorado East Regional Park;
- Develops and implements policies, procedures and fees for programs, activities and facilities at El Dorado East Regional Park and may identify new revenue sources;
- Assists in the development and monitoring of program and facility budgets;
- Supports Division efforts to implement promotional and marketing campaigns for El Dorado East Regional Park;
- Ensures that assigned facilities are in compliance with Federal and State health, safety and occupational standards and/or Departmental policies;
- May prepare and present oral and written reports;
- May supervise a wildlife preserve/interpretive center;
- May serve as liaison with neighborhood groups regarding Park Ranger or El Dorado East Regional Park issues.

MINIMUM REQUIREMENTS:

Graduation from an accredited four year college or university with a four-year degree in Recreation, Public Administration, Park Management, Natural Resources or Environmental Science or a closely related field; **AND**

SUPERVISING PARK RANGER (continued)

Satisfactory completion of a POST Level I Police Reserve Academy; **AND**

Three years of increasingly responsible experience in the operation and/or protection of a park, forest, beach, or public recreation area, or in supervising staff engaged in Park Ranger activities of a public recreational park or historical area, or in a closely related law enforcement capacity.

Two years of supervisory or administrative responsibility.

Experience offering specific and substantial preparation for the duties of the position may be substituted for the required education on a year-for-year basis for a maximum of two (2) years.

Willingness to work an irregular schedule, including weekends, evenings and holidays.

Possession of a valid motor vehicle operator license.

Possession of, or ability to obtain, a valid public safety CPR Certificate.

Possession of, or ability to obtain, a valid Standard First Aid Certificate.

Upon a conditional offer of employment, psychological and medical examinations along with a thorough background investigation will be conducted by licensed Examining Authorities in accordance with the California Government Code.

HISTORY:

Established: 07/01/96

Approval/Adoption Dates: 06/12/96 - Human Resources Department
06/19/96 - Civil Service Commission