

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2016 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2016 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2016 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2016 CoC Program NOFA.

1A. Application Type

Instructions:

Type of Submission: This field is pre-populated and cannot be changed.

Type of Application: This field is pre-populated and cannot be changed.

Date Received: This field is pre-populated with the date on which the application is submitted and cannot be edited.

Applicant Identifier: Field intentionally left blank, cannot edit.

Federal Entity Identifier: Field intentionally left blank, cannot edit.

Federal Award Identifier: Field intentionally left blank, cannot edit.

Date Received by State: Field intentionally left blank, cannot edit.

State Application Identifier: Field intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/12/2016

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:

1B. Legal Applicant

Instructions:

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, click on "View Applicant Profile" from the left-menu bar, place the Project Applicant Profile in "edit" mode to correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode before clicking on "Back to FY 2016 CoC Planning Project Application" from the left-menu bar. For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

8. Applicant

a. Legal Name: City of Long Beach CA 606

b. Employer/Taxpayer Identification Number (EIN/TIN): [REDACTED]

c. Organizational DUNS:	130009269	PLUS 4	
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d. Address

Street 1: 2525 Grand Avenue, Room 235

Street 2:

City: Long Beach

County:

State: California

Country: United States

Zip / Postal Code: 90815

e. Organizational Unit (optional)

Department Name: Health and Human Services

Division Name: Homeless Services Division

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Teresa

Middle Name:

Last Name: Chandler
Suffix:
Title: Homeless Services Officer
Organizational Affiliation: City of Long Beach CA 606
Telephone Number: (562) 570-4011
Extension:
Fax Number: (562) 570-4066
Email: teresa.chandler@longbeach.gov

1C. Application Details

Instructions:

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, click on "View Applicant Profile" from the left-menu bar, place the Project Applicant Profile in "edit" mode to correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode before clicking on "Back to FY 2016 CoC Planning Project Application" from the left-menu bar.

For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

9. Type of Applicant: C. City or Township Government

If "Other" please specify:

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6000-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. Congressional District(s)

Instructions:

Areas Affected By Project: This field is required. Select the State(s) in which the proposed project will operate and serve the homeless.

Descriptive Title of Applicant's Project: This field is populated with the name entered on the Project Form when the project application was initiated. To change the project name, click return to the Submission List and click on "Projects" on the left hand menu. Click on the magnifying glass next to the project name to edit.

Congressional District(s):

a. **Applicant:** This field is pre-populated from the Project Applicant Profile. Project applicants cannot modify the pre-populated data on this screen. However, project applicants may modify the Project Applicant Profile in e-snaps to correct an error.

b. **Project:** This field is required. Select the congressional district(s) in which the project operates. For new projects, select the district(s) in which the project is expected to operate.

Proposed Project Start and End Dates: In this required field, , indicate the estimated operating start and end date of the project.

Estimated Funding: Fields intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

14. Area(s) affected by the project (state(s) only): California
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: Long Beach CoC Planning

16. Congressional District(s):

a. **Applicant:** CA-044, CA-047

b. **Project:** CA-044, CA-047

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. **Start Date:** 07/01/2017

b. **End Date:** 06/30/2018

18. Estimated Funding (\$)

a. **Federal:**

- b. Applicant:**
- c. State:**
- d. Local:**
- e. Other:**
- f. Program Income:**
- g. Total:**

1E. Compliance

Instructions:

Is Application Subject to Review by State Executive Order 12372 Process: In this required field, select the appropriate dropdown option that applies to the Applicant applying for homeless assistance funding. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

Click the following link to access the lists of those States that have chosen to participate in the intergovernmental review process: http://www.whitehouse.gov/omb/grants_spoc

If the applicant is located in a state or U.S. territory that is required review by State Executive Order 12372, enter the date this application was made available to the State or U.S. territory for review.

Is the Applicant Delinquent on any Federal Debt: In this required field, select the appropriate dropdown option that applies to the project applicant. This question applies to the project applicant's organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans, and taxes.

If "Yes" is selected an explanation is required in the space provided on this screen.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. Declaration

Instructions:

The authorized person for the project applicant organization must agree to the declaration statement in order to proceed to the project application. The list of certifications and assurances are contained in the FY 2016 CoC Program NOFA (Section VI.A.1.b) and in the e-snaps Project Applicant Profile.

Authorized Representative: The authorized representative's information is pre-populated on this screen from the Project Applicant Profile. A copy of the governing body's authorization for this person to sign the project application as the official representative must be on file in the applicant's office.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

All screens, 1A – 1F must be completed in full before the project applicant will have access to the Project Application in e-snaps.

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

21. Authorized Representative

Prefix: Mrs.

First Name: Teresa

Middle Name:

Last Name: Chandler

Suffix:

Title: Homeless Services Officer

Telephone Number: (562) 570-4011
(Format: 123-456-7890)

Fax Number: (562) 570-4066
(Format: 123-456-7890)

Email: teresa.chandler@longbeach.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.
Date Signed: 09/12/2016

2A. Project Detail

Instructions:

CoC Number and Name: Select the number and name of the CoC that the project applicant – also the collaborative applicant – represents. This is the CoC that will submit the CoC Consolidated Application to HUD by the designated submission deadline.

CoC Applicant Name: Select the name of the CoC Applicant, also known as the Collaborative Applicant, from the dropdown. The selection should be the same as the project applicant for the CoC Planning grant. In most cases, there will only be one name from which to choose. Make sure to select the correct applicant name.

Project Name: This is pre-populated from the "Project" form and cannot be edited.

Component Type: This field is pre-populated with the value "CoC Planning Project Application" and cannot be edited.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1a. CoC Number and Name: CA-606 - Long Beach CoC

1b. Collaborative Applicant Name: City of Long Beach

2. Project Name: Long Beach CoC Planning

3. Component Type: CoC Planning Project Application

2B. Project Description

Instructions:

Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7: This is a required field. The project description must clearly describe the proposed planning activities that will be carried out by the CoC with these grant funds and how the CoC will ensure compliance with the provisions of 24 CFR 578.7 as well as the associated planning activities at 24 CFR 578.39.

Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work: This is a required field. The description must clearly demonstrate the estimated schedule of implementing the proposed activities, the management plan in place to ensure timely start of the project if awarded, and a description of how the Collaborative Applicant will complete the proposed activities.

How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects: This is a required field. The narrative should include the Collaborative Applicant's increased capacity for evaluation, and how that capacity will allow for the evaluation of both CoC and ESG projects.

How will the planning activities continue beyond the expiration of HUD financial assistance: This is a required field. The narrative should provide a brief description of how the planning activities paid for by the grant funds might continue beyond the grant term listed in this application and without HUD funds.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

Since 1995, the City's Department of Health & Human Services (DHHS) has led Continuum of Care efforts to address homelessness in the Long Beach community. DHHS maintains direct contracts with HUD & subcontracts to nonprofit agencies to provide prevention, supportive services, emergency, transitional & permanent housing resources as part of the broader CoC system of care. DHHS is the lead agency for the HMIS and provides ongoing technical support to agencies & monitors overall system performance. DHHS also provides primary administrative oversight of the annual RFP for ESG & is an integral part of the Consolidated Planning Process. DHHS works with the Development Services Dept to directly oversee the ESG programs, CDBG allocation for the Multi-Service Center (MSC) operations, & HOME dollars allocated for security deposits.

The LB Housing Authority, a bureau within the DHHS, operates the Rental Assistance, VASH & Section 8 set aside allocation for homeless populations for the CoC. In 2013, the CoC earned Unified Funding Agency status, with HEARTH compliant policies & procedures approved by HUD & adopted by the locally elected CoC Board & General Membership. Since 1999, DHHS has provided oversight of the MSC which operates as the coordinated entry locations for the LB CoC. Funded & unfunded agencies collocate at the MSC to provide a seamless coordination of services. The Street Outreach Network

convenes at the MSC weekly to strategize outreach responses to citywide hot spots & engagement of CH population. Since 2003, DHHS & CoC have partnered to conduct citywide homeless counts with community stakeholder participation from the LB jurisdiction. The Planning Grant is critical in providing the support needed to include but not limited to designing and carrying out a collaborative process for the development of an application to HUD; evaluating the outcomes of projects for awarded funds in the geographic area; and conducting a sheltered and unsheltered point-in-time count and other data collection required by HUD. The CoC continues to evaluate opportunities for reallocation of funding to support high performing projects and expand existing projects that meet CoC and HUD priorities. The DHHS Homeless Services Officer & Administration team will be principally leading these efforts, as the CoC rises to the ideals set forward in optimizing system wide performance.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The Planning project funding will continue to support the systematic approach to working with the funded agencies to evaluate their performance, identify areas for improvement, and progress towards increasing outcomes for each project. The Planning project will enlist 0.375 FTE of the Homeless Services Officer (HSO) (CoC Application Activities); 0.45 FTE of Contracts and Grants Specialist (Participation in the Consolidated Plan); 0.25 FTE of Bureau Manager (HUD Compliance Activities); and 0.625 FTE of the MSC Coordinator (Coordination Activities) as leadership in the right positions to impact system wide improvements.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?

The CoC and ESG agencies are receptive to learning about additional tools, techniques, customized HMIS reports within the Bowman Service Point system, and other best practices which may inform the progress toward enhanced system wide efficiency and effectiveness. Additional funding ensures that coordination, monitoring, compliance and evaluation activities, and other data collection required by HUD are met. The Planning grant permits the administrative CoC staffing patterns to adjust from project oversight to the broader systems functionality.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The City of Long Beach DHHS Homeless Services Division has lead the development, strategic planning, design and implementation for the CoC since 1995. Through the ongoing investment of the City, both CoC administrative oversight and coordinated entry access center (MSC) operations have been supported. The MSC, hosting street outreach network, veterans and discharge planning collaboratives, are cultivating a strong network of coordinated efforts. The planning grant provides the CoC an opportunity to bring the updated policy and procedures, performance and governance processes up to best practice status with the new standards of HEARTH Act implementation and UFA

designation. Once fully realized, the CoC will be able to manage the system of care operation at the highest level going forward. The planning project provides for an expedited implementation of the performance goals and objectives that we share across our CoC system. The Long Beach CoC has made incremental progress for many years, however, additional resources, such as the planning grant, better supports the successful achievements in meeting our local challenges to effectively end veteran, chronic, and family homelessness.

3A. Governance and Operations

Instructions

Screen 3A requires project applicants to detail important aspects of their CoC's governance structure and operations.

How often does the CoC conduct meetings of the full CoC membership? In this required field, select the appropriate dropdown option from the menu to indicate how often the CoC conducts meetings with the full CoC membership invited and largely accounted for.

Does the CoC include membership of a homeless or formerly homeless person? This is a required field. Select "Yes" or "No" to indicate whether or not the CoC membership includes at least one homeless or formerly homeless individual.

For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply): Select an option from the dropdown menu to indicate the roles that homeless or formerly homeless members play in the CoC.

Does the CoC's governance charter incorporate written policies and procedures for each of the following: Select "Yes" for each of the following if it is included in the CoC's governance charter. Select "No" for each of the following if is NOT included in the CoC's governance charter.

- a. Written agendas of CoC meetings?
- b. Coordinated Entry? (Also known as centralized or coordinated assessment)

*Please explain why written policies and procedures for Coordinated Entry have not been incorporated into the CoC's governance charter? This question will appear if no is selected for question "b" above.

- c. Process for monitoring outcomes of ESG recipients?
- d. CoC policies and procedures?
- e. Written process for board selection?
- f. Code of Conduct for board members that includes a recusal process?
- g. Written standards for administering assistance?

Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? Select "Yes" if there were any written complaints, from any source, received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months.

If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved. This question will appear if "Yes" is selected for question 4 above. Remember to include how the complaint(s) was resolved and the date of resolution.

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

- a. Written agendas of CoC meetings? Yes
 - b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes
 - c. Process for monitoring outcomes of ESG recipients? Yes
 - d. CoC policies and procedures? Yes
 - e. Written process for board selection? Yes
 - f. Code of Conduct for board members that includes a recusal process? Yes
 - g. Written standards for administering assistance? Yes
4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Instructions

Screen 3B provides an opportunity for project applicants to list the CoC committees that meet regularly regarding CoC-wide planning and policy. Please list no more than five committees and choose those that have the broadest impact and/or that meet most frequently.

Committees: In the following table, provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, including a brief description of the role, the frequency of the meetings and name of individuals and/or organizations represented. Only include committees, subcommittees, and/or workgroups that are directly involved in CoC-wide planning and not the regular delivery of services.

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Committee Name	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Homeless Services Advisory Committee	The City of Long Beach established the Homeless Services Advisory Committee (HSAC) in 1988. The HSAC serves at the discretion of the City Council and Mayor to make recommendations on policies, programs and activities related to homeless assistance resources. The HSAC is governed and meets according to the articles set forth in the regulations the City of Long Beach has established via Ordinance. The HSAC also makes recommendations for CoC Program grant funding requests to the Long Beach City Council for final approval.	Monthly	1) Joe Ganem III; 2) Dale Neal; 3) Sheila Finch; 4) Peter Griffith; 5) Jeffrey Johnson; 6) Christopher Graeber; 7) Eric Jess Canto Tandoc; 8) Andrew Kerr; 9) Linda Wilson; 10) Vanessa Romain; 11) Paula Barrow
Long Beach CoC Board	The Long Beach CoC Board are elected members from the CoC General Membership with specified responsibilities for local planning recommendations related to homeless assistance resources. The activities and affairs of the CoC Board shall be for the benefit of the Long Beach CoC and under the direction of the Department of Health and Human Services, Community Health Bureau, Homeless Services Division.	Quarterly	1) Business Improvement District; 2) ESG; 3) Education; 4) Faith Based Organization; 5) Health Care Agency; 6) HSAC Members; 7) Non-profit Agencies; 8) Private Agencies; 9) Public Agency; 10) Workforce Development
Centralized/Coordinated Intake and Assessment sub-committee	The committee reviews the effectiveness of the coordinated assessment system, and makes recommendations regarding system improvements. Includes representatives from all agencies co-located at the MSC and CoC providers.	Monthly	1) US Vets; 2) The Children's Clinic; 3) Goodwill; 4) Alliance for Housing and Healing; 5) Children Today; 6) Mental Health America of LA; 7) PATH; 8) Help Me Help You; 9) DHHS; 10) Catholic Charities of LA

Street Outreach Network	The sub-committee addresses street outreach response, encampment protocols, service and housing linkages, referrals, and strategies to address the chronic homeless population. Includes representatives from the Street Outreach Network, Homeless Connections Initiative, Homeless Innovations Project, Faith- Based organizations, Public Safety and Business Improvement Districts (i.e. DLBA).	Bi-Monthly	1) Long Beach Police Dept; 2) DHHS; 3) Mental Health America of LA; 4) US Vets; 5) Alliance for Housing and Healing; 6) Department of Mental Health; 7) Downtown LB Associates
HMIS, Data and Performance subcommittee	Includes the HMIS Administrator and Agency Administrators from each CoC sub-recipient projects. The group will regularly review HMIS policy, performance and homeless counts/gaps in the CoC. Coordinate with CSULB Dept of Geography for Count data analysis biennially.	Semi-Annually	Agency Administrators attend from each agency: Mental Health America, US Vets, PATH, Catholic Charities of LA, DHHS, Alliance for Housing and Healing, The Children's Clinic, Goodwill, Interval House, Children Today, 1736 Family Crisis Center

4A. Sources of Match

Instructions:

Match (cash or in-kind) must be used for eligible program costs only and must be equal to or greater than 25% of the total grant request for all eligible costs under the CoC Program interim rule with the exception of leasing costs. Please review 24 CFR Part 578, the FY 2016 Funding Notice, and the FY 2016 CoC Program NOFA for more detailed information concerning Match

Will this commitment be used towards Match? Select Match to categorize each commitment being entered.

Type of Commitment: Select Cash (\$) or In-kind (non-cash) to denote the type of contribution that describes this match commitment.

Type of source: Select Private or Government to denote the source of the contribution. The Neighborhood Stabilization Program (NSP) and HUD-VASH (VA Supportive Housing program) funds may be considered Government sources. Project applicants are encouraged to include funds from these sources, whenever possible.

Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable) Enter the name of the entity providing the contribution. It is important to provide as much detail as possible so that the local HUD office can quickly identify and approve of the commitment source.

Date of written commitment: Enter the date of the written contribution.

Value of written commitment: Enter the total dollar value of the contribution.

The values entered on each detailed Match screen will populate the Screen "3B. Funding Request." The Cash, In-Kind, and Total Match will also automatically populate the Summary budget where the 25% match minimum will be calculated and applied.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:					\$54,842
Total Value of In-Kind Commitments:					\$0
Total Value of All Commitments:					\$54,842
Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Government	City of Long Beac...	09/06/2016	\$46,667
Yes	Cash	Government	City of Long Beac...	09/06/2016	\$8,175

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment:** City of Long Beach - City Funds
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/06/2016
- 6. Value of Written Commitment:** \$46,667

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment:** City of Long Beach - Health Fund
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/06/2016
- 6. Value of Written Commitment:** \$8,175

4B. Funding Request

Instructions:

Is it feasible for the project to be under grant agreement by September 30, 2018: Select "Yes" or "No" to indicate whether the grant agreement will be executed and the project will begin operating by September 30, 2018. The FY 2016 HUD Appropriations Act requires HUD to obligate FY 2016 CoC Program funds by this date. A selection of "No" may result in the rejection of a project application during the HUD assessment. Further, if a CoC Planning award is not obligated with the grant execution by September 30, 2018, the conditional award will be terminated and the funds recaptured.

Does this project propose to allocate funds according to an indirect cost rate? This is a required field. Select 'Yes' or 'No' to indicate whether the project either has an approved indirect cost plan in place or will propose an indirect cost plan by the time of conditional award. For more information concerning indirect costs plans, please 2 CFR Part 200.56, Part 200.413 and Part 200.414, FY 2016 NOFA and contact your local HUD office. The following questions become visible if "Yes" is selected:

- Please complete the indirect cost rate schedule below: Applicant must complete at least one row in the grid.
- Has this rate been approved by your cognizant agency?: Select "Yes" or "No" from the dropdown menu.
- Do you plan to use the 10% de minimis rate?: Select "Yes" or "No" from the dropdown menu.

Select a grant term: This field is populated with the value "1 Year" and cannot be edited.

Eligible Costs: For items 1 through 8, enter a "Quantity AND Description" and amount of assistance for each activity for which funds are being requested. "Quantity AND Description" details should be thorough, and failure to enter adequate "Quantity AND Detail" may result in conditions being placed on an award and a delay of grant funding. Once a "Quantity AND Detail" and an amount have been entered into one or more of the items, click "Save" and e-snaps will total the assistance requested and determine the total Match amount required.

Total Costs Requested: This field is automatically calculated based total amount requested for each eligible cost.

Cash Match: This field is automatically populated. If it needs to be changed, return to Screen "4A. Sources of Match" to make changes to this field.

In-Kind Match: This field is automatically populated. If it needs to be changed, return to Screen "4A. Sources of Match" to make changes to this field.

Total Match: This field will automatically calculate the total combined value of the Cash and In-Kind Match. The total match must equal 25% of the request listed in the field "Total Eligible Costs Request" minus the amount requested for Leased Units and Leased Structures. There is no upper limit for Match. If an ineligible amount is entered, the system will report an error and prevent application submission. To correct an inadequate level of match, return to Screen "4A. Sources of Match" to make changes.

Cash and In-Kind Match entered into the budget must qualify as eligible program expenses under the CoC program regulations. Compliance with eligibility requirements will be verified at grant agreement. The Total Budget automatically calculates when you click the "Save" button.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Will it be feasible for the project to be Yes

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under grant agreement by September 30, 2018?

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	Multi-Service Center Coordinator: 0.584 FTE Salary + Benefits = \$131,333 x 0.584 = \$76,741; Fuse Fellows staff - 0.33 FTE (Match)	\$76,741
2. Project Evaluation		
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan	Contracts and Grants Specialist: 0.404 FTE Salary + Benefits = \$102,853 x 0.404 = \$41,542	\$41,542
5. CoC Application Activities	Homeless Services Officer: 0.359 FTE Salary + Benefits = \$139,391 x 0.359 = \$50,066	\$50,066
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System		
8. HUD Compliance Activities	Bureau Manager: 0.29 FTE Salary + Benefits = \$176,653 x 0.289 = \$51,017	\$51,017
Total Costs Requested		\$219,366
Cash Match		\$54,842
In-Kind Match		\$0
Total Match		\$54,842
Total Budget		\$274,208

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Instructions:

Other Attachment(s): Attach any additional information supporting the project funding request.
Use a zip file to attach multiple documents.

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. For Rental Assistance Only.

Supportive Services.

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Teresa Chandler

Date: 09/12/2016

Title: Homeless Services Officer

Applicant Organization: City of Long Beach CA 606

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to

X

criminal, civil, or administrative penalties .
(U.S. Code, Title 218, Section 1001).

6A. Submission Summary

Page	Last Updated
1A. Application Type	No Input Required
1B. Legal Applicant	No Input Required
1C. Application Details	No Input Required
1D. Congressional District(s)	08/08/2016
1E. Compliance	08/08/2016
1F. Declaration	08/08/2016
2A. Project Detail	08/08/2016
2B. Description	09/12/2016
3A. Governance and Operations	09/12/2016
3B. Committees	09/07/2016
4A. Match	09/08/2016
4B. Funding Request	09/12/2016
5A. Attachment(s)	No Input Required
5B. Certification	09/12/2016

FY2016 CoC Planning Project Application	Page 28	09/12/2016
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