

## QUALIFICATIONS AND REQUIREMENTS

**Sec. 7.** The Commission shall establish and display Job Announcements, publish the qualifications and minimum requirements needed to compete in examinations for classified employment, notify employees in advance of any changes in such minimum requirements or qualifications prior to job announcement approval, and may limit participation in promotional examinations to employees who are serving or who have served for the time specified on the Job Announcement, in certain classifications, departments, bureaus or divisions of the City.

The Commission shall make every effort to provide promotional examinations for those City employees in classifications wherein the skills needed for advancement are easily acquired. In all matters regarding qualification or disqualification of applicants, the decision of the Commission shall be final.