

REMOVAL OF NAMES FROM ELIGIBLE AND PRIORITY LISTS

Sec. 32. The Executive Director, unless contrary to an action by the Commission, may either withhold certification of, or request the Commission to remove the name of a person from any eligible or priority list for any of the following reasons:

- (a) If a person whose name is on a priority or eligible list twice waives or declines a permanent appointment without giving satisfactory written reasons to the Commission for the inability to accept appointment;
- (b) If a person on a priority or eligibility list voluntarily requests in writing that his/her name be removed from such list;
- (c) If a person fails to pass the physical examination listed under Section 40;
- (d) If an employee on a priority list, who has been laid off from a seasonal position has waived his/her right to reappointment to that seasonal position without approval of the Commission;
- (e) If a person whose name is on an eligible or priority list is dismissed for disciplinary reasons;
- (f) If a person on an eligible or priority list fails to respond to Civil Service inquiries regarding continued interest in City employment.

Rev. August 21, 2001