

## **ESTABLISHMENT OF ELIGIBLE LISTS**

**Sec. 25.** The Executive Director shall direct the establishment of eligible lists for classifications in the classified Civil Service. Names shall, without exception, be placed on promotional eligible lists in the rank order of total score achieved. On open-competitive examinations, name placement by either rank or band order may be utilized. Names derived from continuous open-competitive examinations and placed on eligible lists shall also be subject to rank or band order as stated above, but the rank or band order of any candidate shall be subject to revision based on the passing scores achieved by applicants in succeeding administrations of the specific continuous examination. In non-competitive examinations, qualifying applicants shall be placed on eligible lists by application file number.