

## **OUT OF ORDER LAYOFF**

**Sec. 100.** After receiving either a written request from an employee and the subsequent consent of the appropriate appointing authority, or after being furnished with good cause, the Commission may approve an employee's layoff either ahead of or in place of some other employee with lower seniority. However, the Commission shall not grant approval of an out-of-order layoff, if it is determined that good cause has not been shown, or that the employee requesting an out-of order layoff was either doing so under duress, or was making the request to avoid disciplinary action.