



**CITY OF LONG BEACH  
DEPARTMENT OF FINANCIAL MANAGEMENT  
BUSINESS LICENSE DIVISION  
411 W. OCEAN BLVD, 2<sup>nd</sup> FLOOR, LONG BEACH CA 90802  
562-570-6211**

**ADULT-USE CANNABIS DISTRIBUTION FACILITY**

<b>Owner/Operator</b>	<b>OFFICIAL INSPECTION REPORT</b>	<b>Inspection Date</b>	<b>Time In</b> <input type="checkbox"/> AM <input type="checkbox"/> PM
<b>DBA/ Facility Name</b>		<b>MJ Permit Number</b>	
<b>Site Address</b>		<b>Email</b>	

During an inspection of the premises at the above address, if any of the following item(s) were noted as "FAIL", correction within the time indicated is required:

GENERAL OPERATING CONDITIONS	PASS	FAIL
1. Business in enclosed area	<input type="checkbox"/>	<input type="checkbox"/>
2. Community Liaison contact information posted	<input type="checkbox"/>	<input type="checkbox"/>
3. Cannabis goods stored separately	<input type="checkbox"/>	<input type="checkbox"/>
4. Fridge/freezer secured to building structure	<input type="checkbox"/>	<input type="checkbox"/>
5. Locked safe of vault secured to building structure	<input type="checkbox"/>	<input type="checkbox"/>
6. Limited-access areas	<input type="checkbox"/>	<input type="checkbox"/>
7. Identification badges for manager	<input type="checkbox"/>	<input type="checkbox"/>

SECURITY/SAFETY	PASS	FAIL
1. Digital video surveillance system required	<input type="checkbox"/>	<input type="checkbox"/>
2. Camera mounted in fixed location	<input type="checkbox"/>	<input type="checkbox"/>
3. Video surveillance battery backup	<input type="checkbox"/>	<input type="checkbox"/>
4. Failure notification system	<input type="checkbox"/>	<input type="checkbox"/>
5. Video recording date and time.	<input type="checkbox"/>	<input type="checkbox"/>
6. Security records maintained at premises	<input type="checkbox"/>	<input type="checkbox"/>
7. Surveillance system kept in limited-access area	<input type="checkbox"/>	<input type="checkbox"/>
8. Security alarm system required	<input type="checkbox"/>	<input type="checkbox"/>
9. Security personnel has all required licenses	<input type="checkbox"/>	<input type="checkbox"/>

SIGNAGE	PASS	FAIL
8. Interior signage required	<input type="checkbox"/>	<input type="checkbox"/>
9. Security notice required	<input type="checkbox"/>	<input type="checkbox"/>

STORAGE	PASS	FAIL
12. Distribution goods storage	<input type="checkbox"/>	<input type="checkbox"/>

ACCOUNTING/RECORD KEEPING	PASS	FAIL
10. Business has electronic point of sale system	<input type="checkbox"/>	<input type="checkbox"/>
11. Records stored in a secure area	<input type="checkbox"/>	<input type="checkbox"/>

OBSERVATIONS AND CORRECTIVE ACTIONS

SIGNING THE ABOVE NOTICE IS NOT AN ADMISSION OF THE FACTS OF THE VIOLATIONS SET FORTH THEREIN.

\_\_\_\_\_ Business Representative                      \_\_\_\_\_ Reinspection Date (on or after)                      \_\_\_\_\_ BL Representative

**SUMMARY PAGE LISTS THE CORRESPONDING MUNICIPAL CODE SECTIONS FOR EACH ITEM.  
THE DEPARTMENT MAY CITE ADDITIONAL SECTIONS AS APPLICABLE.**

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1. The business is in a specific, fixed location within a secured, fully enclosed building. (LBMC 5.92.210(C))
2. The Liaison's name and contact information is posted conspicuously in a visible font size on the main entry doors to the business. (LBMC 5.92.510)
3. Cannabis goods are stored separate and apart from employee break rooms, changing facilities, or bathrooms. (LBMC 5.92.620(B))
4. Any refrigerator, refrigerated storage, or freezer used for storage of cannabis products is locked and secured to the structure of the cannabis facility in a limited-access area. (LBMC 5.92.620(D))
5. Except for limited amounts of cannabis goods used for display purposes, samples, or immediate sale, cannabis goods that do not require refrigeration, and currency, shall be stored in a limited-access area, such as a secured and locked safe room, or in a locked safe or vault, that is secured to the structure of the cannabis facility. (LBMC 5.92.620(C))
6. The business has limited-access areas accessible only to authorized employees. The limited access areas may be accessible using keys or some other mechanism to enter the area. (LBMC 5.92.715)
7. At the time of the inspection, the managers of the business present at the inspection have an identification badge that includes:
  - A. The Adult-Use Cannabis Business's "doing business as" name, City permit number, and State license number;
  - B. The first name of the individual;
  - C. Any employee number exclusively assigned to that individual for identification purposes; and
  - D. A color photograph of the individual that clearly shows the full front of the individual's face that is at least one inch (1") in width and one and a half inches (1.5") in height. (LBMC 5.92.720)
8. The cannabis facility has the following signs posted in a conspicuous place near the interior entrance to the premises or where an average customer is likely to clearly view said notice:
  - A. "Smoking, vaporizing, ingesting, or consuming cannabis, cannabis products, tobacco, or alcohol on these premises, or in their vicinity, is prohibited and a violation of the Long Beach Municipal Code." (LBMC 5.92.810(B))
9. The cannabis facility has a sign posted in a conspicuous place near each monitored area on the interior and exterior of the premises and shall not be less than twelve inches (12") wide and twelve inches (12") long, composed of letters not less than one inch (1") in height, stating "All Activities Monitored by Video Camera" or "This Premises is Being Digitally Recorded," or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation at the premises and recording all activity. (LBMC 5.92.730(F))
10. The point of sale software can do the following:
  - A. Accurately document the present location, amounts, and descriptions of all cannabis goods
  - B. Produce electronic shipping manifests and track all cannabis inventory.
  - C. Produce historical transactional data for review by the City. (LBMC 5.92.550(E))
11. The businesses records are stored in a secured area where the records remain protected from debris, moisture, contamination, hazardous waste, fire, or theft. (LBMC 5.92.550(C))
12. The area in which cannabis goods are stored shall be vermin-proof and shall not be exposed to direct sunlight. Distributors shall not store cannabis goods outdoors. (LBMC 5.92.1220(C))

**Security/Safety**

1. The digital video surveillance system specifications meet the following criteria:
  1. The minimum video camera resolution is 1280 × 1024 pixels.
  2. Each video surveillance camera shall record continuously twenty-four (24) hours per day, seven (7) days a week, and at a minimum of fifteen (15) frames per second (FPS).
  3. The location and position of each camera shall be capable of recording images of the area under surveillance, in any light condition, to allow facial feature identification of persons in the following locations on the premises:
    - a. In interior and exterior areas where cannabis goods or currency are present at any given time.
    - b. In the immediate interior and exterior areas of doors, windows, or other avenues of potential access.
    - c. Areas open to the public, including a full view of public right-of-way and any parking lot under the control of the Adult-Use Cannabis Business.
    - d. Point-of-sale locations and areas where cannabis goods are displayed for sale at a Dispensary, including but not limited to, a retail area. (LBMC 5.92.730(A))
2. Each camera shall be permanently mounted and in a fixed location and, to the extent reasonably possible, shall be installed in a manner that prevents intentional obstruction, tampering with, and/or disabling the camera. (LBMC 5.92.730(B))
3. The specifications for the video surveillance equipment show that it has sufficient battery backup to support a minimum of four (4) hours of recording in the event of a power outage. (LBMC 5.92.730(C))
4. The specifications for the video surveillance system show the system has a failure notification system that provides prompt notification to the Adult-Use Cannabis Business of any prolonged surveillance interruption and/or the complete failure of the surveillance system. (LBMC 5.92.730(D))
5. Surveillance video recordings shall clearly and accurately display the date and time. (LBMC 5.92.730(E))
6. The business shall show proof through specifications, operating manuals, or otherwise of the following:
  - A. Surveillance video recordings can be maintained for a minimum of ninety (90) days.
  - B. A map of the camera locations, the direction of camera coverage, and assigned camera numbers.
  - C. Surveillance equipment maintenance activity logs and operating instructions for the surveillance equipment.
  - D. A user authorization list of individuals who have access to the surveillance system. (LBMC 5.92.735(C))
7. All surveillance recordings and monitoring equipment is kept in a secure limited-access area of the permitted premises. (LBMC 5.92.735(B))
8. The business has a security alarm system that includes sensors to detect all points of entry and exit, from all limited-access and secured areas, all roof hatches, and all windows and the Business has a valid security alarm system permit pursuant to Chapter 5.12 of this Code. (LBMC 5.92.740)
9. There are hereby imposed upon the businesses, trades, professions, callings and occupations specified in this Chapter license taxes in the amounts hereinafter prescribed. It shall be unlawful for any person to transact and carry on any business, trade, profession, calling or occupation in the City without first having procured a license from said City to do so and paying the tax hereinafter prescribed and without complying with any and all applicable provisions of this Code, and every person conducting any such business in the City shall be required to obtain a business license hereunder. (LBMC 3.80.210)