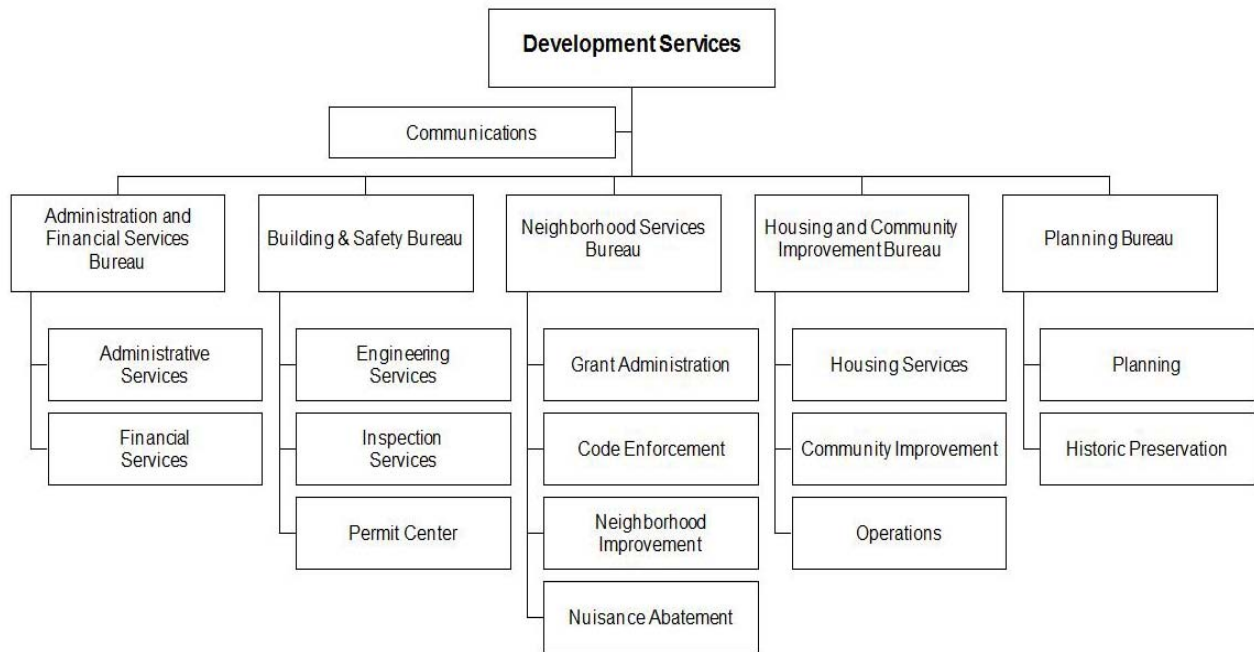


Development Services



Amy Bodek, Director

Rob Zur Schmiede, Deputy Director of Development

Derek Burnham, General Superintendent of Planning

Angela Reynolds, Deputy Director of Development

Truong Huynh, Acting Building Official

Lisa Fall, Administrative and Financial Services Bureau Manager

Department Overview

Mission:

To make a difference by building a dynamic, safe and sustainable city that honors its past and embraces the future.

Core Services:

- Oversee the physical development and revitalization of the City
- Improve the quality of life in Long Beach through:
 - Comprehensive code enforcement
 - Provision and improvement of affordable housing
 - Neighborhood beautification and improvement, including community involvement and leadership programs
- Assist residents and businesses through the development process, while continuing to evaluate ways to streamline it

FY 13 Focus:

The Department will continue to deliver the core services listed above via ongoing operations in its Administrative & Financial Services, Building & Safety, Neighborhood Services, Housing & Community Improvement, and Planning Bureaus. In addition, the Department will focus its FY 13 efforts on maximizing special funding streams and implementing initiatives to address the continuing effects that the housing crisis is having on our neighborhoods and to create new, innovative ways of improving the livability and sustainability of our City. As part of its strategy to address these issues, the Department is implementing the following programs:

Neighborhood Improvement Programs – In FY 13 various community-driven programs will be coordinated to create a lasting, positive impact on the improvement of our neighborhoods. Specific programs will address aging housing stock and improve business corridors that serve adjacent neighborhoods. These programs will also provide economic development assistance for local businesses, which in turn will help to create and retain jobs. Residents will be empowered through neighborhood service programs that encourage participation in, and ultimately ownership of, activities that beautify neighborhoods and reduce blight.

Team Enforcement – The Code Enforcement Division will hold monthly meetings with representatives from Police, Fire, Business License, Planning, City Attorney, City Prosecutor, Nuisance Abatement, and Neighborhood Improvement. These team meetings will focus on properties that are deteriorated and blighted, and generate nuisance and criminal activity. Many problem properties have structural deficiencies, unpermitted construction, and illegal conversions that require technical inspections and oversight to correct. The Team will coordinate group inspections and identify available resources to ensure that all violations are addressed and long-term compliance is attained. The correction of these deficiencies will improve quality of life and lead to the preservation of our neighborhoods.

Compass Blueprint Program – In FY 11, Long Beach was selected for a Compass Blueprint Program award to prepare a new Specific Plan for Long Beach Boulevard, one of the City's major arterials. The Department will prepare the Specific Plan to encourage smart growth principles such as increased mobility options, compact development, and sustainable practices through grant-making and promotional activities. Proceeds of the award will be used to implement these innovative principles along Long Beach Boulevard throughout FY 13.

Construction and Demolition Program – In FY 07, the City implemented a Construction and Demolition Debris Recycling Program. Its aim is to reduce the amount of solid waste going to landfills by requiring the largest development projects across the City to recycle at least 60 percent of the waste materials generated during a demolition or major construction activity. The program encourages the use of green building techniques in new construction, and promotes the reuse or salvage of recyclable materials. From program inception through FY 12, participants have recycled a total of 118,779 tons of materials or 285 percent of the minimum tonnage required.

Department Performance Measures

Key Measure	FY 11 Actual	FY 12 Target	FY 12 Estimate	FY 13 Projection
Percentage of code enforcement cases with reported violations in compliance within 120 days	90%	90%	91%	91%

Code enforcement activities eliminate blight and improve the quality of the current housing stock in order to sustain a suitable living environment for the City's residents. Actual performance rates are closely aligned to targeted rates due to improvements in the Hansen system. The accuracy of the projection is improved because Hansen makes it easier to track cases and assess compliance. Code Enforcement compliance is also improved due to increased coordination with Neighborhood Improvement Strategy programs, such as the Home Improvement Rebate Program, the Commercial Improvement Rebate Program, and neighborhood clean-ups. By combining proactive programs with traditional code enforcement activities, the City is better able to sustain the current housing stock and increase the livability of our neighborhoods.

Key Measure	FY 11 Actual	FY 12 Target	FY 12 Estimate	FY 13 Projection
Dollars (billions) in estimated sales of goods and services generated as a result of Redevelopment Agency spending	0.7	0.9	0.6	0.4

Each \$1 of direct spending by former redevelopment agencies generated approximately \$14 in sales of goods and services. Direct spending includes expenditures for commercial façade improvements, open space, public art, streetscape and storm drain improvements, and public facilities. With the dissolution of the Redevelopment agency and the creation of the Successor Agency to wind-down its activities, the funds available to stimulate the local economy will decline substantially over the next few years.

Key Measure	FY 11 Actual	FY 12 Target	FY 12 Estimate	FY 13 Projection
Percentage of customers served within 30 minutes at the Development Services Planning Counter	96.5%	90%	90%	92%

Despite the downturn in construction over the last several years, the Planning Bureau remains busy with a number of major projects. Shifting additional staff to the counter function and ensuring that staff members are available to provide counter services during peak hours achieved a significant improvement in service times and has allowed the Department to exceed its performance targets in FY 11. By continuing to better align staff with service demands, the Bureau will continue to provide a high level of service throughout FY 13.

Key Measure	FY 11 Actual	FY 12 Target	FY 12 Estimate	FY 13 Projection
Percentage of New Single Family Home/Addition/Alteration applications reviewed by staff that receive comments in 10 weeks	99%	95%	95%	99%

Of the 1,875 applications reviewed by the Department in FY 12, 45 percent are single-family residences. The Department met its FY 12 target to review and issue comments on 95 percent of new single-family residential applications within ten weeks. The faster review period encourages more timely responses from applicants in addressing staff's comments and receiving approval of projects. Staff continues to expect a steady pace of construction activity for FY 13, and anticipates that the current performance for review within ten weeks will be maintained.

FY 12 Accomplishments

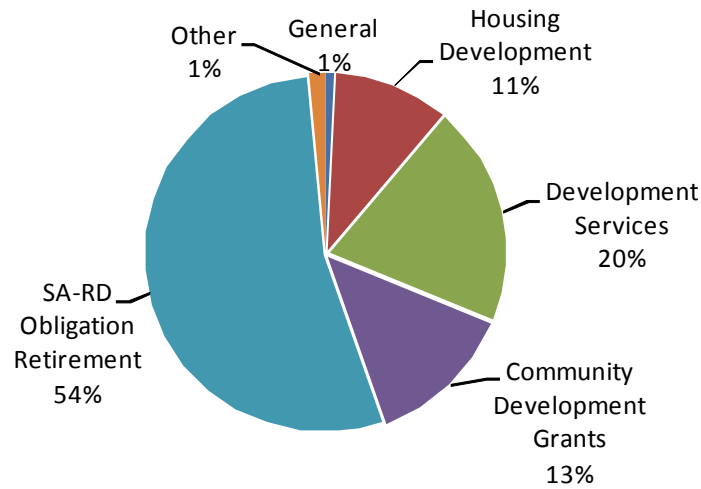
- Completed the Government Reform proposal to consolidate Health and Fire Prevention residential and commercial plan check services within the Building and Safety Bureau for greater consistency, accountability and coordination of these processes.
- Investigated approximately 12,000 code enforcement cases, of which 91 percent were closed within 120 days of initiation.
- Inspected 300 properties for possible illegal garage conversions to dwelling units and issued approximately 70 citations.
- Partnered with residents, business owners, non-profit agencies, and neighborhood associations to hold over 110 community meetings and organize nearly 85 neighborhood clean-up activities.
- Assisted 407 residents in making improvements to their homes and businesses through programs such as the Home Improvement Rebate Program, Business Start-up Grants, and Commercial Improvement Rebates.
- Administered \$13 million in HUD entitlement grants including CDBG, HOME and the Emergency Solutions Grant (ESG) program, as well as \$33 million of multi-year stimulus HUD grants.
- Worked with the City Attorney's Office to revise Long Beach Municipal Code Chapter 5.71 related to Publicly Accessible Exterior Pay Telephones after consultation with involved stakeholders from the public and pay phone industry.
- Developed an on-line referral system (LMR Dynamic Portal) that is tied to the Code Enforcement system. In addition to allowing citizens to submit and track referrals electronically, the Portal makes it possible for people to look up Code Enforcement cases.
- Processed 2,500 registrations of residential properties in the foreclosure process (issued a notice of default) and collected \$375,000 in registration fees.
- Pursued competitive grant opportunities for community and economic development projects that resulted in approximately \$650,000 in new funding.
- Continued construction of Fire Station 12 and the Emergency Resource Center (ERC), completing the following major tasks: framing, roofing, rough plumbing, electrical, and HVAC in the main building; framing, roofing, fire sprinklers, roof drains, electrical, and HVAC at the ERC; and construction of the on-site parking structure.
- Completed construction of the Long Beach Boulevard Reconstruction Project between Del Amo Boulevard and the Los Angeles River; improvements included street resurfacing, decorative crosswalk pavers, new ADA-accessible sidewalks, street trees, decorative light poles, bus shelters, raised landscaped medians, and a one-way traffic couplet on 56th and Ellis streets.
- Completed construction of the Orizaba Park Expansion: the project included a 1.1-acre expansion and new amenities such as a full basketball court, skate Park, exercise stations, walking path, security lighting, landscaping, ADA improvements, and an off-street parking lot. Additionally, a public art sculpture paying tribute to the old Zaferia Red Car Train was installed.
- Completed improvements at the Pacific Electric Right of Way between Martin Luther King Jr. Avenue and Walnut Avenue. Improvements include an off-street parking lot and open space at 2300 Martin Luther King Jr. Avenue, as well as a bike trail and pedestrian path.

FY 12 Accomplishments

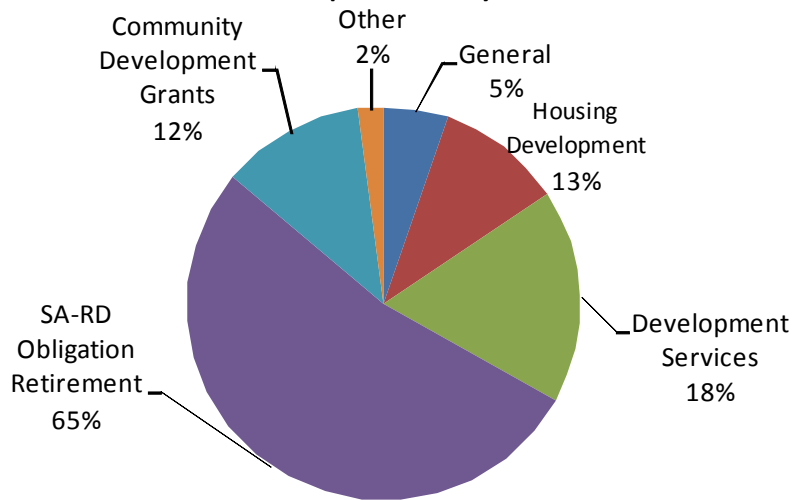
- Completed improvements on Long Beach Boulevard between Del Amo Boulevard and 56th Street, including the Virginia Village historic core of North Long Beach. Improvements include new landscaping, a paseo connection, lighting, and street furniture.
- Commenced construction of the State's new Deukmejian Courthouse (bounded by Broadway, Maine Avenue, 3rd and Magnolia streets in the Central Project Area), which was made possible through a property exchange agreement with the Redevelopment Agency.
- Completed the construction and lease-up of the Palace Hotel, which includes the adaptive reuse of a historic hotel, and provides 14 homes and social services for very low-income youth exiting the foster care system.
- Substantially completed construction and began lease-up of the Senior Arts Colony and Annex, an active senior project including 200 units and an array of community facilities and social services for very low- and low-income seniors at Long Beach Boulevard and Anaheim Street.
- Began substantial rehabilitation of the Evergreen Apartments (a scattered site family rental project including 81 units and social services for very low- and low-income families) and the Pine Avenue Apartments (14 units, a community room, and a community garden for very low- and low-income families).
- Provided Silent Second Mortgage Assistance Loans to 39 very low- to moderate-income first-time homebuyers, and facilitated the removal of 35 homes from the foreclosure roles.
- Provided financial assistance for the rehabilitation of 267 single and multi-family units through the Rehabilitation Loan and NSP Programs, which improved housing conditions for lower income households.
- Implemented process improvements in the Long Beach Development Services' Permit Center to better facilitate the submission of 1) plans resulting in faster plan checks for smaller projects; 2) business license applications to ensure the applicant has a comprehensive picture of what it will entail to start their business; and 3) plans and permit applications by appointment to minimize the wait for the applicant.
- Reviewed and inspected major development projects including: Alamitos Bay Marina rehabilitation, Middle Harbor/Port of Long Beach Redevelopment Project, Marriott Court Yard Hotel, Long Beach Airport, Urban Village, and several new manufacturing and warehousing facilities located at Douglas Park.
- Commenced the Administrative Citation process to encourage developers/homeowners to have their proper building permits prior to commencing their construction project; thereby, protecting the public's health, safety, welfare and quality of life.
- Completed a new Downtown Plan, which was adopted by the City Council in January 2012. The Plan will guide the future development of the greater downtown area and provide a clear vision for new development projects.
- Completed entitlements for several Douglas Park projects, including a 155-room hotel and approximately 500,000 square feet of industrial, office, and research/development space.
- Updated the zoning for the former Boeing 717 site to allow a wider range of uses, which will support the long-term viability of the site.

FY 13 Budget

FY 13 Revenues by Fund



FY 13 Expenditures by Fund



Fund Impact

Fund	Revenues	Expenditures	Fund Impact
General	683,657	4,330,995	(3,647,338)
Housing Development	7,978,219	8,453,111	(474,892)
Successor Agency (SA) Retirement Fund	41,642,994	43,787,773	(2,144,779)
Development Services	15,441,086	14,545,115	895,970
Community Development Grants	10,262,155	9,614,957	647,198
Parking and Business Area Improvement	101,000	101,000	-
Business Assistance	871,838	650,108	221,730
Debt Service Fund	-	1,029,630	(1,029,630)
Tidelands Operations	30,000	-	30,000
Marina	30,000	-	30,000
Total	77,040,949	82,512,689	(5,471,741)

Summary of Adopted Changes

GENERAL FUND	Impact on Deficit	Positions
Eliminate the Historic Preservation Officer position, which has been unfilled for approximately two years. The responsibilities of this position have been transferred to other Planning staff. The elimination of the position will serve to decrease the funding available for other uses within the Department.	(\$103,965)	(1.00)
Restructure building inspection operations to optimize resources and, ultimately, reduce permit fees. One position will be eliminated, two will be downgraded, and one will be reallocated to the Development Services Fund.	(\$162,119)	(2.00)
Subtotal: General Fund	\$(266,084)	(3.00)

RESTORATIONS – GENERAL FUND

Restoration of three Police Service Specialist positions for FY 13 converting them to Neighborhood Services Specialists in Development Services (one-time).	\$270,000	3.00
Subtotal: General Fund	\$270,000	3.00

COMMUNITY DEVELOPMENT GRANTS FUND

	Impact on Fund	Positions
Align staffing and budget expenditures to reflect decreased CDBG funding for community services and federal HOME funding for housing-related programs.	(\$687,831)	(6.83)
Subtotal: Community Development Grants Fund	\$(687,831)	(6.83)

DEVELOPMENT SERVICES FUND

	Impact on Fund	Positions
Eliminate a Planner in the Planning Bureau and reduce administrative staff by 1.74 positions to reflect decreased City development as a result of the dissolution of the Redevelopment Agency and the termination of the 20% Housing set aside.	\$(304,584)	(2.74)
Realign portions of several administrative positions and a Combination Building Inspector to reflect the dissolution of the Redevelopment Agency.	\$344,533	2.92
One-time funding appropriation for State-mandated General Plan Housing & Land Use Element and for the preparation of the Southeast Area Development and Improvement Plan (SEADIP).	\$600,000	--
Subtotal: Development Services Fund	\$639,949	0.18

HOUSING DEVELOPMENT FUND

	Impact on Fund	Positions
Eliminate staff and other budgeted expenditures for housing programs due to the dissolution of the Redevelopment Agency in FY 12 and a reduction in federal HOME funding for housing-related programs.	\$(540,261)	(13.94)
Subtotal: Housing Development Fund	\$(540,261)	(13.94)

Summary of Adopted Changes

REDEVELOPMENT FUND	Impact on Fund	Positions
Eliminate staff and Board positions due to the dissolution of the Redevelopment Agency. Includes the downgrading of several positions to meet remaining needs.	\$(2,499,290)	(27.38)
Subtotal: Redevelopment Fund	\$(2,499,290)	(27.38)

Administrative and Financial Services Bureau

Key Services: Human Resources, Training, Payroll, Workers' Compensation, Employee Safety, Risk Management, Budget Development, Accounting, Procurement, Billing and Collections, Fund Projections, Fiscal Reports, Contract Management, Public Information and Communications (Internal and External, Media Relations, Social Media Outlets), Records Management, Executive Leadership.

FY 13 Funding Sources: General Fund 49%, Development Services Fund 15%, Successor Agency Fund 30%, Community Development Grants Fund 4%

Administrative and Financial Services	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	1,170,612	2,351,342	816,738	905,000
Expenditures	1,072,170	4,333,425	1,464,553	2,237,671
FTEs	17.15	21.72	21.72	22.70

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

The resources allocated to the Administrative and Financial Services Bureau are used to provide executive leadership and administrative support to the entire Department of Development Services. Development fees and various Federal, State, and other grants fund the Department's activities. The Bureau provides extensive financial processing, reporting, troubleshooting, and forecasting support within the Department. It also plays a key role in the Department's strategic planning and research efforts, and explores new methods to maximize efficiency and reduce cost. The Administrative and Financial Services Bureau also provides the Department with vital human resources, payroll, safety and risk management guidance and support.

In FY 12, the Bureau was instrumental in the reorganization of Redevelopment and Housing Services Staff into the new Housing and Community Improvement Bureau. It also facilitated Governmental reform by helping the Building Bureau coordinate the transition of Health and Fire Department Inspection staff into its organization. In its efforts to showcase the Department's accomplishments, the Bureau has continued its efforts to engage City residents via social media and special public events.

As part of the FY 12 reduction in workforce, the Administrative and Financial Services Bureau eliminated the following three positions: Assistant Administrative Analyst, Administrative Analyst, and Clerk Typist. For FY 13, the Bureau will continue to be a vital component of the Department by providing administrative, fiscal, and executive support and an indispensable communications framework to its Bureaus.

Building and Safety Bureau

Key Services: Permit Application Assistance, Permit Research Assistance, Services by Appointment, Public Inquiry Responses, Construction Code Information Services, Plans Examination of Construction Documents, Storm Water Improvement Plan Review, Disabled Access Plan Review, Flood Plain Certificate Reviews, Issuance of Construction Permits, Code Modification and Alternate Material Request Determinations, Construction Inspections, Inspection Request Intake Services, Utility Connection Approvals, Deputy Inspectors Licenses, Deputy Inspectors Report Review, Structural Observation Report Review, Temporary Certificate of Occupancy Request Determination, Issuance of Certificate of Occupancy, Oil Well Inspection, Special Inspection Services, Disabled Access Complaint Responses, Disabled Access Appeals Board Support Services, Board of Examiners, Appeals and Condemnation Support Services, Emergency Inspection Responses, Emergency Operation Assistance.

FY 13 Funding Source: Development Services Fund 100%

Building and Safety	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	8,888,351	8,525,000	9,535,847	10,099,409
Expenditures	5,814,087	6,149,854	5,829,254	7,582,036
FTEs	45.23	42.00	42.00	50.00

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

The Building and Safety Bureau's activities are influenced by legislative changes to statewide regulations and by changes in the economy, such as fluctuations in consumer confidence, interest rates, gas prices and construction costs. FY 12 saw an increase in commercial and manufacturing development while residential development remained weak. Major improvements occurring at the Port of Long Beach also contributed to increased activity at the Development Services Counter.

For FY 13, the Building and Safety Bureau will facilitate development by serving an estimated 50,000 customers, issuing 9,100 construction permits, and reviewing 2,400 construction plans, assuming that the economy's slow gains continue. Locally, construction at the Port is expected to continue to contribute to increased activity in plan check and inspection services.

The FY 13 Budget reflects the consolidation of certain permit and plan check functions from the Fire Department in FY 12. As a result of the consolidation, revenues and expenses in the Development Services Fund are estimated to increase by approximately \$1.5 million, along with a transfer of 7.0 positions to the fund.

Housing Services Bureau

Key Services: New Affordable Homes/Apartments, Residential Multi-family Dwelling Rehabilitation, First-Time Homebuyer Assistance, Developer Loans, Senior Housing, Special Needs Housing, Land Assembly and Write Downs, Technical Assistance, Plans and New Strategies, Disposition and Development Agreements, Design Reviews, Foreclosure Prevention Workshops.

Housing Services Bureau	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	44,060,102	18,874,914	21,512,066	-
Expenditures	32,392,961	26,741,155	19,014,148	-
FTEs	32.73	26.58	26.58	-

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

The Housing Services Bureau previously worked in tandem with the former Redevelopment Bureau to enhance the quality of life in Long Beach by improving blighted areas, revitalizing neighborhoods, and promoting economic development, primarily through the production, rehabilitation, and preservation of affordable housing. On February 1, 2012, the Redevelopment Agency of the City of Long Beach ceased to exist as a result of legislation adopted in 2011 (AB1x26), after 50 years of serving the City of Long Beach. As a result of AB1x26, the FY 13 budget reflects a revenue loss of \$17.3 million in Housing Set-Aside funds that were primarily used to increase the supply of low- and moderate-income housing. Housing Set-Aside was spent over the long term. The elimination of this major revenue source will not lead to the elimination of any existing projects but does mean that any future projects will be funded from other revenue sources.

The FY 13 budget includes the consolidation of the Housing Services and the former Redevelopment Bureau into a newly formed Housing and Community Improvement Bureau. Details about that Bureau and its funds can be found in the Housing and Community Improvement Bureau's section of this budget chapter.

Housing and Community Improvement Bureau

Key Services: New Affordable Homes/Apartments, Residential Multi-family Dwelling Rehabilitation, Residential Single-Family Owner-Occupied Home Rehabilitation, First-Time Homebuyer Assistance, Developer Loans, Senior and Special Needs Housing, Land Assembly and Write Downs, Technical Assistance, Plans and New Strategies, Disposition and Development Agreements, Design Reviews, Foreclosure Prevention Workshops, Open Space/Public Art, Neighborhood Revitalization, Street, Median and Sidewalk Improvements, Infrastructure/Public Improvements, Façade Improvements.

FY 13 Funding Sources: Successor Agency Fund 88%, Housing Development Fund 10%, Debt Service Fund 1%, Business Assistance Fund 1%

Housing and Community Improvement	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	-	-	197,177,350	50,594,051
Expenditures	-	-	46,842,442	53,352,820
FTEs	-	-	-	27.16

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

In June 2011 California's Governor approved AB1x26, also known as the Redevelopment Dissolution Act, which eliminated redevelopment agencies across the state. This Dissolution Act, which went into effect on February 1, 2012, resulted in the cancellation or postponement of several Redevelopment and Housing projects, as well as the permanent loss of future tax increment funding to carryout the former Redevelopment Agency's blight removal programs, including the production and preservation of housing affordable for low- to moderate-income families.

The Redevelopment and Housing bureaus were reorganized to form the Housing and Community Improvement Bureau to continue the City's efforts to enhance the quality of life in Long Beach by improving blighted areas, revitalizing neighborhoods, promoting economic development, creating jobs, and encouraging citizen participation. Under the reorganized Bureau, staff will continue with the completion of the Redevelopment and Housing bureaus' projects and programs underway at the time of the dissolution. These projects include the construction of Fire Station 12, the North Library, major-boulevard corridor median improvements in North Long Beach, and 200 units of affordable senior housing at Long Beach and Anaheim, to name a few. No new blight removal or affordable housing projects will be initiated beyond those approved as of June 2011. However, the Bureau anticipates moving forward with additional blight removal projects and programs, and the production of additional affordable housing as new funding sources are secured.

The FY 12 reorganization also included the management transfer of the Housing Rehabilitation Division's programs and staff from Neighborhood Services to Housing Services. As these programs are not funded with property tax, they will continue despite the Dissolution Act. The Bureau's FY 13 programs will be funded primarily through property tax funds (formerly tax increment), carryover funds from prior years, as well as federal HOME (budgeted with the Department's other federal grants in the Neighborhood Services Bureau), and CalHome Grant funds. Bi-annually, the County Auditor-Controller will allocate property tax funds to the City based on funds required to complete projects in progress at the time of the Dissolution, until all projects have been completed; and carryover balances will continue to fund projects and programs for which they were earmarked.

Implementation of the Dissolution Act resulted in a significant downsizing, which included the elimination of 37 positions within the Department of Development Services in FY 12. These revised staffing levels will remain unchanged for FY 13, pending no additional significant changes in funding sources.

Neighborhood Services Bureau

Key Services: Inspections, Citations/Violations, Housing Assistance Referrals, Community Code Enforcement Education Sessions, Client Case Reviews and Status Reports, Prosecution Referrals, Proactive Code Enforcement Inspection/Survey, Commercial Corridor Blight Removal, Community Organizing Activities, Individual Technical Assistance Workshops, Leadership Training, Translation Services, Neighborhood Resource Center Services, Neighborhood Clean-Up Events, Graffiti Removal Services, Demolition and Remediation Services, Housing Rehabilitation Services, Billing and Collection Services, Housing/Neighborhood Infrastructure Improvements.

FY 13 Funding Sources: Community Development Grants 69%, General Fund 9%, Development Services Fund 9%

Neighborhood Services	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	30,267,069	15,050,871	29,686,190	12,720,172
Expenditures	32,602,889	16,309,104	31,434,820	14,872,899
FTEs	85.65	87.30	87.30	80.22

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

To engage the community and arrest deterioration, the Neighborhood Services Bureau implements various activities intended to improve the quality, environmental condition, and character of the neighborhoods of the City of Long Beach. By actively coordinating and partnering with residents, businesses, and non-profit organizations, the Bureau delivers services designed to achieve prompt compliance with health, building and safety codes, utilize City resources to eliminate blight in low-income targeted areas, and encourages community participation in activities that will improve Long Beach neighborhoods.

Despite a series of funding cuts that reduced the City’s federal entitlement allocations by almost 33 percent in the last two years, along with a reduction in local funding, the Bureau is committed to maximizing these reduced funds to better our community. With the State’s recent elimination of Redevelopment funding, the Bureau’s FY 13 focus, albeit on a smaller scale, will be on maintaining neighborhood housing and infrastructure and preserving quality of life through the provision of community driven programs and a coordinated approach to service delivery. Although funding will be limited, programs will be fine-tuned to continue addressing the needs of our neighborhoods by supporting improvements to our aging housing stock and the local infrastructure of our innermost neighborhoods, such as sidewalk, tree plantings, and other hardscape improvements. Furthermore, these programs will serve to empower area residents by encouraging them to take an active role in improving distressed neighborhoods.

The FY 13 budget reflects the consolidation of the multi-family housing inspection program into the Department’s Code Enforcement division. As a result of this consolidation, revenues and expenditures in the Development Services fund are expected to increase by approximately \$1.8 million. In addition to 5.6 Code Enforcement positions, the consolidation includes the transfer of 6 positions from the Department of Health and Human Services.

The FY 13 budget also includes one-time general fund support for three Neighborhood Services Specialists, which the City Council authorized as a restoration in response to the elimination of three of the Police Department’s Police Service Specialists.

Redevelopment Bureau

Key Services: Open Space/Public Art, Neighborhood Revitalization, Street, Median Island and Sidewalk Improvements, Code Enforcement, Infrastructure/Public Improvements, Façade Improvements, Development Agreements, Land Assembly, Business Assistance Services

Redevelopment	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	282,941,715	98,332,671	47,521,657	-
Expenditures	303,364,283	170,092,293	106,650,554	-
FTEs	40.88	28.50	28.50	-

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

On February 1, 2012, the Redevelopment Agency of the City of Long Beach ceased to exist as a result of legislation adopted in 2011 (AB1x26), after 50 years of serving the City of Long Beach. The activities of the former Redevelopment Agency are being wound down by the Successor Agency (SA). The SA fund has replaced the Redevelopment (RD) funds. The SA Fund and implementation of the SA's responsibilities are now a part of the newly formed Housing and Community Improvement Bureau. Details about that Bureau and its funds can be found in the Housing and Community Improvement Bureau's section of this budget chapter.

Planning Bureau

Key Services: Minor and Major Construction Permit Application Reviews, Public Inquiry Responses, Discretionary Land Use Permit Decisions, Business License Reviews, Special Studies (zoning code amendments, zone changes) and Planning Commission Support Services, General Plan (Revisions, Updates, Amendments and Conformance Reviews), Demographic Information Services, Geographic Information Services, Special Studies and Planning Analysis, California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA), Document Preparation (Environmental Impact Reports, Mitigated Negative Declarations, Categorical Exemptions, Categorical Exclusions and Mitigation Monitoring Reporting), Sustainability Planning and Project Management, Policy Creation for Municipal Energy Conservation, Greenhouse Gas Reduction Strategies, Sustainable City Commission and Environmental Committee Staffing, Certificates of Appropriateness, Landmark Status Determinations, Mills Act Contracts, Historic District Recommendations, Historic Preservation Outreach Services, Cultural Heritage Commission Support Services, Surveys of Buildings Over 45 Years Old.

FY 13 Funding Sources: Development Services Fund 99%, General Fund 1%

Planning	Actual FY 11	Adjusted* FY 12	Estimated* FY 12	Adopted** FY 13
Revenues	2,620,245	2,993,943	2,506,987	2,722,317
Expenditures	3,617,437	4,277,362	3,812,496	4,467,263
FTEs	21.74	22.00	22.00	19.00

*Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

**Amounts exclude all-years carryover.

Narrative:

To better utilize staff resources in FY 12, the Planning Bureau continued the practice of synergizing the functions of its three divisions: Current Planning, Advance Planning, and Historic Preservation. As a result, the FY 13 budget includes the elimination of the vacant Historic Preservation Officer position.

In FY 13, a number of planning document updates will be completed to enhance the City's land use policies in anticipation of future growth. These efforts include an update to the specific plan (PD-29) for Long Beach Boulevard and an amendment of the Zoning Ordinance to more effectively regulate commercial business signs in the City. Along with the Zoning Ordinance effort to create a cleaner visual landscape and protect property values, the Planning Bureau will be completing the update to the General Plan to guide land use strategy in the City for the next 20 years. Furthermore, the Bureau will be working to complete design guidelines for properties within historic districts.

The FY 13 budget includes one-time appropriations to work on the development and environmental assessment of the City's Land Use and Housing elements and other planning studies.

Financial Summary by Category

	Actual FY 11	Adopted* FY 12	Adjusted** FY 12	Estimated** FY 12	Adopted* FY 13
Revenues:					
Property Taxes	96,838,801	96,710,486	96,710,486	78,866,856	40,467,790
Other Taxes	4,036,192	3,863,961	3,863,961	1,060,563	101,000
Licenses and Permits	12,140,114	11,906,078	11,906,078	12,780,058	14,775,769
Fines and Forfeitures	109,573	91,213	91,213	96,777	91,213
Use of Money & Property	11,146,023	4,707,020	5,005,153	3,345,077	619,760
Revenue from Other Agencies	29,170,254	14,814,669	14,726,982	23,668,916	10,597,593
Charges for Services	1,085,283	1,113,935	1,188,935	1,169,659	855,381
Other Revenues	18,745,980	11,697,639	11,664,881	12,478,412	5,874,702
Interfund Services - Charges	651,513	363,669	363,669	205,010	363,669
Intrafund Services - GP Charges	37,206	63,711	63,711	48,716	63,711
Harbor P/R Revenue Transfers	-	-	-	-	-
Other Financing Sources	8,387,298	2,292,468	2,292,468	4,320,457	1,017,000
Operating Transfers	187,599,858	(1,748,797)	(1,748,797)	170,716,334	2,213,361
Total Revenues	369,948,096	145,876,052	146,128,740	308,756,835	77,040,949
Expenditures:					
Salaries, Wages and Benefits	23,236,763	22,951,892	23,230,908	19,952,309	21,791,046
Overtime	89,790	33,733	33,733	116,572	24,863
Materials, Supplies and Services	122,463,720	144,204,646	144,399,853	62,929,731	11,165,061
Internal Support	5,142,683	6,600,781	6,600,781	4,604,954	5,911,502
Capital Purchases	67,299	-	-	9,890	-
Debt Service	34,641,466	33,938,951	33,938,951	30,165,032	32,863,955
Transfers to Other Funds	193,222,105	19,098,969	19,698,969	97,269,780	10,756,263
Prior Year Encumbrance	-	-	-	-	-
Total Expenditures	378,863,826	226,828,972	227,903,194	215,048,267	82,512,689
Personnel (Full-time Equivalents)	243.38	228.10	228.10	228.10	199.08

* Amounts exclude all-years carryover. See budget ordinance in the front section of this document.

**Numbers as published in the FY 13 Proposed Budget released August 1, 2012.

Personal Services

Classification	FY 11 Adopt FTE	FY 12 Adopt FTE	FY 13 Adopt FTE	FY 12 Adopted Budget	FY 13 Adopted Budget
Director of Development Services	1.00	1.00	1.00	176,872	176,872
Director of Community Development	1.00	-	-	-	-
Accounting Clerk III	4.00	4.00	3.00	182,535	144,496
Accounting Technician	1.00	-	-	-	-
Administrative Analyst II	5.00	4.00	3.00	303,484	222,989
Administrative Analyst III	7.00	7.00	6.00	548,041	496,995
Administrative Analyst I-NC	1.00	1.00	2.00	55,657	119,711
Administrative Intern-NC/H36	3.00	3.72	3.70	121,179	129,822
Administrative Intern-NC/H38	0.38	0.38	0.38	13,833	14,820
Administrative Intern-NC/H41	1.00	-	-	-	-
Administrative Officer-Community Development	1.00	-	-	-	-
Administrative Officer-Planning & Building	1.00	2.00	1.00	185,861	93,824
Advance Planning Officer	1.00	1.00	1.00	106,711	106,711
Assistant Administrative Analyst I	1.00	1.00	1.00	57,712	49,681
Assistant Administrative Analyst II	6.00	6.00	3.00	400,952	214,188
Assistant to the Director-Development Services	1.00	-	-	-	-
Members - Boards and Commissioners	-	-	-	80,000	43,600
Building Inspection Officer	1.00	1.00	1.00	109,430	109,430
Chief Building Inspector	1.00	1.00	1.00	101,529	101,529
Civil Engineer	2.00	2.00	2.00	194,436	199,024
Clerk Typist II	5.00	5.00	6.00	205,207	257,383
Clerk Typist III	21.00	18.00	11.00	811,263	530,060
Clerk Typist IV	2.00	2.00	2.00	90,548	97,005
Code Enforcement Officer	1.00	1.00	1.00	105,043	105,043
Combination Building Inspector	24.00	24.00	21.00	1,731,416	1,619,926
Combination Building Inspector Aide I	3.00	3.00	3.00	131,831	131,837
Combination Building Inspector Aide II	10.00	10.00	16.00	494,743	767,758
Communications Officer	2.00	2.00	1.00	162,985	77,281
Community Development Analyst I	7.00	7.00	6.00	489,144	444,830
Community Development Analyst II	7.00	7.00	3.00	551,353	253,708
Community Development Analyst III	6.00	4.00	2.00	329,489	174,030
Community Development Specialist III	1.00	1.00	1.00	59,584	63,833
Community Development Specialist V	1.00	1.00	1.00	73,882	83,241
Community Worker-NC	6.00	6.00	6.00	192,724	206,471
Customer Service Representative II	4.00	4.00	4.00	139,922	154,766
Customer Service Representative III	2.00	2.00	3.00	92,090	148,832
Deputy Director-Development Services	1.00	2.00	2.00	277,794	322,631
Development Project Manager I	2.00	2.00	1.00	169,805	90,955
Development Project Manager II	12.00	11.00	6.00	935,674	545,405
Development Project Manager III	5.00	5.00	2.00	444,592	207,982
Environmental Health Specialist III	-	-	2.00	-	155,236
Subtotal Page 1	161.38	152.10	129.08	10,127,324	8,661,907

Personal Services

Classification	FY 11 Adopt FTE	FY 12 Adopt FTE	FY 13 Adopt FTE	FY 12 Adopted Budget	FY 13 Adopted Budget
Subtotal Page 1	161.38	152.10	129.08	10,127,324	8,661,907
Environmental Health Specialist IV	-	-	1.00	-	82,077
Executive Assistant	2.00	1.00	1.00	56,702	56,702
Executive Secretary of the Board	1.00	1.00	1.00	49,110	49,110
Financial Services Officer	1.00	1.00	1.00	90,000	90,037
General Superintendent-Development Services	2.00	2.00	2.00	238,940	238,940
Housing Development Officer	1.00	1.00	-	99,468	-
Housing Operations Officer	1.00	-	1.00	-	99,468
Housing Rehabilitation Counselor	5.00	5.00	3.00	327,266	207,049
Manager-Administrative & Financial Services	-	1.00	1.00	114,047	114,047
Manager-Housing Services	1.00	1.00	-	124,326	-
Manager-Planning Bureau	1.00	-	-	-	-
Manager-Redevelopment	1.00	-	-	-	-
Neighborhood Improvement Officer	1.00	1.00	1.00	96,539	96,539
Neighborhood Preservation Officer	1.00	1.00	-	88,667	-
Neighborhood Resources Officer	1.00	1.00	1.00	101,040	101,040
Neighborhood Services Specialist I	1.00	1.00	1.00	47,965	52,446
Neighborhood Services Specialist III	5.00	5.00	3.00	274,551	173,810
Parking Operations Officer	1.00	-	-	-	-
Payroll/Personnel Assistant III	1.00	-	-	-	-
Plan Checker-Electrical I	1.00	-	-	-	-
Plan Checker-Electrical II	-	1.00	1.00	79,543	85,275
Plan Checker-Mechanical I	1.00	-	-	-	-
Plan Checker-Mechanical II	-	1.00	1.00	89,019	93,553
Plan Checker-Plumbing I	1.00	-	-	-	-
Plan Checker-Plumbing II	-	1.00	1.00	96,720	77,204
Plan Checker - Fire I	-	-	3.00	-	268,945
Plan Checker - Fire II	-	-	1.00	-	97,242
Planner I	1.00	1.00	1.00	65,865	70,561
Planner II	1.00	1.00	1.00	73,594	82,077
Planner III	3.00	3.00	3.00	241,905	259,051
Planner IV	4.00	5.00	5.00	447,150	478,755
Planner V	6.00	6.00	5.00	594,128	532,986
Principal Building Inspector	7.00	7.00	7.00	619,948	619,948
Public Health Professional II	-	-	1.00	-	82,077
Redevelopment Administrator	1.00	1.00	1.00	97,040	97,040
Redevelopment Project Officer	4.00	4.00	1.00	410,106	102,043
Rehabilitation Services Officer	1.00	1.00	-	95,896	-
Secretary	5.00	4.00	3.00	195,439	157,819
Senior Civil Engineer	3.00	3.00	3.00	318,377	318,377
Senior Combination Building Inspector	8.00	8.00	8.00	636,096	646,494
Senior Electrical Inspector	2.00	2.00	2.00	157,980	169,005
Subtotal Page 2	237.38	223.10	194.08	16,054,750	14,261,623

Personal Services

Classification	FY 11 Adopt FTE	FY 12 Adopt FTE	FY 13 Adopt FTE	FY 12 Adopted Budget	FY 13 Adopted Budget
Subtotal Page 2	237.38	223.10	194.08	16,054,750	14,261,623
Senior Mechanical Inspector	1.00	1.00	1.00	79,512	85,025
Senior Plumbing Inspector	1.00	1.00	1.00	78,990	84,503
Senior Structural Engineer	1.00	1.00	1.00	115,945	115,945
Special Projects Officer	2.00	1.00	1.00	101,938	93,824
Superintendent - Building and Safety	1.00	1.00	1.00	128,894	141,784
Subtotal Salaries	243.38	228.10	199.08	16,560,029	14,782,702
Overtime	---	---	---	33,733	24,863
Fringe Benefits	---	---	---	5,790,905	6,419,294
Administrative Overhead	---	---	---	600,958	589,050
Attrition/Salary Savings	---	---	---	---	---
To Be Negotiated Savings	---	---	---	---	---
Mayoral Veto	---	---	---	---	---
Total	243.38	228.10	199.08	22,985,625	21,815,909

