



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES | BUREAU OF ENVIRONMENTAL HEALTH
NOISE CONTROL PROGRAM

2525 Grand Avenue, Room 220 | Long Beach, CA 90815
Hotline: (562) 570-4126 Office: (562) 570-4132 Fax: (562) 570-4038 | www.longbeach.gov/health/eh



NOISE VARIANCE APPLICATION CHECKLIST

- Noise Variance Application**
- Public Distribution Letter**
- Public Distribution Map and/or List**
- Payment: \$270.00**

**A MINIMUM OF TEN (10) BUSINESS DAYS IS REQUIRED TO REVIEW/APPROVE THE VARIANCE
(please review the application requirements for further information)**

**ONCE APPROVED, THE APPLICANT CAN PICK-UP THE VARIANCE
COMPLETION OF THE CHECKLIST DOES NOT GURANTEE COMPLIANCE WITH STATE LAW.
THIS IS SOLELY INTENDED AS A GUIDELINE FOR PROPER APPLICATION SUBMITTAL**



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HOW TO FILE A NOISE VARIANCE REQUEST IN THE CITY OF LONG BEACH

Pursuant to Chapter 8.80.340 of the Long Beach Municipal Code, the Noise Control Officer is authorized to grant variances for exemption from any provision of the Noise Ordinance.

PROCEDURE:

1. Any person seeking a variance shall file an application with the Noise Control Program. A minimum of ***ten (10) working days*** from the date of the commencement of the requested activity will be required to process the variance as stipulated in these guidelines.
2. The application shall contain information, which demonstrates that bringing the source of the sound or activity for which the variance is sought into compliance, would create an unreasonable hardship on the applicant, community, or other persons.
3. A fee of **\$270.00**, as stipulated in the most current City of Long Beach, Department of Health and Human Services Fee Resolution, shall accompany the variance application (this is a non-refundable fee).
4. A separate application is to be filled for each noise source.
5. Notice of application for a variance shall be published per rules established by Noise Control Program, which include (but are not limited to):
 - a. All residents whom the Noise Control Program determines may be adversely affected by the noise shall be notified at a minimum of ***72 hours prior*** to granting of the variance via a public notification and/or letter^{**}
 - b. A list of residences contacted shall be provided to the Noise Control Program prior to distribution of the notification and/or letter^{***}
 - c. Any individual who claims to be adversely affected by the issuance of the variance may file a statement with the Noise Control Program containing information to support his/her claim.
 - d. If at any time the Noise Control Program finds that a sufficient controversy exists regarding an application, a public hearing will be held.
6. In determining whether to grant or deny an application, the Noise Control Program shall balance the hardship on the applicant, the community, and/or other persons affected.
7. Applicants for variances and persons contesting variances may be required to submit such information as the Noise Control Program may reasonably require.
8. A variance is to be granted by permit to the applicant containing all necessary conditions, including (but not limited to) a time limit on the approved project.
9. Noncompliance with any condition of the variance shall terminate the variance.
10. The term of the variance may not exceed three hundred sixty-five days from the date of issuance (1 year). An application for an extension will be treated as an application for a new variance.

*****Public Notification is to be performed at least 72 hours prior to granting of the variance*****

******ATTACH A LIST OF RESIDENCES THAT WILL BE CONTACTED AND PROCEDURE FOR NOTIFICATION******



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NOISE VARIANCE APPLICATION

VARIANCE APPLICANT

Operator/DBA: _____ Name: _____
Address: _____ Long Beach, CA Zip code: _____
Office # _____ Mobile# _____ Email: _____

NOISE SOURCE INFORMATION

Name: _____ Phone: _____
Address: _____ Long Beach, CA Zip code: _____
Describe type of work: _____

Start Date _____ End Date _____

Start Time _____ End Time _____

Occurring Day(s): Sun Mon Tues Wed Thurs Fri Sat

With the understanding that the requested variance is as described above, and the applicant with all other requirements that may be imposed by the Department of Health and Human Services, the undersigned requests a Noise Variance Permit per Section 8.30.340 of the Long Beach Municipal Code.

Noise Variance Permit cost: \$270.00, made payable to the City of Long Beach (non-refundable)

Printed Name of Applicant _____ Signature of Applicant _____ Date _____

CONDITIONAL NOISE VARIANCE INFORMATION

1. _____
2. _____
3. _____

FOR OFFICE USE ONLY		
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	<input type="checkbox"/> Approved w/Conditions (see above)
<input type="checkbox"/> Payment Received	Pymt. Type: _____	Received by: _____
Approved by Noise Control Officer _____		Date _____
Complaint Restrictions / Reason for Rejection: _____		

«COMPANY LETTERHEAD»

«Date»

To whom it may concern:

The purpose of this letter is to inform residents in the area surrounding «**Location**» of ongoing construction activity scheduled for «**Work_Timeframe**». As part of an ongoing project, «**Company_Name**» will have a «**Reason_for_Variance**»

«**Company_Name**» is working to comply with Noise Variance procedures as required by the City of Long Beach Health Department's Noise Control Program, including notifying the surrounding neighborhood of the project. All mitigating efforts will be followed to reduce the noise impact to the community. Efforts such as using less noisy equipment and locating equipment as far from residences as possible will be implemented.

If you have any questions or noise concerns, please contact «**Company_Project Manager**» at «**Company_Contact Number**». Should you have any questions regarding the Noise Variance procedures and/or the Noise Control Program, you may call the City of Long Beach Noise Control Program at (562) 570-4126.

«**Company_Project Manager**», Project Manager: «**Company_Contact Number**»
«**Company_Project Superintendent**» Project Superintendent: «**Company_Contact Number_2**»

Sincerely,

«**Company_Name**»
«**Company_Address**»
«**City**», «**State**» «**ZIP_Code**»
«**Phone**»
«**Email**»



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NOISE VARIANCE APPLICATION

Example of Distribution Map & List



NOISE VARIANCE LIST

No. House	Address	City	Area (sq. ft.)	Year Constructed
1001	1001 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1002	1002 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1003	1003 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1004	1004 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1005	1005 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1006	1006 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1007	1007 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1008	1008 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1009	1009 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1010	1010 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1011	1011 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1012	1012 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1013	1013 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1014	1014 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1015	1015 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1016	1016 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1017	1017 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1018	1018 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1019	1019 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1020	1020 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1021	1021 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1022	1022 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1023	1023 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1024	1024 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1025	1025 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1026	1026 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1027	1027 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1028	1028 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1029	1029 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1030	1030 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1031	1031 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1032	1032 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1033	1033 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1034	1034 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1035	1035 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1036	1036 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1037	1037 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1038	1038 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1039	1039 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1040	1040 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1041	1041 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1042	1042 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1043	1043 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1044	1044 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1045	1045 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1046	1046 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1047	1047 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1048	1048 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1049	1049 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950
1050	1050 Ocean Avenue	Long Beach, CA	1,200 sq. ft.	1950