TITLE: POLICE LIEUTENANT

DEFINITION: Under direction, commands or assists in the command of a functional unit or unit watch of the Police Department.

EXAMPLES OF DUTIES:

• Directs, supervises, inspects and coordinates the activities of all law enforcement and support personnel in a functional or specialized unit watch, including patrol, detective, juvenile, traffic, vice, and records;
• Schedules, assigns, supervises, and reviews the work of assigned personnel;
• Performs specialized work in law enforcement, investigations, communications, training, community relations, and related police assignments;
• Coordinates the activities of investigating details and supervises major investigations;
• Instructs personnel in regular and special police training programs, including safety and use of emergency vehicles;
• Enforces rules, regulations and general orders;
• Recommends and carries out disciplinary actions;
• Conducts traffic, crime and other special surveys and investigations and prepare comprehensive reports;
• Confers with commanding officers and acts for them in their absence;
• Performs other related duties as required.

MINIMUM REQUIREMENTS:

Two years service as a Sergeant or Inspector in the Long Beach Police Department. A satisfactory efficiency rating. A valid California motor vehicle operator license. (Completion of Police Science courses is desirable)

DESIRABLE QUALIFICATIONS:

Candidates may be examined for a good knowledge of principles, practices and techniques of police administration, organization and operations; purposes and procedures of staff and operating units in the police department; technical and administrative phases of crime prevention and law enforcement, including patrol, investigation, traffic control, record keeping, training and communication; public administration, including budget control and preparation and personnel administration; planning, organizing and coordinating the work of subordinate employees; establishing and maintaining successful working relationships with subordinates, other public officials and the general public; a knowledge of City, State and Federal codes, laws, regulations, official procedures, local pertinent rules, ordinances, and operations.
POLICE LIEUTENANT (continued)

HISTORY:

Approval/Adoption Dates: 10/16/72