



City of Long Beach
Department of Development Services
Building and Safety Bureau

**Construction & Demolition Management
Plan Information and Instruction Sheet**

Information
Bulletin

BU-033

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Why is there a recycling ordinance?

The State of California through its California Green Building Standards Code and as part of the City's commitment to sustainable development requires that certain construction and/or demolition projects divert at least 65% of waste through recycling, salvage, or deconstruction.

Refundable Performance Deposit

The Construction & Demolition Debris Recycling (C&D) Program, which took effect on November 5, 2007, encourages permit applicants to recycle 65% of all C & D materials. To assure uniform compliance with this program, a refundable performance deposit (aka C&D Deposit) will be required.

1. Applicants are required to submit a refundable Performance Deposit of either 3% of the project value or \$51,500 whichever is less. The minimum deposit is \$1,545 per project.
2. Applicants are also required to pay a non-refundable administrative review fee of either .25% of the project value or \$2,652 whichever is less, but no less than the minimum fee of \$129.

The Construction & Demolition Management Plan (CDMP)

The CDMP is designed to assist in estimating and determining the amount of construction and/or demolition debris diverted or disposed during the life of a construction project.

1. Diversion Rate Estimators

The Department has created an automated estimator that will calculate, by the type of construction, the amount of estimated waste that must be diverted. By entering the project/remodeled/altered size under the appropriate type of construction, the amount of construction and/or demolition debris that could potentially be generated from a construction project will be automatically estimated. The completed CDMP will be given to the permittee at permit issuance.

2. Final Compliance Report

Within 30 days after receipt of Certificate of Occupancy, final inspection, or the completion of demolition, the Final Compliance Report must be signed and submitted with the following information:

- a. Proof that C&D materials were taken to a certified diversion facility that processes and recycles mixed debris. See our City website for links to the nearest facility:
www.lbds.info/building/cd_recycling/
- b. Recycling receipts indicating: **Origin of recycled material, tonnage or quantity recycled/diverted and material type(s).**
- c. The waste facilities must be told that the receipts "Shall indicate that the material is being recycled".

Submit the Final Compliance Report and the appropriate recycling receipts by email at: construct-demo@longbeach.gov or in person at the Development Permit Center located at Long Beach City Hall, 333 W. Ocean Blvd., 4th Floor. **IMPORTANT:** *The City will not accept receipts that indicate “REFUSE, WASTE OR TRASH” Material(s) must be recycled. In addition, hauler’s receipts will not be accepted.*

3. Verification

Once documentation is received, and the Compliance Official has reviewed and verified diversion requirements have been met, a check will be issued to the person/organization stated in the CDMP (Item I) based on the following criteria:

- a. If full compliance is met (65% of waste material associated with this project diverted with no more than 20% from recycling or reuse of inert materials, such as asphalt, brick, concrete and ceramics) a full release of the waste diversion deposit will be approved.
- b. If partial compliance is determined, (established as a percentage less than 65% of diverted waste materials) a partial return of the C&D deposit will be released in proportion to the actual materials diverted.
- c. If all required documentation is not received within the prescribed 30 days after final inspection or if it is determined that diversion of waste was not achieved, the waste diversion deposit shall be forfeited.

4. Exemptions

Exemptions for noncompliance with the recycling weights may be granted based on the following considerations:

- a. An Emergency situation exists.
- b. Contamination by hazardous substances.
- c. Low recyclability of specific materials (i.e., roofing materials).
- d. All exemptions must be applied for in writing and submitted with the Final Compliance Report.

5. Appeals

The owner or authorized agent of the owner may appeal a decision rendered by the Compliance Officer relating to determination of a partial or total forfeiture of the waste diversion deposit. Notice of any appeal must be filed within ten (10) calendar days from the date that such ruling is made. A Hearing Officer designated by the Department of Development Services shall review the appeal. The decision of the Hearing Officer upon such appeal, relative to any matter within the jurisdiction of the Compliance Official, shall be final and shall not be appealable to the City Council or to any other City body or official.

For more information regarding this program, go to: www.lbds.info/building/cd_recycling/, email construct-demo@longbeach.gov, or contact the Long Beach Development Permit Center at (562) 570-LBDS (5237).

Attached Reference Sheet

Construction & Demolition Management Plan Form



City of Long Beach
Department of Development Services
 333 West Ocean Boulevard, 4th Floor
 Long Beach, CA 90802
 Phone: (562) 570-5237 Fax: (562) 570-6753
 Website: www.lbds.info

Construction & Demolition Management Plan

The Construction and Demolition (C&D) Recycling Program encourages the use of green building techniques and promotes the reuse, salvage and/or deconstruction of all recyclable materials in construction, deconstruction, and/or demolition projects. As part of the City's commitment to sustainable development, your project is required to divert at least 65% of recyclable construction waste.

Project Address: _____ **Project No.:** _____ **Date:** _____

PROJECT DESCRIPTION:

Project Valuation: _____ **\$**
Deposit (3% of Valuation \$1,545 min., \$51,500 max) _____ **\$**
Administrative Fee (.25% of Valuation \$129 min., \$2,652 max) _____ **\$**

| Project Type | RESIDENTIAL | | | NON-RESIDENTIAL | | |
|------------------------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|------------------------|
| | Remodel/ Additions | New Construction | Demolition/ Removal | Remodel/ Additions | New Construction | Demolition/ Removal |
| Project Size (SF) | | | | | | |
| Lbs/sf per project type | 3.31 | 4.38 | 115.00 | 2.85 | 3.89 | 155.00 |
| Calculated Weight(s) in Tons | 0.00 | 0 | 0 | 0 | 0 | 0.00 |

ESTIMATED PROJECT TOTAL:

Estimated Generated Amount (in tons) _____

65% Diversion Required to Meet:
 At least 65% of all generated materials must be diverted. _____
_____ tons _____ lbs

20% of Inert Debris (i.e., concrete, asphalt, dirt, etc.):
 Maximum 20% of inert materials _____
_____ tons _____ lbs

Comments _____

I. I acknowledge that within thirty (30) days after final inspection for the above project, the completed Final Compliance Report (see back) shall be submitted. I further acknowledge that the amount of C&D Deposit returned will be prorated based on the rate of compliance and that the Return of Deposit should be made payable to:

Name: _____
 Address: _____
 City/ST/Zip: _____
 Phone No: () _____ Email: _____

II. I further acknowledge that a copy of this C&D Management Plan will be sent to the property / business owner listed below:

Same as above

Name: _____
 Address: _____
 City/ST/Zip: _____
 Phone No: () _____ Email: _____

FINAL COMPLIANCE REPORT

Address: _____

Project No.: _____

Final Date: _____

Within thirty (30) days after final inspection for this project, please provide the names of all certified recyclers, salvage companies, or recycling, mixed use or repurpose facilities, by material type, that were used for disposal of C&D debris and the total weights of each material. Please submit the Final Compliance Report and all supporting documentation to the Long Beach Development Permit Center or by email at Construct-Demo@LongBeach.gov

| | Disposal Facility Name www.lbds.info/building/cd_recycling/ | Weights (Ton/lbs) |
|---|--|----------------------|
| MIXED DEBRIS | | |
| Facility #1 | | |
| Facility #2 | | |
| Facility #3 | | |
| Total Tons Diverted - Mixed Debris | | |
| ITEMIZED DEBRIS - INERT | | |
| Concrete/Block/Brick | | |
| Asphalt/Aggregates/Dirt | | |
| Other | | |
| Total Tons Diverted - Inert | | |
| Max Allowed: _____ | | |
| | tons | lbs |
| ITEMIZED DEBRIS - NON-INERT | | |
| Drywall | | |
| Metal/scrap iron | | |
| Plastic | | |
| Roofing | | |
| Wood | | |
| Other | | |
| Total Tons Diverted - Non-Inert | | |
| TOTAL TONS GENERATED | | |
| Target Wt: _____ | | |
| | tons | lbs |

To the best of my knowledge, the above information is an accurate representation of the disposition of the construction and demolition materials generated on-site at the construction job. I understand that the City of Long Beach may audit disposal and recycling documentation.

| | | |
|---------------------------|-----------------|------------|
| Name of Owner/Agent _____ | Signature _____ | Date _____ |
|---------------------------|-----------------|------------|

I am aware that I may file an appeal to a Hearing Officer regarding any compliance ruling made pursuant to Long Beach Municipal Code §18.67.070 within ten (10) days of the date that a ruling is made. The decision of the Hearing Officer conducting the appeal is final and is not appealable to the City Council or to any other City body or official in accordance with of Long Beach Municipal Code §18.67.090.

OFFICE USE ONLY

Diversion Requirement Met: Yes No

% of Diversion Met: _____ %

Amount of Deposit: \$ _____

Amount to be Returned: \$ _____

Final Report Approved By: _____

Comments: _____