

## GENERAL REQUIREMENTS

*All Medical Marijuana (MMJ) facilities must be pre-approved for a Business License before applying for a construction or tenant improvement permit.*

*In addition to this Checklist, a fully completed Development Services Permit Application and project plans shall be submitted to the Long Beach Development Permit Center. All sheet(s) of the plan(s) shall be stamped and signed by a professional engineer or architect before submittal.*

A.	Did you include the type and quantity of MMJ products for dispensation, cultivation, manufacture, and testing in your Business License Application?	<input type="checkbox"/> Y <input type="checkbox"/> N
B.	Did you include the SDS sheets for the all chemicals/hazardous materials to exist at the facility?	<input type="checkbox"/> Y <input type="checkbox"/> N
C.	Is all proposed equipment listed and approved by a certified testing lab?	<input type="checkbox"/> Y <input type="checkbox"/> N
D.	Do the plans clearly show:	
	1. The nature of occupancy, use, and construction type of the facility and adjacent spaces	<input type="checkbox"/> Y <input type="checkbox"/> N
	2. The business name	<input type="checkbox"/> Y <input type="checkbox"/> N
	3. The type of facility signage	<input type="checkbox"/> Y <input type="checkbox"/> N
	4. All the hardware on all the doors	<input type="checkbox"/> Y <input type="checkbox"/> N
	5. Access and egress from the facility and security features (i.e., locking devices, access control on entry doors & delayed access on exit door) * Location of Knox Box adjacent to the entry door	<input type="checkbox"/> Y <input type="checkbox"/> N
	6. Location & size of electrical service	<input type="checkbox"/> Y <input type="checkbox"/> N
	7. Consideration of plan layout (e.g., width of aisles proposed, unisex restroom if project is <1,500 ft <sup>2</sup> , etc.)	<input type="checkbox"/> Y <input type="checkbox"/> N
	8. Fire protection, fire sprinkler	<input type="checkbox"/> Y <input type="checkbox"/> N
	9. Fire alarm systems	<input type="checkbox"/> Y <input type="checkbox"/> N
	10. Location of fire extinguishers (2A10)	<input type="checkbox"/> Y <input type="checkbox"/> N
	11. Gas detection system	<input type="checkbox"/> Y <input type="checkbox"/> N
	12. If the selling of food, storage of edibles, and/or vape products is proposed	<input type="checkbox"/> Y <input type="checkbox"/> N
	13. Consideration of odor control and filtration	<input type="checkbox"/> Y <input type="checkbox"/> N
	14. Consideration of environmental issues	<input type="checkbox"/> Y <input type="checkbox"/> N
	15. Consideration of testing of MMJ products	<input type="checkbox"/> Y <input type="checkbox"/> N
	16. Propane use? (Indoor propane use is not allowed in Long Beach)	<input type="checkbox"/> Y <input type="checkbox"/> N

	17. If rack storage is proposed. High pile racks require a separate permit	<input type="checkbox"/> Y <input type="checkbox"/> N
	18. Finish schedule for floors, walls, & ceilings for all rooms provided	<input type="checkbox"/> Y <input type="checkbox"/> N
	19. Listing of all proposed plumbing fixtures provided (e.g., hand sinks, janitorial sinks, three compartment sinks, etc.)	<input type="checkbox"/> Y <input type="checkbox"/> N

**SPECIFIC REQUIREMENTS - DISPENSARY (ONLY)**

*The following list is specific to MMJ dispensaries and is in addition to the general requirements listed above. Dispensaries are generally "M" occupancy, with the exception of a "B" occupancy component if patients are seen at the facility.*

A.	Do the plans clearly show:	
	1. Consideration of natural and mechanical ventilation (10 persons/1000 ft. <sup>2</sup> and 15 cfm per person)	<input type="checkbox"/> Y <input type="checkbox"/> N
	2. Fire separation? (Generally, no fire separation is required unless the storage area exceeds 10% of the occupancy.)	<input type="checkbox"/> Y <input type="checkbox"/> N
	3. Health Department approval if edibles are displayed or prepared	<input type="checkbox"/> Y <input type="checkbox"/> N

**SPECIFIC REQUIREMENTS – CULTIVATION FACILITY (ONLY)**

*The following list is specific to MMJ cultivation facilities and is in addition to the items listed in the general requirements. Sites that are solely cultivation facilities are generally "F1" occupancy.*

A.	Do the plans clearly show:	<input type="checkbox"/> Y <input type="checkbox"/> N
	1. Consideration given to health and environmental issues	<input type="checkbox"/> Y <input type="checkbox"/> N
	2. Consideration of minimum and maximum areas * In new buildings or buildings where a change of occupancy occurred, fire sprinklers will be required where the area exceeds 12,000 ft. <sup>2</sup>	<input type="checkbox"/> Y <input type="checkbox"/> N
	3. The location of aisles and exit pathways inside the building * Hanging non-fire rated plastics are not allowed; Fire resistant vinyl shall be used only if such separation of spaces are proposed	<input type="checkbox"/> Y <input type="checkbox"/> N
	4. CO <sub>2</sub> detection systems shall be connected to the buildings existing/new fire alarm or sprinkler monitoring system	<input type="checkbox"/> Y <input type="checkbox"/> N
	5. The location and process of drying the buds	<input type="checkbox"/> Y <input type="checkbox"/> N
	6. The fertilizers or chemicals being stored at the facility	<input type="checkbox"/> Y <input type="checkbox"/> N
	7. Electrical power needs and associated wiring diagram	<input type="checkbox"/> Y <input type="checkbox"/> N
	8. Electrical loads and wiring size for grow lighting, fans, etc.	<input type="checkbox"/> Y <input type="checkbox"/> N
	9. Natural and mechanical ventilation (10 persons/1000 ft. <sup>2</sup> and 60 cfm per person)	<input type="checkbox"/> Y <input type="checkbox"/> N
	10. Consideration of odor and air filtration	<input type="checkbox"/> Y <input type="checkbox"/> N
	11. Consideration of water and sewer issues	<input type="checkbox"/> Y <input type="checkbox"/> N
	12. CO <sub>2</sub> enrichment systems, if any. Anchorage for CO <sub>2</sub> tanks and a listed CO <sub>2</sub> detection system	<input type="checkbox"/> Y <input type="checkbox"/> N
	13. Cultivation waste management program in accordance with state & federal regulations	<input type="checkbox"/> Y <input type="checkbox"/> N
	14. Pesticide use at the facility in accordance with the product label	<input type="checkbox"/> Y <input type="checkbox"/> N

**SPECIFIC REQUIREMENTS – MANUFACTURING FACILITY (Only)**

The following list is specific to MMJ manufacturing facilities and is in addition to the general requirements listed above. Sites that are solely manufacturing are generally "F-1" facilities, unless associated ancillary uses are larger than 10%.

A.	Do the plans show:	
	1. Consideration for natural and mechanical ventilation (10 persons/1000 ft. <sup>2</sup> and 15 cfm per person)	<input type="checkbox"/> Y <input type="checkbox"/> N
	2. All fuel tanks (must be approved by Fire Department)	<input type="checkbox"/> Y <input type="checkbox"/> N
	3. All proposed equipment (must be listed by approved agencies)	<input type="checkbox"/> Y <input type="checkbox"/> N
	4. Health and environmental considerations	<input type="checkbox"/> Y <input type="checkbox"/> N
	5. Edible food items produced on the premises? Consider air supply and a Type I hood	<input type="checkbox"/> Y <input type="checkbox"/> N
	6. All waste product (must be stored, transported and disposed of in accordance with state and federal regulation)	<input type="checkbox"/> Y <input type="checkbox"/> N
	7. CO <sub>2</sub> detection systems (must be connected to the buildings existing/new fire alarm or sprinkler monitoring system)	<input type="checkbox"/> Y <input type="checkbox"/> N
	8. Consideration of minimum and maximum areas * In new buildings or buildings where a change of occupancy occurred fire sprinklers will be required where the area exceeds 12,000 ft. <sup>2</sup>	<input type="checkbox"/> Y <input type="checkbox"/> N
	9. If plant oil extraction will be performed are the extraction processes, type of equipment, mechanical exhaust system, and room construction details documented	<input type="checkbox"/> Y <input type="checkbox"/> N

**SUMMARY:**

- These criteria are intended to serve as a guideline for Medical Marijuana facilities permitting requirements. This checklist is not all-inclusive.
- Checking "Y" to all above questions does not guarantee permit issuance, but assists with the project review.
- If any items are checked "N," revise design to fit within Eligibility Checklist; otherwise, permit application may experience delays.
- If facility provides any combination of dispensary, cultivation, or manufacturing, respond to questions related to each activity listed above.
- No construction shall commence before issuance of the building permit for the project. Once the permit is issued and construction begins, inspections related to building, fire, health, electrical, mechanical, and plumbing plans are warranted and shall be requested.
- (I/We) the undersigned declare, under penalty of perjury under the laws of the State of California, that the information on all plans, drawings, and sketches attached hereto and all the statements and answers contained herein are, in all respects, true and correct.

Job Address: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Contractor/Installer: \_\_\_\_\_ License # & Class: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Phone #: \_\_\_\_\_