

**City of Long Beach  
Ethics Commission  
External Communications Disclosure**

Commissioner(s) or Commission Staff Rep	Date of Reporting	Name of Group/Individual	Date Contact Occurred	Subject Matter	Description of Contact	Is the Group/Individual Being Compensated for Contacting the Commissioner(s)? (If yes, include compensating sources)
Margo Morales, Chair	1/19/2023	City Attorney Dawn McIntosh	1/9/2023	Standard protocol for election-related complaints; Commission concerns regarding the election complaints filed during the 2022 campaign season	City Attorney McIntosh extended the invitation for quarterly, check-in meetings. This meeting was virtual.	No
Barbara Pollack, Vice Chair	1/19/2023	City Attorney Dawn McIntosh	1/9/2023	Standard protocol for election-related complaints; Commission concerns regarding the election complaints filed during the 2022 campaign season	City Attorney McIntosh extended the invitation for quarterly, check-in meetings. This meeting was virtual. Ms. Salgado texted to inquire if the ethics commission was looking into the	No
Margo Morales	1/19/2023	Mariela Salgado	1/13/2023	Mayor/Council Commissioner Appointments Process	process in which the mayor makes commission appointments.	No
Susan Wise, Commissioner	1/9/2023	Parisa Vinzant	1/13/2023	Potential Brown Act Violation	Ms. Vinzant reached out via telephone and LinkedIn to raise concerns that a Brown Act violation may have occurred during the January 11, 2023 Ethics Commission meeting, related to the study session on a possible censure recommendation. Ms. Vinzant was referred to Heather Van Wijk, Ethics Officer.	
Heather Van Wijk, Ethics Officer	2/10/2023	Parisa Vinzant	1/13/2023, 1/26/2023, 2/2/2023	Potential Brown Act Violation	Ms. Vinzant and I exchanged several emails regarding a possible violation of the Brown Act during the January 11, 2023 meeting. Ms. Vinzant was concerned that procedures had not been followed during a study session and an action vote should not have occurred. After consulting with the City Attorney's office, it was determined that no violation had occurred and Ms. Vinzant was notified.	
Susan Wise, Commissioner	2/23/2023	Bonnie Lowenthal	2/14/2023	Lobbying	A link to an article in the LA Times regarding lobbying was emailed to me. The email had no other comment.	No
Susan Wise, Commissioner	3/18/2023	Elisa Nicholas w/ The Children's Clinic	3/8/2023	Lobbyist Ordinance Recommendations	Dr. Nicholas reached out to share her concerns about non-profits and advocacy groups being lumped in with lobbyists. This is in relation to an ongoing commission item (lobbyist ordinance recommendations).	Unknown
Susan Wise, Commissioner	5/8/2023	Elisa Nicholas w/ The Children's Clinic	4/28/2023	Lobbyist Ordinance Recommendations	Dr. Nicholas requested that The Nonprofit Partnership be put on the May 10, 2023 EC agenda to do a presentation. Cmr Wise referred Dr. Nicholas to Heather Van Wijk, Ethics Officer	Unknown

Heather Van Wijk, Ethics Officer	5/16/2023	Elisa Nicholas w/ The Children's Clinic	4/28/2023-5/2/23	Lobbyist Ordinance Recommendations	An email exchange: Dr. Nicholas requested that The Nonprofit Partnership be put on the May 10, 2023 EC agenda to do a presentation, copying Michelle Byerly, The Nonprofit Partnership; James Suazo, LB Forward, Ethics Cmr Susan Wise. This request was shared with the chair and vice chair of the ethics commission.	Unknown
Heather Van Wijk, Ethics Officer	5/16/2023	Michelle Byerly, Executive Director, The Nonprofit Partnership	5/2/2023	Lobbyist Ordinance Recommendations	Spoke with Michelle Byerly over the phone and explained that The Nonprofit Partnership would not be placed on the agenda because fairness, equity and timing concerns, but was encouraged to submit their presentation to the commission via public comment. I also requested that The Nonprofit Partnership assist the City with community outreach should the need occur.	Unknown
Susan Wise, Commissioner	5/21/2023	Kelly Ruggirello, President, Long Beach Symphony	5/11/2023	Lobbyist Ordinance Recommendations	Kelly Ruggirello sent an email explaining concerns about the effect of proposed revisions to the lobbying ordinance on her organization.	Unknown
Margo Morales, Chair, Barbara Pollack, Vice Chair, Heather Van Wijk, Ethics Officer, Julian Cernuda, Asst to the City Mgr	5/30/2023	Michelle Byerly, Executive Director, The Nonprofit Partnership and James Suazo, Executive Director, LB Forward	5/25/2023	Lobbyist Ordinance Recommendations	On May 25, 2023, Chair Morales and Vice Chair Pollack, along with Heather Van Wijk and Julian Cernuda, met with James Suazo, Executive Director of Long Beach Forward, and Michelle Byerly, Executive Director of the Nonprofit Partnership, regarding potential changes to the City's Lobbying Ordinance. We addressed the goal of the Ethics Commission to increase transparency and public awareness of the factors that influence City decision-making and listened to concerns of the non-profit community about the most recent draft proposal prepared by the Ad Hoc Committee on the Lobbying Ordinance. We discussed possible approaches to increase transparency while minimizing the impact on non-profit organizations. We agreed to think about options and to meet again, probably in late June.	Unknown