



**Date:** September 16, 2015  
**To:** Patrick H. West, City Manager *T.H.W.*  
**From:** Amy J. Bodek, Director of Development Services *AJB*  
**For:** Honorable Mayor and Members of the City Council  
**Subject:** Proactive Rental Housing Inspection Program Collaterals

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To safeguard the stock of decent, safe, and sanitary rental housing, the City of Long Beach has established a Proactive Rental Housing Inspection Program (PRHIP). Adopted by the City Council on June 23, 2015, the Program was created to maintain livability standards, protect against blight, and secure Citywide compliance through efficient and effective enforcement of the Long Beach Municipal Code.

The City has been enforcing this Program for many years, pursuant to the California Health and Safety Code. The PRHIP Ordinance allows the Program to now be codified into the Long Beach Municipal Code. Further, the Ordinance addresses property owner notification and the distribution of a Tenant/Landlord Rights and Responsibilities handout.

As part of the PRHIP communications efforts, a website has been established and collateral materials have been produced for tenants and landlords. Attached is a sample copy of the Tenant/Landlord Rights and Responsibilities handout; Registration Form; infographic poster for Tenants/Renters; infographic poster for Landlords/Property Managers; and inspection notice door hanger. Electronic versions of these documents can be viewed on the PRHIP website at [www.lbds.info/prhip](http://www.lbds.info/prhip). Print copies available upon request.

For further information regarding PRHIP, please contact Angela Reynolds, Deputy Director, at ext. 8-6369.

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