



Date: June 29, 2017 *P West*

To: Patrick H. West, City Manager

From: *A Bodek* Amy J. Bodek, Director of Development Services

For: Mayor and Members of the City Council

Subject: **Code Enforcement Full-Time Employees**

---

On June 22, 2017, Development Services staff received a request for the number of Code Enforcement full-time employees. The requested information is presented below:

---

**Current Code Enforcement FTEs**

---

**Standard Code Enforcement**

Code Enforcement Bureau Manager	0.45
Code Enforcement Officer	1
Senior Combination Building Inspector	4
Combination Building Inspector Aide	4.5
Combination Building Inspector	12
Principal Building Inspector	4
Administrative Analyst	1
Secretary	1
Clerk Typist	4.5
Subtotal	<u>32.45</u>

**Proactive Rental Housing Inspection Program**

Code Enforcement Bureau Manager	0.55
Clerk Typist	1.5
Environmental Health Specialists	3
Combination Building Inspector Aides	6.5
Subtotal	<u>11.6</u>

**Medical Marijuana Program**

Principal Building Inspector	1.0
Senior Combination Building Inspector	1.0
Combination Building Inspector	3.0
Clerk Typist	1.0
	<u>6.0</u>

**Department Support Staff**

	<u>0.6</u>
<b>Total</b>	<b><u>50.6</u></b>

Code Enforcement Full-time Employees

June 29, 2017

Page 2

Currently, 11 positions are vacant and in the recruitment process. In addition, three Combination Building Inspector Aide positions are being held vacant for conversion to two Combination Building Inspectors as part of the FY 18 Budget.

If you have any questions regarding this matter, please contact Oscar Orci, Deputy Director of Development Services, at (562) 570-6369 or [oscar.orci@longbeach.gov](mailto:oscar.orci@longbeach.gov).

AJB:OO:LAF  
Q:\NEIGHBORHOOD SERVICES\CODE\TFF FY17 PRHIP BUDGET V4.DOCX

CC: CHARLES PARKIN, CITY ATTORNEY  
LAURA L. DOUD, CITY AUDITOR  
TOM MODICA, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
REBECCA JIMENEZ, ASSISTANT TO THE CITY MANAGER  
OSCAR W. ORCI, DEPUTY DIRECTOR, DEVELOPMENT SERVICES