INTERNAL SERVICE FUND GROUPS

Civic Center Fund Group
General Services Fund Group
Fleet Services Fund Group
Insurance Fund Group
Employee Benefits Fund Group

CITY OF LONG BEACH
CALIFORNIA
URBS AMICITIAE
INCORPORATED - 1897

Civic Center Fund Group Summary

Purpose:

The Civic Center Fund Group is used to maintain, improve and operate the Civic Center complex, which includes City Hall, the Billie Jean King Main Library, Lincoln Park, Police headquarters, Fire Station 1 and related parking facilities. The fund group manages sources and uses for the City and services City departments, and debt payments on the structures. In FY 19, the new Civic Center complex was completed including City Hall, Port Headquarters and the Billie Jean King Main Library. The new Lincoln Park was completed in December 2021. The new Civic Center is operated and maintained by one of the City's civic partners and improvements and maintenance will continue at the Police Headquarters and adjoining Fire Station 1.

Assumptions for Major Resources:

The Civic Center Fund Group is used to account for goods and services provided internally to City departments. The ongoing revenue sources to this fund group are payments from departments for the lease on the new Civic Center facility, employee parking charges from the departments occupying the facilities and public parking charges. Minor sources of revenue include special events, developer contributions and interest earnings. Major fund uses include security services, utilities, rent and operating maintenance.

	Actual FY 24	Adopted FY 25	Estimated FY 25	Adopted FY 26
Revenues:				
Property Taxes	-	-	-	-
Sales and Use Taxes	-	-	-	-
Other Taxes	-	-	-	-
Utility Users Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Permits and Fees	5,813	-	2,000	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	443,762	365,000	286,334	365,000
Revenue from Other Agencies	-	-	-	-
Charges for Services	-	-	-	-
Other Revenues	2,699	221,662	3,000	221,662
Intrafund Services & Transfers	-	-	-	-
Interfund Services & Transfers	24,090,815	25,084,867	25,151,815	25,266,477
Other Financing Sources	-	-	-	-
Total Revenues	**24,543,089**	**25,671,529**	**25,443,149**	**25,853,139**
Expenditures:				
Salaries, Wages and Benefits	584,696	526,648	416,514	546,737
Materials, Supplies and Services	12,068,765	10,311,818	10,861,359	10,606,640
Inter/Intrafund Support	2,205,989	2,205,929	2,080,177	2,426,769
Capital Purchases	-	-	-	-
Insurance Premiums and Losses	-	-	-	-
Other Non-Operational Expenditures	11,353,052	11,608,525	11,608,525	11,861,591
Operating Transfers	-	-	-	-
Intrafund Transfers Out	-	-	-	-
Purchase of Gas & Water	-	-	-	-
Depreciation and Non Cash Expenditures	-	-	-	-
Total Expenditures	**26,212,502**	**24,652,920**	**24,966,575**	**25,441,737**
Net Increase/(Decrease) in Funds Avail.	(1,669,414)	1,018,609	476,574	411,402
Beginning Funds Available*	(5,946,478)	667,571	667,571	1,144,145
Additions to / Releases of IDs	-	-	-	-
Adjustments/Corrections to Fund Balance	8,283,462	-	-	-
Ending Funds Available**	**667,571**	**1,686,180**	**1,144,145**	**1,555,546**

**The City is currently maintaining two different financial systems and until a new budget development software is established, the financial information displayed in the future may have further adjustments to the budgetary funds available.*

***Note: The fund is anticipating a receipt of $6 million from Plenary when (as expected, but not guaranteed) the mid-block is sold. This along with increases to internal departmental charges is anticipated to eliminate the negative funds available.*

General Services Fund Group Summary

Purpose:

The General Services Fund Group is used to fund the core services provided by the Technology and Innovation Department (TID). There are 13 primary technology services allocated through the TID MOU plus office and mail services and overhead services made available to City departments. In addition, TID collaborates on issues of digital inclusion, privacy, smart cities, civic innovation, AI and digital engagement.

Assumptions for Major Resources:

The primary revenue source for the General Services Fund Group is internal charges to City Departments, which account for over 84 percent of total revenues. This cost recovery model is intended to allocate 100 percent of eligible costs to provide services to City departments. FY 26 includes critical technology infrastructure investments, maintenance and support for enterprise and business systems; as well as dedicated technology support to the following departments: Airport, Community Development, Fleet Services Bureau, Energy Resources, Fire, Human Resources, Library and Police.

	Actual FY 24	Adopted FY 25	Estimated FY 25	Adopted FY 26
Revenues:				
Property Taxes	-	-	-	-
Sales and Use Taxes	-	-	-	-
Other Taxes	-	-	-	-
Utility Users Tax	-	-	-	-
Franchise Fees	2,893,430	-	-	-
Licenses, Permits and Fees	-	-	-	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	350,924	-	-	-
Revenue from Other Agencies	2,204,043	632,000	632,000	140,000
Charges for Services	-	-	-	-
Other Revenues	263	-	-	-
Intrafund Services & Transfers	-	1,200,000	1,200,000	1,200,000
Interfund Services & Transfers	74,030,929	92,451,784	79,888,153	97,735,631
Other Financing Sources	-	-	-	-
Total Revenues	**79,479,589**	**94,283,784**	**81,720,153**	**99,075,631**
Expenditures:				
Salaries, Wages and Benefits	28,725,667	34,981,139	31,386,071	37,746,014
Materials, Supplies and Services	41,294,271	32,563,361	42,892,611	32,835,335
Inter/Intrafund Support	4,059,455	4,321,974	4,383,495	4,397,025
Capital Purchases	4,200,995	135,000	35,000	135,000
Insurance Premiums and Losses	-	-	-	-
Other Non-Operational Expenditures	5,325,912	21,531,808	2,943,386	21,775,708
Operating Transfers	4,231,951	-	-	-
Intrafund Transfers Out	-	-	-	-
Purchase of Gas & Water	-	-	-	-
Depreciation and Non Cash Expenditures	-	-	-	-
Total Expenditures	**87,838,250**	**93,533,281**	**81,640,564**	**96,889,082**
Net Increase/(Decrease) in Funds Avail.	(8,358,661)	750,502	79,589	2,186,550
Beginning Funds Available*	2,173,260	(4,601,904)	(4,601,904)	(4,522,315)
Additions to / Releases of IDs	(603,210)	-	-	-
Adjustments/Corrections to Fund Balance	2,186,708	-	-	-
Ending Funds Available	**(4,601,904)**	**(3,851,402)**	**(4,522,315)**	**(2,335,765)**

**The City is currently maintaining two different financial systems and until a new budget development software is established, the financial information displayed in the future may have further adjustments to the budgetary funds available.*

Fleet Services Fund Group Summary

Purpose:

The Fleet Services Fund Group is used to account for the City's purchase, maintenance, fueling and replacement charges of most City fleet vehicles and equipment, except those owned by the Water and Harbor Departments.

Assumptions for Major Resources:

The major sources of revenue for this fund group include charges to services provided to user departments for vehicle maintenance & operations, fueling, and then equipment replacement. Fleet charges are generated by charges to City departments that utilize vehicles and equipment acquired and maintained by the Fleet Services Bureau. These charges include such services and items as vehicle lease payments, capital replacement, preventive maintenance, repairs, parts, fueling and charges for motor pool use. The goal is to provide Fleet assets to equip City departments with the vehicles and assets they need to service the public and the City, while also maintaining optimal efficiency, availability and compliance of Fleet assets.

	Actual FY 24	Adopted FY 25	Estimated FY 25	Adopted FY 26
Revenues:				
Property Taxes	-	-	-	-
Sales and Use Taxes	-	-	-	-
Other Taxes	-	-	-	-
Utility Users Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Permits and Fees	-	-	-	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	4,819,166	1,478,879	1,478,973	-
Revenue from Other Agencies	(29,144)	-	-	-
Charges for Services	2,554,881	2,843,727	2,113,810	492,637
Other Revenues	2,009,320	970,879	1,528,724	1,259,325
Intrafund Services & Transfers	70,446	-	-	-
Interfund Services & Transfers	71,668,589	72,975,185	73,301,785	80,416,713
Other Financing Sources	-	-	-	-
Total Revenues	**81,093,259**	**78,268,670**	**78,423,291**	**82,168,675**
Expenditures:				
Salaries, Wages and Benefits	13,582,028	13,913,264	13,086,173	14,396,488
Materials, Supplies and Services	20,504,919	20,763,275	18,171,451	20,104,505
Inter/Intrafund Support	4,241,038	4,028,415	4,455,041	4,571,432
Capital Purchases	16,596,738	16,415,691	16,415,691	15,915,691
Insurance Premiums and Losses	-	-	-	-
Other Non-Operational Expenditures	6,447,554	4,070,826	4,070,826	6,469,044
Operating Transfers	1,363,606	-	-	-
Intrafund Transfers Out	70,446	-	-	-
Purchase of Gas & Water	-	200,000	-	200,000
Depreciation and Non Cash Expenditures	-	-	-	-
Total Expenditures	**62,806,329**	**59,391,472**	**56,199,182**	**61,657,160**
Net Increase/(Decrease) in Funds Avail.	18,286,930	18,877,199	22,224,109	20,511,515
Beginning Funds Available*	390,426	(1,261,298)	(1,261,298)	356,630
Additions to / Releases of IDs	-	(4,272,667)	-	-
Adjustments/Corrections to Fund Balance	(19,938,653)	-	(20,606,181)	-
Ending Funds Available**	**(1,261,298)**	**13,343,233**	**356,630**	**20,868,145**

**The City is currently maintaining two different financial systems and until a new budget development software is established, the financial information displayed in the future may have further adjustments to the budgetary funds available.*

***Note: The funds for the Acquisition Fund, which collects funds from interdepartmental charges for planned capital replacement and vehicle acquisition costs, are not included in budgetary funds available figure as they are funds set aside for a specific purpose. The negative funds available status reflected is due to a loan in the operating fund owed to the acquisition fund. A plan is in place to collect funds annually from operating departments to repay the loan and bring the fund back to balance.*

Insurance Fund Group Summary

Purpose:

The Insurance Fund Group was created to finance and account for all risk management-related activities citywide. The two primary Funds (Workers' Compensation and General Liability) provide funding for the majority of the City's insurance activities.

Assumptions for Major Resources:

The three major revenue sources in this fund group are: 1) charges collected from departments based on allocation of risk management costs, 2) workers compensation overhead rates charged to departments based on payroll, and 3) reimbursements and/or refunds received on claims expense or other expenditures and annual interest earned on the fund group balance. The major expenses in the fund group include claims, settlements and judgements on liabilities, injury related expenses on workers compensation, and insurance premiums on both liability and personal injury coverages.

	Actual FY 24	Adopted FY 25	Estimated FY 25	Adopted FY 26
Revenues:				
Property Taxes	-	-	-	-
Sales and Use Taxes	-	-	-	-
Other Taxes	-	-	-	-
Utility Users Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Permits and Fees	540	-	515	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	1,163,847	1,391,758	1,291,023	1,338,918
Revenue from Other Agencies	-	-	-	-
Charges for Services	-	10,000	-	10,000
Other Revenues	967,169	363,500	34,508	363,500
Intrafund Services & Transfers	-	-	-	-
Interfund Services & Transfers	79,102,801	83,623,238	83,289,817	98,625,309
Other Financing Sources	-	-	-	-
Total Revenues	**81,234,357**	**85,388,496**	**84,615,862**	**100,337,727**
Expenditures:				
Salaries, Wages and Benefits	21,704,256	18,459,183	23,336,527	23,470,955
Materials, Supplies and Services	8,926,332	5,474,533	5,793,325	5,607,405
Inter/Intrafund Support	4,243,462	5,284,060	5,275,848	5,926,305
Capital Purchases	-	-	20,421	-
Insurance Premiums and Losses	47,658,976	48,303,042	48,871,236	52,543,357
Other Non-Operational Expenditures	-	-	-	-
Operating Transfers	1,348,326	-	-	-
Intrafund Transfers Out	-	-	-	-
Purchase of Gas & Water	-	-	-	-
Depreciation and Non Cash Expenditures	-	-	-	-
Total Expenditures	**83,881,352**	**77,520,817**	**83,297,357**	**87,548,022**
Net Increase/(Decrease) in Funds Avail.	(2,646,995)	7,867,679	1,318,505	12,789,705
Beginning Funds Available*	15,731,314	10,175,311	10,175,311	11,493,816
Additions to / Releases of IDs	-	-	-	-
Adjustments/Corrections to Fund Balance	(2,909,008)	-	-	(10,000,000)
Ending Funds Available	**10,175,311**	**18,042,990**	**11,493,816**	**14,283,520**
Ending Funds Available (Full Accrual)**	**(182,712,471)**			

**The City is currently maintaining two different financial systems and until a new budget development software is established, the financial information displayed in the future may have further adjustments to the budgetary funds available.*

***Note: Ending Funds Available (Full Accrual) takes into account unfunded liabilities for incidents or losses that have occurred but have not been paid for by the City. This includes future costs for workers' compensation and general liability claims.*

Employee Benefits Fund Group Summary

Purpose:

The Employee Benefits Fund Group was created to finance and account for employee paid time off (sick leave, vacation, holiday, etc.) and fringe benefits, such as retirement, health insurance, dental insurance, Social Security and Medicare.

Assumptions for Major Resources:

The two major revenue sources in this fund group are charges to departments based on allocation of employee benefits costs and administration of payroll costs.

	Actual FY 24	Adopted FY 25	Estimated FY 25	Adopted FY 26
Revenues:				
Property Taxes	-	-	-	-
Sales and Use Taxes	-	-	-	-
Other Taxes	-	-	-	-
Utility Users Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Permits and Fees	-	-	-	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	2,831,527	1,678,928	1,678,928	3,244,926
Revenue from Other Agencies	958	-	-	-
Charges for Services	27,260	-	-	-
Other Revenues	14,265,103	388,600	388,600	388,600
Intrafund Services & Transfers	-	-	-	-
Interfund Services & Transfers	364,742,481	476,205,490	476,205,490	512,671,254
Other Financing Sources	-	-	-	-
Total Revenues	**381,867,329**	**478,273,017**	**478,273,017**	**516,304,780**
Expenditures:				
Salaries, Wages and Benefits	383,585,558	471,139,090	471,139,090	507,883,088
Materials, Supplies and Services	4,522,497	5,048,329	5,048,329	2,705,071
Inter/Intrafund Support	1,282,683	1,678,070	1,678,070	2,790,687
Capital Purchases	-	-	-	-
Insurance Premiums and Losses	-	-	-	-
Other Non-Operational Expenditures	5,062	-	-	-
Operating Transfers	-	-	-	177,884
Intrafund Transfers Out	-	-	-	-
Purchase of Gas & Water	-	-	-	-
Depreciation and Non Cash Expenditures	-	-	-	-
Total Expenditures	**389,395,800**	**477,865,490**	**477,865,490**	**513,556,729**
Net Increase/(Decrease) in Funds Avail.	(7,528,471)	407,528	407,528	2,748,050
Beginning Funds Available*	100,370,529	94,177,565	94,177,565	94,585,092
Additions to / Releases of IDs	(228,661)	-	-	-
Adjustments/Corrections to Fund Balance**	1,564,168	-	-	-
Ending Funds Available	**94,177,565**	**94,585,092**	**94,585,092**	**97,333,143**
Ending Funds Available (Full Accrual)***	**88,468,294**			

**The City is currently maintaining two different financial systems and until a new budget development software is established, the financial information displayed in the future may have further adjustments to the budgetary funds available.*

***Note: Since FY 21, the City has been prepaying the annual Unfunded Accrued Liability payment owed to CalPERS. Due to being on a different fiscal year as CalPERS, prepayments results in a large cash drain on the fund as long as the prepayments are being made; conversely, the budgetary funds available will increase if and when prepayments are stopped. In FY 23 and anticipated for FY 24, the City is not doing the pre-payment as Treasury yields are higher than the discount rate from prepaying CalPERS. This results in a significant increase to budgetary funds available; however, these funds are not recommended for use as there are citywide liabilities for accrued by unused vacation and sick leave which is not recorded in this fund due to GASB requirements.*

****Note: Ending Funds Available (Full Accrual) takes into account unfunded liabilities for services received but not paid for by the City. This includes accrued sick leave and retiree health insurance subsidy.*

CITY OF LONG BEACH
CALIFORNIA
URBS AMICITIAE
INCORPORATED · 1897