



Long Beach Fire Department Bureau of Fire Prevention

RESIDENTIAL INSPECTION PROGRAM SAFETY PRE-INSPECTION CHECK SHEET

HOW WILL THIS FORM BENEFIT ME?

This document is for the sole use of the business owner/manager/occupant and/or their representative to enhance fire and life safety regarding their property. It can assist with performing a “pre-inspection” prior to Fire Department personnel arriving for their annual inspection, which can help save time and reduce interruptions to owners and occupants. Below are common Fire Code violations found during Residential Inspections. The items below may not apply to all occupancies.

PROPERTY ACCESS/EGRESS

1. Is the address clearly visible and in large numbers, allowing it to be seen from the street?
2. Is there clear access to all entry/exit points of the building?
3. Are all exit doors readily openable from the inside without use of a key or special knowledge? Where panic hardware is required, is it operating properly?
4. Are all exits unobstructed? Are exits marked and properly illuminated?
5. Where required, is the emergency lighting operating properly?
6. If security bars are present on bedroom windows, are they openable from the inside without a key or special knowledge?
7. Are the stairs unobstructed and without storage underneath them?

FIRE PROTECTION SYSTEMS

1. Are smoke detectors present and operable? Are they in every sleeping room, in hallways, and at the top of all stairways?
2. Is there an operable Carbon Monoxide detector installed?
3. Have all fire extinguishers been serviced in the past year or after use? Is the fire extinguisher classification 2- A:10-B:C or higher?
4. Is there a fire extinguisher within every 75 feet of travel where applicable?
5. If an automatic Fire Sprinkler System is present, has it been certified every five years and tested quarterly? Can you provide documentation?
6. If a Fire Alarm System is present, is it operational? Has it been annually certified? Can you provide documentation?
7. Are the Fire Alarm reset instructions posted?
8. Are the Fire Department Connections missing, damaged or obstructed?

9. Are the sprinkler control valves open?

MAINTENANCE

1. Do the electrical panels have a 36-inch clearance in front for easy access?
2. Are electrical room doors labeled?
3. Are all stored materials stacked so they are at least 2 feet below the ceiling?
4. Are areas outside and around the building free of dry weeds, debris, or trash?
5. Are dumpsters at least 5 feet away from combustible walls, windows, door openings, or combustible roofs?
6. Are extension cords less than 6 feet long, have only one plug, are the same size wiring as the appliance it is serving and for temporary use only?
7. Are electrical cords extending through walls, floors, ceilings, or under doors?
8. Are power taps/surge protectors connected directly to the outlets?
9. Are electrical outlets free from overuse by appliances, extension cords, etc?
10. Are cover plates present on all outlets and boxes?
11. Are combustibles stored in boiler, mechanical or electrical rooms?
12. Are water heaters secured to resist movement from earthquakes?

FIRE DOORS

1. Are the Fire Doors obstructed, altered, or removed?
2. Are the Fire Doors held open by doorstops or other means?
3. Are the Fire Doors self-closing or automatic closing?

FLAMMABLE & COMBUSTIBLE LIQUIDS

1. Are Flammable/Combustible Liquids stored near exitways or stairways?
2. Are Flammable/Combustible Liquids stored in basements?
3. Is the amount of Flammable/Combustible liquids on hand necessary for maintenance and operation of equipment?
4. Are Flammable/Combustible liquids of 10 gallons or more stored in an approved flammable liquid storage cabinet?
5. Are LP-gas or propane tanks stored near exits, stairways, or basements?

Additional information is available at Long Beach Fire Department Headquarters, Bureau of Fire Prevention, located at 3205 Lakewood Blvd, Long Beach, CA 90808 or by calling (562) 570-2563. Additional information includes: FAQ's handout and a Fire Code Reference Sheet.