

## Golf Course Protocols: Appendix F

### Recent Updates:

- 6/1/21 - Clarifies requirements for the wearing of face masks by players while on the golf course. Allows 5 players to be in the same playing group. Clarifies requirements for the wearing of face masks by players while on the golf course.

This protocol is to be completed by Golf Courses. The requirements below apply to all golf courses. In addition to the conditions imposed on golf courses by the State Health Officer for outdoor recreation operators and Adult and Youth Recreational Sports, which may be found at <https://covid19.ca.gov/industry-guidance/>, the golf course must also be in compliance with the conditions laid out in this Golf Course Protocols. This protocol must be implemented and posted prior to a golf course operating.

- Retail operations must comply with Retail In-Person Shopping Protocols (Appendix B).
- Restaurants, food services, and food concessions must comply with Restaurant Protocols (Appendix H).
- Adult and youth sports must comply with State Protocols for [Youth and Adult Recreational Sports found at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx).
- Equipment Rentals must comply with Outdoor Equipment Rental Protocols (Appendix D).

Please note: This document may be updated as additional information and resources become available so be sure to check the Long Beach COVID-19 website at <http://www.longbeach.gov/covid19> regularly for any updates to this document.

This checklist covers:

- (1) Workplace policies and practices to protect employee health
- (2) Measures to ensure physical distancing
- (3) Measures to ensure infection control
- (4) Communication with employees and the public
- (5) Measures to ensure equitable access to critical services

For the purposes of this Protocol, people are considered “fully vaccinated” against COVID-19:

- 2 weeks or more after their second dose in a 2-dose COVID-19 vaccine series, such as the Pfizer or Moderna, or
- 2 weeks or more after a single-dose COVID-19 vaccine, such as Johnson & Johnson (J&J)/Janssen.

These critical areas have been incorporated into the checklist below and must be implemented as required golf course reopening protocols.

**All Golf Courses must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is not applicable.**

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Golf Course name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

**A. GOLFER CHECK-IN, GOLF PLAY AND CLUBHOUSE SURROUNDS - RESTRICTIONS**

- Instructional and informational signage is posted throughout the facility regarding infection control, physical distancing and the use of face coverings.
- Visitors arriving at the establishment are required to wear a face covering at all times, with few exceptions as specified below, while in the establishment or on the grounds of the establishment. This applies to all adults and to children 2 years of age and older. Only individuals who have been instructed not to wear a face covering by their medical provider are exempt from wearing one. To support the safety of your employees and other visitors, a face covering should be made available to visitors who arrive without them.
- Symptom checks are conducted before visitors may enter the facility. Checks must include a check-in concerning cough, shortness of breath, new onset of loss of taste or smell, difficulty breathing and fever or chills. These checks can be done in person or through alternative methods such as on-line check in systems or through signage posted at the entrance to the facility stating that visitors with these symptoms should not enter the premises.
  - Negative Screen (Cleared). If the person has no symptoms and no contact with a known or suspected COVID-19 case in the last 10 days, they can be cleared to enter and participate for that day.
  - Positive Screen (Not Cleared).
    - If the person was not fully vaccinated against COVID-19 and had contact with a known COVID-19 case in the last 10 days or is currently under quarantine orders, they may not enter or work in the field and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at [longbeach.gov/covid19](http://longbeach.gov/covid19).
    - If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter or work in the field and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at [longbeach.gov/covid19](http://longbeach.gov/covid19).
- Tournaments for adult and youth sports must comply with State Protocols for and any applicable requirements in this Protocol. [Youth and Adult Recreational Sports](#) and any applicable requirements in this Protocol.
- Shotgun tournaments are allowed at this time.
- Payment of green fees is done from an existing outdoor facing starter window or from a check-in table inside the facility. Six-foot social distancing markings are installed to let customers know where to wait to pay.
- Reservations are required and golfers are encouraged to pre-pay using debit/credit cards at the time of reservation.
- Contactless payment systems are in place, where feasible. If not feasible, payment systems are sanitized once per day.
- Markings or delineators are set up to create a six-foot barrier around the golf starter area in order to minimize close contact between employees and the public.

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- Hand sanitizer, soap and water, or effective disinfectant/wipes is made available to golfers at or near each entrance to the facility at any beverage carts and food stations/facilities and restrooms.
- Teeing Off:**
  - Tee time intervals are no less than 10 minutes apart.
  - Tee times are limited to no more than 5 players who need not be from the same household or living unit. Each group must be stable (i.e., persons may not substitute in or out of the group).
  - Players are not allowed to arrive on any tee box until the previous group has left the teeing ground.
  - After teeing off, golfers who are fully vaccinated against COVID-19 may remove their face masks while playing on the course. Once finished with the round, fully vaccinated golfers must put on their face mask prior to returning to the club house and interacting with staff. Persons who are not fully vaccinated are to continue wearing their face mask.
- Public counters and service windows are sanitized at least once per day.
- Golf carts can have individuals from different households provided that all riders, who are not fully vaccinated, wear a face mask at all times. Otherwise, golf carts must be single rider only, but members of the same household can share a cart.
- Golf carts, riding and hand carts, are sanitized before and after each use.
- All golf course restrooms are check regularly and disinfected using EPA approved disinfectants at least once per day or as often as determined is necessary.
- Private lessons are allowed using proper social distancing techniques. Both the students and instructor will be required to wear face masks.
  - All participant information normally distributed and collected during registration shall be done electronically prior to arrival. Encourage participants to print out themselves or plan to use in digital form.
  - Participants and coaches are required to remain at least 6-feet from one another and must refrain from physical contact with each other such as handshakes, embraces, high fives and fist bumps.
  - Coaches and participants shall wear face coverings for the entirety of class.
  - Participant to instructor ratio shall not exceed 8:1.
  - Coaches shall not share equipment with other coaches or participants without such equipment being sanitized.
  - All equipment issued to participants shall have been sanitized. In addition, said golf equipment shall remain with the student throughout the class and shall not be shared.
  - Participants shall not handle range baskets or shag bags at any time.
  - Coaches will remain with their assigned group throughout the session. Participants shall not rotate to different coaches during a given session.
  - Consecutive sessions shall be staggered to allow staff time to disinfect equipment and to minimize gathering and cross traffic of student beginning and ending sessions.
- No congregating or tailgating in the parking lot is allowed.

For Employees or Staff present on site:

- All employees have been told not to come to work if sick, or if they are exposed to a person who has COVID-19. Employees understand to follow DPH guidance for self-isolation and quarantine, if applicable. Workplace leave policies have been reviewed and modified to ensure that employees are not penalized when they stay home due to illness.
- Information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home has been provided to all employees. See additional information on government [programs](#) supporting sick leave and worker's compensation for COVID19, including employee's sick leave rights under the [Families First](#)

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[Coronavirus Response Act](#) and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 exposures occurring between March 19 and July 5 pursuant to the Governor's [Executive Order N-62-20](#)

- ❑ Upon being informed that one or more employees test positive for, or has symptoms consistent with COVID-19 (case), the employer has a plan or protocol in place to have the case(s) isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s). The employer's plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which may require additional COVID-19 control measures. See the public health guidance on [responding to COVID-19 in the workplace](#).
- ❑ [Employee screenings](#) are conducted before employees may enter the workspace. Checks must include a check-in concerning cough, shortness of breath, difficulty breathing and fever or chills and if the employee has had contact with a person known to be infected COVID-19 in the last 14 days. These checks can be done remotely or in person upon the employees' arrival. A temperature check should also be done at the worksite if feasible.
  - Negative Screen (Cleared). If the person has no symptoms and no contact with a known or suspected COVID-19 case in the last 10 days, they can be cleared to enter and participate for that day.
  - Positive Screen (Not Cleared).
    - If the person was not fully vaccinated against COVID-19 and had contact with a known COVID-19 case in the last 10 days or is currently under quarantine orders, they may not enter or work in the field and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at [longbeach.gov/covid19](http://longbeach.gov/covid19).
    - If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter or work in the field and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at [longbeach.gov/covid19](http://longbeach.gov/covid19).
- ❑ In the event that 3 or more cases are identified within the workplace within a span of 14 days the employer should report this cluster to the Long Beach Department Health and Human Services 562-570-INFO.
- ❑ Employees who have contact with others are offered, at no cost, an appropriate face covering that covers the nose and mouth. The covering is to be worn by the employee at all times during the workday except where the employee is working in a vehicle, office, or room alone. Employees who have been instructed by their medical provider that they should not wear a face covering should wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves should not be used.
- ❑ Employees are instructed to wash their face coverings daily.
- ❑ Employees have been reminded to adhere to personal prevention actions including:
  - Stay home when you are sick. Stay home for at least 1 day (24 hours) after your fever has resolved without the use of fever-reducing medications and there is improvement in your symptoms (e.g., cough, shortness of breath), AND at least 10 days have passed since your symptoms first appeared.
  - Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizer that contains at least 60% alcohol. Wash your hands before meals, after using the restroom and after coughing and sneezing.
  - Cover your coughs and sneezes with a tissue, and then dispose of the tissue and clean your hands immediately. If you do not have a tissue, use your elbow (not your hands).
  - Do not touch your mouth, eyes, nose with unwashed hands. Avoid contact with people who are

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sick.

- Avoid sharing items such as phones or other devices. If devices must be shared be sure to wipe them down with a disinfectant wipe before and after sharing.
- Constantly observe your work distances in relation to other staff. Always maintain the recommended minimum 6 feet separation from others unless specific work assignments require less distancing and wear a face cloth covering when working near or with others.
- Disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared devices, and doorknobs. This should be done hourly during business hours.

- Copies of this Protocol have been distributed to all employees.

## B. GOLF COURSE SET-UP

- Rakes, ball washers, benches, divot boxes and sand bottles are available for use.
- Practice putting green cups are installed no closer than 18 ft from each other.
- Encourage participants to bring their own pre-filled reusable or purchased water bottles. Water fountains are available to fill water bottles only. Participants should not drink from the same beverage container or share beverages.

## C. PRACTICE FACILITY

- Practice putting and chipping greens may reopen with physical distancing and mask use required.
- No congregating is allowed on the driving range. If necessary, a 1-hour maximum time limit for use of the driving range has been implemented.
- No golfer is allowed to stand behind a hitting station while waiting for another golfer to finish.
- Driving range mat centerlines can be 8 feet apart as long as areas for left-handed players are grouped together and separated from those for right handed players by at least 12 feet. Driving ranges with fixed partitions use only every other stall.
- Range baskets are sanitized at least once per day.
- Ball dispensing machines are frequently sanitized at least once per day.

## D. MAINTENANCE EMPLOYEE PROTOCOLS

- Staggered start times for staff and split shifts are put in place to limit the number of staff on site, at team meetings, at lunch breaks, and during departure times. No one is allowed to congregate in groups.
- Staff meetings are held in open air spaces such as parking lots or large storage bays in order to maintain physical distancing.
- All employees are required to wash their hands for 20 seconds prior to the start of their shift, before and after the lunch break, after using the restroom and prior to departing for the day. More frequent handwashing is recommended as feasible. Locker room facilities are cleared of all belongings. Additional uniforms, gear and all belongings can be kept in personal vehicles on-site. No personal belongings are allowed to be stored on-site.
- Personal coolers are suggested for meals/personal beverages.
- Mechanics are instructed to take all necessary precautions to ensure all tools and key touch points are cleaned and wiped down at least once a day (e.g. grinders, workbenches and commonly used tools). All mechanics are encouraged to always use good hand hygiene and wear protective latex gloves during work hours.
- Management will set guidelines for cleaning facilities at least once daily;. High touch areas may require more frequent cleaning.

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**E. ON COURSE WORK ENVIRONMENT**

- A minimum of 6 feet social distancing is maintained at all times.
- Equipment such as carts and radios are assigned to staff. Protocols for cleaning all touch points on all equipment are put in place. Staff will be responsible for disinfecting equipment prior to usage and periodically during operation. Disinfectant at key tool stations are available for staff to wipe down tools prior to and after use. (e.g. shovel, rakes, fuel cans, cup cutters etc.).

**F. END OF SHIFT PROCEDURES**

- Staff are responsible for disinfecting equipment **at least once per day**. Disinfectant at key tool stations will be available for staff to wipe down tools **at least once per day**. (i.e. shovel, rakes, fuel cans, cup cutters etc.).
- All staff members are required to leave the property immediately after their shift.
- Each team member is reminded of the importance of social distancing away from the job as well as on the job.

**G. MONITORING PROTOCOLS**

- The golf course operator has a 'Safety Ambassador' on-site during all business hours. The sole purpose of said staff member is to ensure that golf course staff and patrons are practice all required Social Distancing Safety Protocols. The Safety Ambassador wears a name tag and the golf cart used shall be clearly marked with 'Safety Ambassador'. The safety monitor always has this document with them to reference the required safety protocols.
- Friendly, yet firm communication with any patron violating the required safety protocols is a must. Patrons are reminded that any violation of Social Distancing Safety Protocols will jeopardize the continued operation of local golf courses.
- Any patron, who refuses to adhere to the safety protocols after one warning is asked to leave the property immediately.

**Any additional measures not included above should be listed on separate pages, which the business should attach to this document.**

**You may contact the following person with any questions or comments about this protocol:**

**Golf Course Contact  
Name:** \_\_\_\_\_

**Phone number:**

**Date Last  
Revised:**

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