

NOISE VARIANCE APPLICATION CHECKLIST

The following information is required to review and process the Noise Variance Permit Application and **a minimum of 10 days (prior to the project start date) is required for review and processing**. Please read the attached "How to File a Noise Variance Request in the City of Long Beach" for more information. A completed packet may be faxed, mailed, or emailed (EnvironmentalHealth@longbeach.gov) to our office.

- Noise Variance Application**
- Sample Public Distribution Letter**
- Sample Public Distribution Map and/or List**
- Payment: \$270.00**

(for check payment, make payable to the City of Long Beach, Department of Health & Human Services)

ONCE APPROVED, THE APPLICANT CAN PICK-UP THE VARIANCE
COMPLETION OF THE CHECKLIST/APPLICATION DOES NOT GUARANTEE COMPLIANCE WITH STATE LAW
NOR DOES IT GUARANTEE APPROVAL.
THIS IS SOLELY INTENDED AS A GUIDELINE FOR PROPER APPLICATION SUBMITTAL

HOW TO FILE A NOISE VARIANCE REQUEST IN THE CITY OF LONG BEACH

Pursuant to Chapter 8.80.340 of the Long Beach Municipal Code, the Noise Control Officer is authorized to grant variances for exemption from any provision of the Noise Ordinance.

INSTRUCTIONS:

1. Any person seeking a variance shall file an application with the Noise Control Program. A minimum **of ten (10) working days** prior to the commencement of the requested activity will be required to process the variance as stipulated in these guidelines.
2. The application shall contain information, which demonstrates that bringing the source of the sound or activity for which the variance is sought into compliance, would create an unreasonable hardship on the applicant, community, or other persons.
3. A fee of **\$270.00**, as stipulated in the most current City of Long Beach, Department of Health and Human Services Fee Resolution, shall accompany the variance application (this is a non-refundable fee).
4. A separate application is to be filled for each noise source.
5. Notice of application for a variance shall be published per rules established by Noise Control Program, which include (but are not limited to):
 - a. All residents whom the Noise Control Program determines may be adversely affected by the noise shall be notified at a minimum of **72 hours prior** to granting of the variance via a public notification and/or letter**
 - b. A list of residences contacted shall be provided to the Noise Control Program prior to distribution of the notification and/or letter***
 - c. Any individual who claims to be adversely affected by the issuance of the variance may file a statement with the Noise Control Program containing information to support his/her claim.
 - d. If at any time the Noise Control Program finds that a sufficient controversy exists regarding an application, a public hearing will be held.
6. In determining whether to grant or deny an application, the Noise Control Program shall balance the hardship on the applicant, the community, and/or other persons affected.
7. Applicants for variances and persons contesting variances may be required to submit such information as the Noise Control Program may reasonably require.
8. A variance is to be granted by permit to the applicant containing all necessary conditions, including (but not limited to) a time limit on the approved project.
9. Noncompliance with any condition of the variance shall terminate the variance.
10. The term of the variance may not exceed three hundred sixty-five days from the date of issuance (1 year). An application for an extension will be treated as an application for a new variance.

*****Public Notification is to be performed at least 72 hours prior to granting of the variance*****

******ATTACH A LIST OF RESIDENCES THAT WILL BE CONTACTED AND PROCEDURE FOR NOTIFICATION******

NOISE VARIANCE APPLICATION

VARIANCE APPLICANT

Operator/DBA: _____ Name: _____

Address: _____ City/State _____ Zip code: _____

Office # _____ Mobile# _____ Email: _____

NOISE SOURCE INFORMATION

Name: _____ Phone: _____

Address: _____ *Long Beach, CA* Zip code: _____

Describe type of work

(attach scope of work/additional sheets as needed): _____

Start Date _____ End Date _____

Start Time _____ End Time _____

Occurring Day(s): Sun Mon Tues Wed Thurs Fri Sat

With the understanding that the requested variance is as described above, and the applicant with all other requirements that may be imposed by the Department of Health and Human Services, the undersigned requests a Noise Variance Permit per Section 8.30.340 of the Long Beach Municipal Code.

Noise Variance Permit cost: **\$270.00**, made payable to the City of Long Beach (non-refundable)

Printed Name of Applicant Signature of Applicant Date

CONDITIONAL NOISE VARIANCE INFORMATION

1. _____
2. _____
3. _____

FOR OFFICE USE ONLY

Approved Rejected Approved w/Conditions (see above) Payment Received Pymt. Type: _____ Received by: _____

Approved by Noise Control Officer _____ Date _____

Complaint Restrictions / Reason for Rejection: _____

«COMPANY LETTERHEAD»

«Date»

To whom it may concern:

The purpose of this letter is to inform residents in the area surrounding «Location» of ongoing construction activity scheduled for «Work_Timeframe». As part of an ongoing project, «Company_Name» will have a «Reason_for_Variance»

«Company_Name» is working to comply with Noise Variance procedures as required by the City of Long Beach Health Department's Noise Control Program, including notifying the surrounding neighborhood of the project. All mitigating efforts will be followed to reduce the noise impact to the community. Efforts such as using less noisy equipment and locating equipment as far from residences as possible will be implemented.

If you have any questions or noise concerns, please contact «Company_Project Manager» at «Company_Contact Number». Should you have any questions regarding the Noise Variance procedures and/or the Noise Control Program, you may call the City of Long Beach Noise Control Program at (562) 570-4126.

«Company_Project Manager», Project Manager: «Company_Contact Number»
«Company_Project Superintendent» Project Superintendent: «Company_Contact Number_2»

Sincerely,

«Company_Name»
«Company_Address»
«City», «State» «ZIP_Code»
«Phone»
«Email»

NOISE VARIANCE APPLICATION

Example of Distribution Map & List



No. Home	Address	City	Zip Code	File Number
100	1000 Ocean Blvd	Long Beach, CA	90802	100000
101	1001 Ocean Blvd	Long Beach, CA	90802	100001
102	1002 Ocean Blvd	Long Beach, CA	90802	100002
103	1003 Ocean Blvd	Long Beach, CA	90802	100003
104	1004 Ocean Blvd	Long Beach, CA	90802	100004
105	1005 Ocean Blvd	Long Beach, CA	90802	100005
106	1006 Ocean Blvd	Long Beach, CA	90802	100006
107	1007 Ocean Blvd	Long Beach, CA	90802	100007
108	1008 Ocean Blvd	Long Beach, CA	90802	100008
109	1009 Ocean Blvd	Long Beach, CA	90802	100009
110	1010 Ocean Blvd	Long Beach, CA	90802	100010
111	1011 Ocean Blvd	Long Beach, CA	90802	100011
112	1012 Ocean Blvd	Long Beach, CA	90802	100012
113	1013 Ocean Blvd	Long Beach, CA	90802	100013
114	1014 Ocean Blvd	Long Beach, CA	90802	100014
115	1015 Ocean Blvd	Long Beach, CA	90802	100015
116	1016 Ocean Blvd	Long Beach, CA	90802	100016
117	1017 Ocean Blvd	Long Beach, CA	90802	100017
118	1018 Ocean Blvd	Long Beach, CA	90802	100018
119	1019 Ocean Blvd	Long Beach, CA	90802	100019
120	1020 Ocean Blvd	Long Beach, CA	90802	100020
121	1021 Ocean Blvd	Long Beach, CA	90802	100021
122	1022 Ocean Blvd	Long Beach, CA	90802	100022
123	1023 Ocean Blvd	Long Beach, CA	90802	100023
124	1024 Ocean Blvd	Long Beach, CA	90802	100024
125	1025 Ocean Blvd	Long Beach, CA	90802	100025
126	1026 Ocean Blvd	Long Beach, CA	90802	100026
127	1027 Ocean Blvd	Long Beach, CA	90802	100027
128	1028 Ocean Blvd	Long Beach, CA	90802	100028
129	1029 Ocean Blvd	Long Beach, CA	90802	100029
130	1030 Ocean Blvd	Long Beach, CA	90802	100030
131	1031 Ocean Blvd	Long Beach, CA	90802	100031
132	1032 Ocean Blvd	Long Beach, CA	90802	100032
133	1033 Ocean Blvd	Long Beach, CA	90802	100033
134	1034 Ocean Blvd	Long Beach, CA	90802	100034
135	1035 Ocean Blvd	Long Beach, CA	90802	100035
136	1036 Ocean Blvd	Long Beach, CA	90802	100036
137	1037 Ocean Blvd	Long Beach, CA	90802	100037
138	1038 Ocean Blvd	Long Beach, CA	90802	100038
139	1039 Ocean Blvd	Long Beach, CA	90802	100039
140	1040 Ocean Blvd	Long Beach, CA	90802	100040
141	1041 Ocean Blvd	Long Beach, CA	90802	100041
142	1042 Ocean Blvd	Long Beach, CA	90802	100042
143	1043 Ocean Blvd	Long Beach, CA	90802	100043
144	1044 Ocean Blvd	Long Beach, CA	90802	100044
145	1045 Ocean Blvd	Long Beach, CA	90802	100045
146	1046 Ocean Blvd	Long Beach, CA	90802	100046
147	1047 Ocean Blvd	Long Beach, CA	90802	100047
148	1048 Ocean Blvd	Long Beach, CA	90802	100048
149	1049 Ocean Blvd	Long Beach, CA	90802	100049
150	1050 Ocean Blvd	Long Beach, CA	90802	100050