

2525 Grand Avenue #220 | Long Beach, CA 90815 (562) 570-4132 | Hotline (562) 570-4126 | Fax (562) 570-4038

NOISE VARIANCE APPLICATION CHECKLIST

The following information is required to <u>review and process</u> the Noise Variance Permit Application and **a minimum of 10 days (prior to the project start date) is required for review and processing**. Please read the attached "How to File a Noise Variance Request in the City of Long Beach" for more information. A completed packet may be faxed, mailed, or emailed (**EnvironmentalHealth@longbeach.gov**) to our office.

□ Noise Variance	Application
□ Sample Public	Distribution Letter
□ Sample Public	Distribution Map and/or List
□ Payment: \$283	.00

(for check payment, make payable to the City of Long Beach, Department of Health & Human Services)

ONCE APPROVED, THE APPLICANT CAN PICK-UP THE VARIANCE

COMPLETION OF THE CHECKLIST/APPLICATION DOES NOT GUARANTEE COMPLIANCE WITH STATE LAW

NOR DOES IT GUARANTEE APPROVAL.

THIS IS SOLELY INTENDED AS A GUIDELINE FOR PROPER APPLICATION SUBMITTAL

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HOW TO FILE A NOISE VARIANCE REQUEST IN THE CITY OF LONG BEACH

Pursuant to Chapter 8.80.340 of the Long Beach Municipal Code, the Noise Control Officer is authorized to grant variances for exemption from any provision of the Noise Ordinance.

INSTRUCTIONS:

- 1. Any person seeking a variance shall file an application with the Noise Control Program. A minimum of <u>ten (10)</u> <u>working days</u> prior to the commencement of the requested activity will be required to process the variance as stipulated in these guidelines.
- 2. The application shall contain information, which demonstrates that bringing the source of the sound or activity for which the variance is sought into compliance, would create an unreasonable hardship on the applicant, community, or other persons.
- 3. A fee of \$283.00, as stipulated in the most current City of Long Beach, Department of Health and Human Services Fee Resolution, shall accompany the variance application (this is a non-refundable fee).
- 4. A separate application is to be filled for each noise source.
- 5. Notice of application for a variance shall be published per rules established by Noise Control Program, which include (but are not limited to):
 - a. All residents whom the Noise Control Program determines may be adversely affected by the noise shall be notified at a minimum of <u>72 hours prior</u> to granting of the variance via a public notification and/or letter**
 - b. A list of residences contacted shall be provided to the Noise Control Program prior to distribution of the notification and/or letter***
 - c. Any individual who claims to be adversely affected by the issuance of the variance may file a statement with the Noise Control Program containing information to support his/her claim.
 - d. If at any time the Noise Control Program finds that a sufficient controversy exists regarding an application, a public hearing will be held.
- 6. In determining whether to grant or deny an application, the Noise Control Program shall balance the hardship on the applicant, the community, and/or other persons affected.
- 7. Applicants for variances and persons contesting variances may be required to submit such information as the Noise Control Program may reasonably require.
- 8. A variance is to be granted by permit to the applicant containing all necessary conditions, including (but not limited to) a time limit on the approved project.
- 9. Noncompliance with any condition of the variance shall terminate the variance.
- 10. The term of the variance may not exceed three hundred sixty-five days from the date of issuance (1 year). An application for an extension will be treated as an application for a new variance.

Public Notification is to be performed at least 72 hours prior to granting of the variance

ATTACH A LIST OF RESIDENCES THAT WILL BE CONTACTED AND PROCEDURE FOR NOTIFICATION

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NOISE VARIANCE APPLICATION

VARIANCE APPLICANT				
Operator/DBA:	Name:			
Address:	City/State		Zip code:	
Office # Mobile#		Email:		
Noise Source Information				
Name:	me: Phone:			
Address:	Long B	each, CA Zip code	::	
Describe type of work (attach scope of work/additional sheets as needed):				
C. A Date	10.4.			
Start Date En	d Date			
Start Time En	d Time			
Occurring Day(s): ☐ Sun ☐ Mon ☐ Tues ☐ Wo	ed 🗆 Thurs 🗆 Fri 🗆	l Sat		
With the understanding that the requested variance is as described. Department of Health and Human Services, the undersigned requested.				
Noise Variance Permit cost: \$283.00, made payable to the City of Long Beach (non-refundable)				
Printed Name of Applicant	Signature of Appl	icant	Date	
CONDITIONAL NOISE VARIANCE INFORMATION				
1.				
2.				
3.				
FOR OFFICE USE ONLY				
□ Approved □ Rejected □ Approved w/Conditions (see abov		Pymt. Type:	Received by:	
Approved by Noise Control Officer			Date	
Complaint Restrictions / Reason for Rejection:				

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«COMPANY LETTERHEAD»

«Date»

To whom it may concern:

The purpose of this letter is to inform residents in the area surrounding «Location» of ongoing construction activity scheduled for «Work_Timeframe». As part of an ongoing project, «Company_Name» will have a «Reason_for_Variance»

«Company_Name» is working to comply with Noise Variance procedures as required by the City of Long Beach Health Department's Noise Control Program, including notifying the surrounding neighborhood of the project. All mitigating efforts will be followed to reduce the noise impact to the community. Efforts such as using less noisy equipment and locating equipment as far from residences as possible will be implemented.

If you have any questions or noise concerns, please contact «Company_Project Manager» at «Company_Contact Number». Should you have any questions regarding the Noise Variance procedures and/or the Noise Control Program, you may call the City of Long Beach Noise Control Program at (562) 570-4126.

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«Company_Project Manager», Project Manager: «Company_Contact Number» «Company_Project Superintendent» Project Superintendent: «Company_Contact Number_2»
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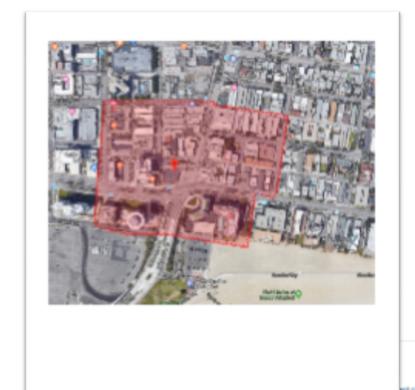
Sincerely,

```
«Company_Name»
«Company_Address»
«City», «State» «ZIP_Code»
«Phone»
«Email»
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NOISE VARIANCE APPLICATION

Example of Distribution Map & List



| Description |

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