



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: GAS MAINTENANCE SUPERVISOR I - II

DEFINITION: Under direction, supervises the work of a crew engaged in the installation, maintenance and repair of gas services and mains.

EXAMPLES OF DUTIES:

- Determines work to be done from orders, plans and sketches;
- Plans, lays out, assigns and supervises the work of a crew engaged in installing and maintaining gas mains, consumer services, orifice meters, district regulators, and other distribution system facilities;
- Locates and supervises the repair of leaks;
- Establishes favorable relations with consumers where the work of his crew will affect their gas service;
- Establishes operating procedures and work standards;
- Develops and maintains safe working practices and enforces safety regulations;
- Estimates materials, equipment and labor needs;
- Ensures that employees are properly supplied with materials, tools and equipment;
- Selects, trains and evaluates crew members;
- Keeps records and prepares routine reports;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Four years of service after permanent appointment in the Gas Department of which two years shall have been in a skilled position directly related to gas pipeline construction requiring a good knowledge of welding practices, procedures and equipment.

A satisfactory annual efficiency rating.

A valid California motor vehicle operator's license.

DESIRABLE QUALIFICATIONS:

A good knowledge of the practices, methods, materials, and equipment used in gas maintenance and construction work; the ability to plan, direct and supervise the work of others; the ability to keep accurate records, work cooperatively with others and use good judgement in making decisions in accordance with established procedures and department policy.

HISTORY:

Approval/Adoption Dates: 04/01/73