



**CITY OF LONG BEACH  
CLASSIFICATION SPECIFICATION**

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**TITLE: IDENTIFICATION OFFICER**

**DEFINITION:** Under general supervision, performs specialized police records and identification work with authority to carry a weapon and make an arrest in conjunction with or arising out of the performance of his specific duties in the filed as an Identification Officer.

**EXAMPLES OF DUTIES:**

- Visits crime scenes or other locations to lift latent prints;
- Takes photographs, searches for, collects and preserves evidence as directed;
- Assists Criminalist in the analysis of evidence and in the preparation of court exhibits;
- Searches files and records to make identification based on modus operandi factors;
- Exhibits records and presents testimony in court concerning criminal identification when required;
- Fingerprints and photographs suspects and other individuals;
- Takes, classifies and files fingerprints according to established systems of classification;
- Searches fingerprint files and compares prints;
- Conducts correspondence on identification matters;
- Prepares reports and keeps records;
- Performs other related duties as required.

**MINIMUM REQUIREMENTS:**

Education equivalent to high school graduation and satisfactory completion of an intensive course in fingerprint identification, including photography, from an accredited institution and one year of experience in the performance of the technical phases of fingerprint work and a photography or criminal identification work.

A valid motor vehicle operator license or permit.

**DESIRABLE QUALIFICATIONS:**

A thorough knowledge of Henry and Battley systems of fingerprint classifications and filing and taking of photographs. A working knowledge of police records and modern office methods and practices. The ability to supervise clerical assistants and prepare correspondence and write reports.

**HISTORY:**

Approval/Adoption Dates: