

TITLE: SCHOOL GUARD

DEFINITION: Under minimal supervision, guides children and adults safely across city streets at assigned intersections.

EXAMPLES OF DUTIES:

- Employs good judgment in determining timing of crossings;
- Guides children across in groups, with minimal interruption to flow of traffic;
- Ensures precautions such as removal of skates, carrying of skateboards and walking of bicycles before entering crosswalks;
- Cautions and guides pedestrians by oral instruction, hand direction or signs;
- Performs other related duties as required.

MINIMUM QUALIFICATIONS:

All applicants must be willing and able to do all of the following:

- Work anytime during the hours of 6:00 a.m. and 5:00 p.m.;
- Work split shifts;
- Stand and walk for 2 ½ - 3 hours per shift;
- Repeatedly step up and down curbs;
- Pass a hearing and vision test;
- Have dependable transportation to be able to report to any School Guard station within one half-hour of notification;
- Be willing and able to work in a substitute-relief capacity for any one of the School Guard stations located throughout the City;
- Be available by telephone to receive calls for daily assignment prior to the start of shift;
- Work in all types of weather;
- Tactfully deal and communicate effectively with the public, especially children;
- Wear a department issued regulation uniform at all times when working.

HISTORY:

Approval/Adoption Dates: 03/19/74

Revised: 04/28/2021