



**CITY OF LONG BEACH  
CLASSIFICATION SPECIFICATION**

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**TITLE: SENIOR ENGINEERING TECHNICIAN I - II**

**DEFINITION:** Under direction, plans and supervises the activities of engineering technicians and/or acts as a project coordinator.

**DISTINGUISHING CHARACTERISTICS:**

- Grade Level I - Supervises a group of engineering technicians and/or acts as project coordinator.
- Grade Level II - Assumes overall responsibility for the activities and supervision of one or more large groups of engineering technicians.

**EXAMPLES OF DUTIES:**

- Supervises and reviews the work of subordinates engaged in the preparation, maintenance and dissemination of official City maps, records and documents or the performance of drafting and allied assignments;
- Acts as project coordinator;
- Performs highly specialized and complex paraprofessional project design, estimates, specifications, interpretation, and development work;
- Plans, coordinates, schedules, trains, and evaluates the work of subordinates;
- Maintains records and prepares reports;
- May coordinate and schedule the preparation and implementation of plans for water service installations, construction, and/or other development projects;
- Performs other related duties as required.

**MINIMUM REQUIREMENTS:**

Open to Classified City employees who have a total of three years seniority in the classification of Engineering Technician;  
Ability to deal with the public on a professional level and establish and monitor engineering filing systems;  
A valid motor vehicle operator license;  
Experience working in a lead or supervisory capacity may be required for some positions.

**HISTORY:**

Revision of Classification Specification dated 11/12/82. Title change and revision of Classification Specification for Principal Drafting Technician I, II dated 07/01/79.

Approval/Adoption Dates: 01/20/87 - Human Resources Department  
02/11/87 - Civil Service Commission