



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: STREET MAINTENANCE SUPERVISOR I-II

DEFINITION: Under direction, supervises the reconstruction, maintenance and repair of City streets, alleys, sidewalks, curbs, and other paved surface areas and investigates complaints.

DISTINGUISHING CHARACTERISTICS:

Grade Level I - Supervises several crews;

Grade Level II - Supervises one or more Street Maintenance Supervisor I(s) and may be responsible for administrative, technical and operational activities of the Street Landscaping/Maintenance Division;

EXAMPLES OF DUTIES:

- Plans, lays out, assigns, supervises, and inspects the work of several crews engaged in grading, paving, patching and resurfacing streets, alleys and parking lots, and constructing and repairing sidewalks, curbs, gutters and aprons, graffiti abatement and allied City construction work;
- Inspects work performed by contract crews, including asphalt burning, grading, paving and resurfacing operations;
- Establishes and controls operating procedures and work standards;
- Develops and maintains safe working practices and enforces safety regulations;
- Estimates material and labor needs;
- Ensures that crews are properly supplied with materials, tools and equipment;
- Selects, trains and evaluates subordinates;
- Keeps records and prepares routine reports;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Open to City employees of the with three (3) or more years of experience in any of the following classifications: Equipment Operator, Senior Equipment Operator, Traffic Painter, Cement Finisher, and/or Construction Inspector, including one (1) year in a lead or supervisory capacity.

A good working knowledge of the following: practices, methods, materials, and equipment used in the reconstruction, repair and maintenance of streets, sidewalks, curbs, and surface facilities; and pertinent City ordinances, rules, regulations, and codes.

The ability to communicate effectively orally, keep neat and accurate records of material estimates and labor needs, enforce safety regulations and supervise subordinate personnel.

Willingness to work irregular hours, including evenings, weekends and holidays, and to respond to emergency call backs.

A valid Class C California motor vehicle operator's license.

A valid Class B California motor vehicle operator's license may be required.

HISTORY:

Grade Levels I & II added: 02/03/98

Approval/Adoption Date: 09/13/00