



## Instructions and Information for the Petition to Restrict Un-hosted Short-Term Rentals

### **Please read the following before submitting the Application to Petition the Restriction of Un-hosted Short-Term Rentals.**

The form on the following pages is a sample of the Application to Petition the Restriction of Un-hosted Short-Term Rentals in a certain Census Tract Block Group indicated by the Applicant.

The Applicant must:

- Be an owner of residential property in that Census Tract Block Group. Use [this mapping tool](#) to find the corresponding Census Tract Block Group of a particular property address.
- Submit the form along with payment of the fee for the City of Long Beach to conduct the petition.
- Notarize the Application.

The City will only conduct one petition per Census Tract Block Group per year. A successful petition will restrict the City from allowing the registration/operation of un-hosted short-term rentals in that Census Tract Block Group.

The City will only accept applications postmarked during the Application Period. The current Application Period is **December 8, 2023 – June 7, 2024**.

**COASTAL ZONE:** If the Census Tract Block Group being applied for contains Coastal Zone areas, please note that there are additional procedures imposed by the California Coastal Commission (CCC) in order for a successful petition to be valid. Please call for more details.

Payment can be made via personal check, cashier check or money order, paid to the order of the City of Long Beach. Please mail applications with payment to:

Long Beach Code Enforcement  
411 West Ocean Blvd, 4<sup>th</sup> Floor  
Long Beach, CA 90802

If you have questions regarding this, please email [scott.baldwin@longbeach.gov](mailto:scott.baldwin@longbeach.gov) or call (562) 570-6820.





## Application to Petition the Restriction of Un-hosted Short-Term Rentals

**Application**

**Period:** December 8, 2023 – June 7, 2024

**Petition Fee:** \$1,050.00

**Purpose:** Pursuant to the Long Beach Municipal Code (LBMC) Chapter 5.77.080 this application to petition the restriction of un-hosted short-term rentals shall be made available to all residential property owners in Long Beach.

*To Be Completed by Applicant*

**Census Tract Block Group for Petition:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Applicant's Property Address  
in Census Tract Block Group:** \_\_\_\_\_

**Applicant E-mail:** \_\_\_\_\_

**Applicant Phone Number:** \_\_\_\_\_

By signing below, I agree to the following statements:

1. I declare under penalty of perjury that the information provided herein is true and accurate.
2. I understand that the application fee submitted with this form is non-refundable.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Date)

**\*This application will not be valid without notarization**





## Application to Petition the Restriction of Un-hosted Short-Term Rentals

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

