



## Certificate of Appropriateness Landmark Nomination Form

*Please print legibly or type*

	DATE:	PROJECT NO:	APPLICATON NO: <b>HLM</b>
APPLICANT'S NAME:	PROPERTY OWNER'S NAME:		
APPLICANT'S ADDRESS:	PROPERTY OWNER'S ADDRESS:		
CITY, STATE, ZIP:	CITY, STATE, ZIP:		
TELEPHONE (INCLUDING AREA CODE):	TELEPHONE (INCLUDING AREA CODE):		
EMAIL ADDRESS:	EMAIL ADDRESS:		
PRIMARY CONTACT PERSON:	<input type="checkbox"/> Applicant <span style="margin-left: 200px;"><input type="checkbox"/> Property Owner</span>		

*I, the undersigned, declare under penalty of perjury under the laws of the State of California that the information on this Certificate of Appropriateness application is true and correct. In addition, I understand that by nominating the subject property for landmark designation I cannot proceed with any environmental changes unless and until a Certificate of Appropriateness is issued by the Cultural Heritage Commission or the Historic Preservation Office. I further understand that neither this application nor a subsequently issued Certificate of Appropriateness supersedes the need to obtain the necessary building permits and other applicable permits under the City of Long Beach Municipal Code.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 1. PROPOSED LANDMARK

NAME OF PROPOSED LANDMARK:	ASSESSOR'S PARCEL NUMBER:	COUNCIL DISTRICT:
PROPERTY ADDRESS:	COMPLETE LEGAL DESCRIPTION: TRACT                                      BLOCK                                      LOT(S)	
PRESENT USE:	ORIGINAL USE:	

### 2. SUBMITTAL REQUIREMENTS

<input type="checkbox"/>	COMPLETED APPLICATION (PAPER WITH ORIGINAL SIGNATURE)	<input type="checkbox"/>	PHOTOGRAPHIC RECORD OF PROPERTY (ELECTRONIC)
<input type="checkbox"/>	[OPTIONAL] COMPLETED DPR FORM 523A, 523B (ELECTRONIC)	<input type="checkbox"/>	SITE PLAN OF SUBJECT PROPERTY (ELECTRONIC) (FLOOR PLANS, IF INTERIOR DESIGNATION)
<input type="checkbox"/>	COPIES OF HISTORIC PHOTOS, PLANS, OR OTHER INFORMATION (ELECTRONIC)		

#### FOR DEPARTMENT USE ONLY BELOW THIS LINE

Reviewed By: _____	Date: _____	<input type="checkbox"/> Submittal Complete	<input type="checkbox"/> Submittal Incomplete	<input type="checkbox"/> CHC Date:	COA Fee: \$
					9.3% Surcharge: \$
					<b>TOTAL: \$</b>

To request this information in an alternative format or to request a reasonable accommodation, please contact the Community Development Department at longbeach.gov/lbcd and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.

### 3. DESCRIPTION

ARCHITECTURAL STYLE:	CONSTRUCTION DATE: <input type="checkbox"/> FACTUAL <input type="checkbox"/> ESTIMATED
ARCHITECT, DESIGNER, OR ENGINEER:	CONTRACTOR OR OTHER BUILDER:
CONDITION: <input type="checkbox"/> EXCELLENT <input type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> DETERIORATED	
ALTERATIONS:	
THREATS TO SITE: <input type="checkbox"/> NONE KNOWN <input type="checkbox"/> PRIVATE DEVELOPMENT <input type="checkbox"/> VANDALISM <input type="checkbox"/> PUBLIC WORKS PROJECT <input type="checkbox"/> ZONING <input type="checkbox"/> OTHER:	
IS THE STRUCTURE: <input type="checkbox"/> ON ITS ORIGINAL SITE <input type="checkbox"/> MOVED <input type="checkbox"/> UNKNOWN	

### 4. SIGNIFICANCE

BRIEFLY STATE HISTORICAL AND/OR ARCHITECTURAL IMPORTANCE OF THE PROPOSED LANDMARK: INCLUDE DATES, EVENTS, AND PERSON(S) ASSOCIATED WITH THE SITE. (USE AN ADDITIONAL SHEET IF NECESSARY)
SOURCES (LIST BOOKS, DOCUMENTS, SURVEYS, PERSONAL INTERVIEW WITH DATES)

## 5. CHARACTER DEFINING FEATURES

NAME OF PROPOSED LANDMARK:	PROPERTY ADDRESS:
NUMBER OF STORIES:	PLAN TYPE (BASIC SHAPE OF THE BUILDING):
ARCHITECTURAL STYLE:	STRUCTURE USE (RESIDENCE, ETC):
<b>EXTERIOR FINISH MATERIAL</b>	
BODY (WOOD SIDING, WOOD SHINGLES, BRICK, STUCCO, ETC.):	TRIM (WOOD, METAL, ETC):
<b>ROOF</b>	
SHAPE (GABLE, HIPPED, MANSARD, ETC):	MATERIAL (CLAY TILE, ASPHALT, WOOD SHINGLES, ETC):
<b>WINDOWS</b>	
WINDOW MATERIAL & TYPE (WOOD, SINGLE HUNG, DOUBLE HUNG, CASEMENT, HORIZONTAL SLIDING, ETC):	
<b>ENTRY</b>	
DOOR LOCATION (RECESSED, CENTERED, OFF-CENTER, CORNER, ETC):	DOOR STYLE (TWO PANEL, THREE PANEL, DOOR WITH GLASS, ETC):
<b>ADDITIONAL CHARACTER DEFINING ELEMENTS OF THE STRUCTURE</b>	
IDENTIFY ORIGINAL FEATURES SUCH AS PORCHES; BALCONIES; NUMBER AND SHAPE OF DORMERS; NUMBER AND LOCATION OF CHIMNEYS; SHUTTERS; SECONDARY FINISH MATERIALS; PARAPETS; METAL TRIM; DECORATIVE TILE OR CAST STONE; ARCHES; ORNAMENTAL WOODWORK; SYMMETRY OR ASYMMETRY; CORNICES; FRIEZES; TOWERS OR TURRETS; BAY WINDOWS; HALFTIMBERING; HORIZONTALLY; VERTICALLY; FORMALITY OR INFORMALITY; GARDEN WALLS, ETC:	

SECONDARY BUILDINGS (GARAGE, GARDEN SHELTER, ETC.):

**SIGNIFICANT INTERIOR SPACES (IF APPLICABLE)**

IDENTIFY ORIGINAL FEATURES SUCH AS WOOD PANELING; MOLDINGS AND TRIM; SPECIAL GLASS WINDOWS; ORNATE CEILINGS; PLASTER MOLDINGS; LIGHT FIXTURES; PAINTED DECORATION; CERAMIC TILE; STAIR BALUSTRADES; BUILT-IN FURNITURE, ETC:

**LANDSCAPING (IF APPLICABLE)**

IDENTIFY NOTABLE MATURE TREES AND SHRUBS:

ANY ADDITIONAL FEATURES: