



## CERTIFICATE OF APPROPRIATENESS

### Minor Application

Email completed application to [historicpreservation@longbeach.gov](mailto:historicpreservation@longbeach.gov)

**Project Address:** \_\_\_\_\_

**Historic District/Landmark:** \_\_\_\_\_

	<b>OWNER</b>	<b>APPLICANT</b> <small>(<input type="checkbox"/> check if same as owner)</small>
<b>Name</b>		
<b>Address</b>		
<b>Telephone</b>		
<b>Email</b>		

**Proposed Project Scope** (please check all that apply)

- New Construction
- Addition
- Doors/Windows
- Restoration/Rehabilitation

- Utilities & Equipment
- Signage
- Accessory Structure
- Landscaping/Front Yard Improvements
- Other:

**Structures in Scope:**  **Primary**     **Garage**     **Other(s):** \_\_\_\_\_

**Square Footage:**    **Comm:** \_\_\_\_\_    **Res:** \_\_\_\_\_    **Garage:** \_\_\_\_\_    **Other:** \_\_\_\_\_

**Project Description**

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**Reason for Change**

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*I, the undersigned, declare under penalty of perjury under the laws of the State of California that the information on this application is true and correct. In addition, I understand that I cannot proceed with the changes requested in this application until a Certificate of Appropriateness is issued. I further understand that neither this application nor a subsequently issued Certificate of Appropriateness supersedes the need to obtain the necessary building permits, entitlements or other applicable permits under the City of Long Beach Municipal Code.*

**Signature** \_\_\_\_\_  **Owner**     **Applicant**    **Date** \_\_\_\_\_

**FOR DEPARTMENT USE ONLY**

<b>Case #:</b> _____	<b>Issued By:</b> _____	<input type="checkbox"/> <b>Approved</b>	<b>COA</b>
<b>Project #:</b> _____	<b>Date:</b> _____	<input type="checkbox"/> <b>Denied</b>	<b>Fee:</b>

To request this information in an alternative format or to request a reasonable accommodation, please contact the Community Development Department at longbeach.gov/lbcd or 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.