CITY OF LONG BEACH

Community Development Department
Planning Bureau
411 W. Ocean Boulevard, 3rd Floor, Long Beach, CA 90802
562.570.6194 | www.longbeach.gov/lbcd/planning

Administrative Land Use Review Application

Email planningsubmittal@longbeach.gov to submit this application along with all additional required documents.

Project Address: _____

APPLICANT

Name		
Address		
Telephone		**Email:**

APPLICANT'S AGENT/REPRESENTATIVE (☐ check if same as Applicant)

Name		
Address		
Telephone		**Email:**

Applicant Acknowledgements:

(I/We), the undersigned, declare under penalty of perjury under the laws of the State of California that (I am/We are) the applicant(s) of the project involved in this application; that the information on all plans, drawings and sketches attached hereto and all the statements and answers contained herein are in all respects true and correct. I further acknowledge that violation of any requirements of the Long Beach Municipal Code, or any other applicable Federal or State regulations may cause termination of this permit.

Applicant Signature:_____ **Print Name:** _____**Date:** _____

☐ ***Check here if there are additional applicants; attach signed acknowledgments***

PROPERTY OWNER

Name		
Address		
Telephone		**Email:**

Property Owner Acknowledgements:

(I/We), the undersigned, declare under penalty of perjury under the laws of the State of California that (I am/We are) the owner(s) of the property involved in this application; that we have reviewed the plans, drawings and sketches submitted by the applicant and attached hereto, and the statements and answers contained in this application; and, the information on all plans, drawings and sketches attached hereto and all the statements and answers contained herein are in all respects true and correct.

Owner Signature: _____ **Print Name:** _____**Date:** _____

☐ ***Check here if there are additional property owners; attach signed acknowledgments***

To request this information in an alternative format or to request a reasonable accommodation, please contact the Community Development Department at longbeach.gov/lbcd and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.

Administrative Land Use Review is required for new or substantial expansions of uses of land or a building, which is allowed by right but requires compliance with the one of code sections below or is allowed within the scope of an existing approved planning application (Site Plan Review, Conditional Use Permit etc.) and does not required approval of a Modification per Section 21.21.405.

Land Use requested:

☐ Special Development Standards Use, Per LBMC Chapter 21.45 ☐ Accessory Use, Per LBMC Chapter 21.51

☐ Alcohol Nuisance Abatement (ANAO), Per LBMC Chapter 21.57 ☐ Conditional Use, Per LBMC Chapter 21.52

☐ Compliance with existing approved Planning permit

Page with corresponding standards must be attached to this form

Project Description

Describe how applicant will meet operating standards described in the Long Beach Municipal Code section(s) above; include hours of operation and attach additional documents such as a site plan, floor plans or pictures if needed)**:**

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FOR DEPARTMENT USE ONLY

Case No./Subtype:	Project No.:	Approval Date:	Planner Approval:	Supervisor/Senior Staff:

Plans in compliance w/ conditions:	☐ Y ☐ N	Additional entitlement(s) needed:	☐ Y ☐ N

STANDARDS OF APPROVAL

Project Address:	Case No.:	Date:

ACKNOWLEDGMENT BY APPLICANT/OWNER: "I have read the above Standards of Approval and will comply with all such conditions. I acknowledge that violation of any of the conditions, requirements of the Long Beach Municipal Code, or any other applicable Federal or State regulations is cause for revocation of the approval and may cause termination of this permit. I also acknowledge that the approval is based on specific building plans, as indicated in the Standards of Approval, and that any deviation from these plans without prior written approval will result in denial of final construction approval until such time that the construction is restored to the approved design. Finally, I will notify all architects, designers, contractors, sub-contractors employed by me, and I will notify any successors in interest of all these conditions and of this acknowledgement."

Applicant's Signature	Date	Owner's Signature	Date

☐ ***Check here if there are additional pages/signatures; attach signed acknowledgment***