

February 2022

Dear Neighborhood Leader:

It gives me great pleasure to invite you to apply for the **28th Annual Neighborhood Leadership Program (NLP)**. This unique, free program is offered by the Long Beach Development Services Housing & Neighborhood Services Bureau. The program design and curriculum provide an opportunity for participants to strengthen their linkages with the City, schools, businesses, parents, families, neighborhoods and community.

Since participants are selected from Long Beach neighborhoods, the Neighborhood Leadership Program brings together a diverse group of dedicated neighborhood residents to participate in a five-month experience that facilitates the enhancement of communication skills, conflict resolution, leadership and human relations skills. Additionally, NLP participants enhance their knowledge about our community and the network of available services.

Attached you will find information for the 2022 NLP and an application. We will be offering a Class of 2022 Candidate Information Session where you can meet and hear from past graduates and learn more about the program:

Neighborhood Leadership Program
Class of 2022 Candidate Information Session

Date: Wednesday, March 23, 2022

Time: 6 – 7 p.m.

Join Zoom Meeting:

<https://bit.ly/3GSbUV6>

Meeting ID: 957 3482 5228

Passcode: 572602

Join by phone:

213.338.8477 Meeting ID: 957 3482 5228

Please call 562.570.1010 or email NSB@longbeach.gov if you would like Spanish, Khmer or Tagalog interpretation for the meeting. The application is due on **Wednesday, March 30, 2022, at 4:30 p.m.** Applications may be filled out online, mailed to the location listed in the application. Please call 562.570.1010 to request a printed application.

We look forward to working with you in 2022.

Sincerely,



Margaret Madden
Neighborhood Improvement Officer

For more information about the NLP, visit our program brochure online at: longbeach.gov/lbds/hn/leadership or search online: “Long Beach Neighborhood Leadership Program.” For more information, please call 562.570.1010.

Para mas informacion o para obtener una copia en español, por favor llame a 562.570.1010. បើសិនជាលោកអ្នកត្រូវការ ពាក្យសុំនេះជាភាសាខ្មែរ សូមទូរស័ព្ទទៅ (៥៦២) ៥៧០-១០១០ Para sa higit pang impormasyon o para kumuha ng kopya sa Tagalog, pakitawagan ang 562.570.1010.



Neighborhood Leadership Program 2022 Application

Submission Deadline: Wednesday, March 30, 2022, 4:30 p.m.

**By mail: 411 W. Ocean Blvd., 3rd Floor, Long Beach, CA 90802
or see alternate submittal locations below**

| | | | |
|---|--|------------------|--|
| Name: | | | |
| Home Address: | | | |
| City: | | Zip Code: | |
| Phone Number: | | | |
| Email Address: | | | |
| Mailing Address (if applicable) | | | |
| Written and verbal translation is available. Please mark your preferred language: | | | |
| English | | Spanish | |
| Other Language: | | Khmer | |

Applications may be submitted as follows:

Postal Mail: 411 W. Ocean Blvd., 3rd Floor, Long Beach, CA 90802 Applications received by mail after the deadline will be considered late.

By Email:
NSB@longbeach.gov

In Person: Call the Neighborhood Resource Center to make an appointment if you would like to drop off a printed copy: 562.570.1010. Please note that due to current pandemic guidelines, we may not have same-day appointments available.

Online: [NLP Application](#) or <https://forms.office.com/g/EULBWDaVS7>

Applicants will be contacted to schedule an interview.

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| | |
|---|--|
| Name of Applicant | |
| Personal History/Experience | |
| 1. How many years have you lived in Long Beach? | |
| 2. Please summarize your neighborhood/community volunteer experience. | |
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| 3. What is your leadership style when working on a team? | |
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| 4. What unique qualities will you bring to the Neighborhood Leadership Program (NLP)? | |
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Neighborhood Leadership Program Commitment for Participation

Meetings will be held through Zoom and may transition to in-person sessions according to guidance from health officials.

| | |
|------------------------------------|---|
| Candidate Information Session | Wednesday, March 23, 2022, 6:00 p.m. |
| Class of 2022 Application Deadline | Wednesday, March 30, 2022, 4:30 p.m. |
| Class of 2022 Candidate Interviews | Wednesday, March 30, 2022, through Wednesday, April 13, 2022 |

The time commitment for the Neighborhood Leadership Program is intensive. Participants are expected to attend ALL training sessions. If you miss Session 1 (Orientation), you will automatically be dismissed. Three absences are allowed for other nonmandatory sessions. Participants who are unable to attend a session must contact program staff in advance at (562) 570-1010. After the third absence, you will be dismissed from the program.

If you cannot commit to this schedule, please do not apply at this time.

| <u>Session Number and Topic:</u> | <u>Date:</u> | <u>Time:</u> |
|--|---------------------------|------------------------|
| 1. Orientation (Mandatory) | Thursday, May 5, 2022 | 5:30 p.m. – 9:00 p.m. |
| 2. Communication and Event/Project Planning | Thursday, May 19, 2022 | 6:00 p.m. – 9:00 p.m. |
| 3. First Project Introduction and Getting the Word Out | Thursday, June 2, 2022 | 6:00 p.m. – 9:00 p.m. |
| 4. First Project Day | Saturday, June 18, 2022 | 8:00 a.m. – Noon |
| 5. Team Presentations and Second Project Introduction. | Thursday, June 23, 2022 | 6:00 p.m. – 9:00 p.m. |
| 6. Second Project Day | Saturday, July 9, 2022 | 8:00 a.m. – Noon |
| 7. Team Presentations and Third Project Introduction. | Thursday, July 14, 2022 | 6:00 p.m. – 9:00 p.m. |
| 8. Third Project Day | Saturday, July 30, 2022 | 8:00 a.m. – Noon |
| 9. Team Presentations/Get to Know your Neighborhood | Thursday, August 4, 2022 | 6:00 p.m. – 9:00 p.m. |
| 10. Program Debrief and Graduation Preparation | Thursday, August 18, 2022 | 6:00 p.m. – 9:00 p.m. |
| 11. Graduation | Saturday, August 27, 2022 | 10:00 a.m. – 1:00 p.m. |

Participants will also be expected to meet outside of regular class time. All Class of 2022 community projects will be implemented with collaboration from program participants.

Community Project Meetings:

Program participants will be placed in teams to support three predetermined community projects. Team members must participate in outside team meetings to be eligible for graduation. Please allow a total of at least 20 hours outside of program sessions to work with team members.

It is important that you understand and honor these commitments.

Applications without the signature below will not be accepted.

I understand and agree to these commitments.

Applicant's Signature

Date:

An optional **Candidate Information Session** will be offered from 6:00 p.m. to 7:00 p.m. on Wednesday, March 23, 2022, through Zoom. During the information session, you can learn more about the program, hear from past graduates about their experience, and have your questions answered by City staff.

Demographic Information

Please take a moment to complete the following information. **This information will be used for research purposes only. It will be kept strictly confidential and will not be used to determine your selection as a participant.**

Name: _____ Sex or Gender: _____

1. Race/Ethnicity (check one)

- | | | |
|---|--|--|
| <input type="checkbox"/> American Indian/ Alaskan Native | <input type="checkbox"/> American Indian/ Alaskan Native & White | <input type="checkbox"/> American Indian/Alaskan Native & Black/African American |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Asian & White | <input type="checkbox"/> Black/African American |
| <input type="checkbox"/> Black/African American & White | <input type="checkbox"/> Hispanic/Latino(a) | <input type="checkbox"/> Native Hawaiian/Other Pacific Islander |
| <input type="checkbox"/> White/Caucasian | <input type="checkbox"/> Other Multi-racial | |

2. Age (check one)

- 18-19 years 20-29 years 30-39 years 40-49 years
 50-59 years 60-69 years 70-79 years Over 80 years

3. What language(s) do you speak and understand? (check all that apply)

- English Spanish Khmer Other _____

4. What is the last year of school you completed?

- Grades 1-3 Grades 4-5 Grades 6-8 Grades 9-11
 High School Graduation/GED Equivalent Some College
 Associate Degree
 Bachelor's Degree
 Master's Degree
 Other _____

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Neighborhood Leadership Program Nomination Form

Submission Deadline: Wednesday, March 30, 2022, 4:30 p.m.

To apply for the Neighborhood Leadership Program (NLP), applicants must apply along with a completed Nomination Form or a letter of recommendation from someone who knows the applicant's leadership qualities. This letter must come from a Long Beach leader of an organization such as a neighborhood association, a City of Long Beach Department, an organized religious group, an NLP graduate, or a business, community or professional organization.

| | |
|---|--|
| Name of Applicant | |
| Name of Nominator | |
| Organization/Association of Nominator | |
| Title of Nominator | |
| Address of Nominator | |
| Phone Number of Nominator | |
| E-mail Address of Nominator | |
| Briefly state why you believe the above applicant should be considered for the NLP: | |
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Signature _____ Date: _____

See reverse for submission instructions.

Submission Instructions: Nominators may return this nomination form or a letter of recommendation to the applicant or submit it to the Neighborhood Resource Center by fax at (562) 570-5248 or e-mail to: nsb@longbeach.gov

Postal Mail: 411 W. Ocean Blvd., 3rd Floor, Long Beach, CA 90802. Nominations received by mail after the deadline will be considered late.

In Person: Call the Neighborhood Resource Center to make an appointment if you would like to drop off a printed copy: 562.570.1010. Please note that due to current pandemic guidelines, we may not have same-day appointments available.

If you would like to fill out this nomination form online, please [Click Here](#) or visit: <https://bit.ly/3gOlg8L>

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To request this information in an alternative format or to request a reasonable accommodation, please contact the Development Services Department at longbeach.gov/lbds and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.