

Job Description

Title: Barista Plus (Seasonal to Permanent)

Reports to: Manager/Owners

Summary of Position:

This position is **not an entry-level position**; it is a multi-functional position: Cashier, Barista, Food Preparer.

All employees will be cross-trained and will be expected to operate in a quick, efficient, and friendly manner, with a high level of customer service excellence.

All employees are required to be available for a minimum of four shifts per week, including weekends (20-30 hours/week).

Duties & Responsibilities:

- As an employee at Little Brass Café Express (LBCX), you are responsible to operate and abide strictly within the policies listed in the Employee Handbook.
- As Cashier, you will operate the POS system and will be responsible for handling money with care, diligence, and honesty.
- As Cashier, you are expected to provide excellent and efficient customer service.
- As Barista, you are expected to manage the coffee station with efficiency, cleanliness, and maintain appropriate supplies.
- As Barista, you are responsible for creating various coffee drinks with quality and care.
- As Food Preparer, you are responsible for handling food according to ServSafe's guidelines and best practices.
- As Food Preparer, you are responsible for assembling food at high quality.
- As an Employee, you are responsible for aiding in the cleanliness and safety of the café.
- As an Employee, you are responsible for assisting fellow employees as needed and always interacting well with fellow employees and customers.
- As an Employee, you will occasionally assist with catering needs.

Qualifications/Expectations:

- Must have at least four years of work experience, including strong customer service experience.

- Must have strong communication and strong writing skills.
- Must have a strong willingness to help, learn, and grow in the company.
- Must have the ability to work well quickly to anticipate high volume of customers.
- Must possess ability to be professional in all customer service and staff situations.
- Must have computer skills and ability to understand POS system functions.
- Be able to work in a standing position for long periods of time.
- Be able to safely lift and easily maneuver boxes of food frequently weighing up to 25 pounds.
- Maintain a positive attitude and a friendly demeanor at all times with customers and teammates.
- Possess highly effective organizational skills with ability to multi-task.
- Demonstrate a willingness to step in and help teammates under any situation, especially stressful situations.
- Must have exceptional grooming habits.
- Must possess problem-solving qualities.

Send resume to: Samantha@littlebrasscafe.com

****Please provide a thorough and detailed resume along with references for employment consideration. ****