



## City of Long Beach Office of Sustainability Municipal Greenhouse Gas Inventory Intern

### Description

The City of Long Beach Office of Sustainability works to create a more sustainable community by engaging with individuals, neighborhoods and government to reduce our impact on the environment and protect our local natural resources. Long Beach Sustainability reports to the City Manager's Office and supports the Sustainable City Commission, an advisory body to City Council.

Assist the Sustainability Analyst in inventorying greenhouse gas (GHG) emissions from City of Long Beach municipal operations for the years 2017 and 2019. Work with several city departments in compiling necessary data and learn how to use protocols and tools to quantify GHG emissions. Gain experience working in a professional sustainability office, collecting and managing emissions related data, and developing communication skills.

### Responsibilities

- Work with the Sustainability Analyst to compile data for two municipal greenhouse gas inventories
- Assist in the analysis of data and quantifying greenhouse gas emissions using the Local Government Operations Protocol
- Support other sustainability related data collection and analysis as needed

### Requirements

- Strong attention to detail
- At least junior standing with a GPA of 3.0 or higher
- Pursuing a degree in a related field (Environmental Science/Policy, Public Administration/Policy etc.)
- Available to work a minimum of 10 hours per week during regular M-F 9-5 work schedule
- Data analysis experience preferred

### How to Apply

Send your cover letter, resume, and a letter of recommendation to [Courtney.Chatterson@longbeach.gov](mailto:Courtney.Chatterson@longbeach.gov) by April 30, 2021.

This is an unpaid internship and can be used for college credit. Interns will enjoy flexible schedules & work remotely.